



HILLINGDON
LONDON



CABINET

To all Members of the Cabinet:

Date: THURSDAY, 16 DECEMBER
2021

Ian Edwards, Leader of the Council
(Chairman)

Time: 7.00 PM

Jonathan Bianco, Deputy Leader of the
Council & Cabinet Member for Property &
Infrastructure (Vice-Chairman)

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE

Douglas Mills, Cabinet Member for
Corporate Services & Transformation

**Meeting
Details:** Members of the Public and
Media are welcome to attend
this meeting and observe the
public business discussed.

Martin Goddard, Cabinet Member for
Finance

This meeting will also be
broadcast live on the
Council's YouTube Channel.

Susan O'Brien, Cabinet Member for
Families, Education and Wellbeing

Jane Palmer, Cabinet Member for Health
& Social Care

Eddie Lavery, Cabinet Member for
Environment, Housing & Regeneration

John Riley, Cabinet Member for Public
Safety and Transport

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at www.hillingdon.gov.uk or use a smart
phone camera and scan the code below:



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Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

Useful information for residents and visitors

Watching & recording this meeting

You can watch the public part of this meeting on the Council's YouTube channel, live or archived after the meeting. Residents and the media are also welcome to attend in person, and if they wish, report on the public part of the meeting. Any individual or organisation may record or film proceedings as long as it does not disrupt proceedings.

Watch a **LIVE** broadcast of this meeting on the Council's YouTube Channel: *Hillingdon London*

Those attending should be aware that the Council will film and record proceedings for both official record and resident digital engagement in democracy.



It is recommended to give advance notice of filming to ensure any particular requirements can be met. The Council will provide seating areas for residents/public, high speed WiFi access to all attending and an area for the media to report. The officer shown on the front of this agenda should be contacted for further information and will be available to assist. When present in the room, silent mode should be enabled for all mobile devices.

Travel and parking

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Accessibility

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Emergency procedures

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Notice

Notice of meeting and any private business

The London Borough of Hillingdon is a modern, transparent Council and through effective Cabinet governance, it seeks to ensure the decisions it takes are done so in public as far as possible. Much of the business on the agenda for this Cabinet meeting will be open to residents, the wider public and media to attend. However, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. Such business is shown in Part 2 of the agenda and is considered in private. Further information on why this is the case can be sought from Democratic Services.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

16 December at 7pm in Committee Room 6, Civic Centre, Uxbridge

will be held partly in private and that 28 clear days public notice of this meeting has been given. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. An online and a hard copy notice at the Civic Centre in Uxbridge indicates a number associated with each report with the reason why a particular decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating to the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Notice of any urgent business

To ensure greater transparency in decision-making, 28 clear days public notice of the decisions to be made both in public and private has been given for these agenda items. Any exceptions to this rule are the urgent business items on the agenda marked *. For such items it was impracticable to give sufficient notice for a variety of business and service reasons. The Chairman of the Executive Scrutiny Committee has been notified in writing about such urgent business.

Notice of any representations received

No representations from the public have been received regarding this meeting.

Date notice issued and of agenda publication

8 December 2021
London Borough of Hillingdon

Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting 1 - 16
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 5 Monthly Council Budget Monitoring Report: Month 7 (Cllr Martin Goddard) 17 - 44
- 6 The Council's Budget - Medium Term Financial Forecast 2022/23 - 2026/27 (Cllr Ian Edwards / Cllr Martin Goddard)
Circulated on Cabinet Agenda B – The Budget
- 7 Grants to Hillingdon's local voluntary organisations 2022/23 (Cllr Douglas Mills) 45 - 132

Cabinet Reports - Part 2 (Private and Not for Publication)

8	Contract for the provision of veterinary services at the Imported Food Office, Heathrow Airport (Cllr John Riley)	133 - 138
9	Disposal of 3 Garage Sites in the Borough (Cllr Jonathan Bianco)	139 - 150
10	Temporary Accommodation for Homeless Households (Cllr Eddie Lavery / Cllr Jonathan Bianco)	151 - 156
11	Advertising & Marketing Income (Cllr Martin Goddard)	157 - 168
12	Grant of a lease for electrical substation at Minet Junior School (Cllr Jonathan Bianco)	169 - 174
13	Voluntary Sector Lease (Cllr Jonathan Bianco)	175 - 182

The reports in Part 2 of this agenda are not for publication because they involve the disclosure of information in accordance with Section 100(A) and Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that they contain exempt information and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 14** Any other items the Chairman agrees are relevant or urgent

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Minutes & Decisions

CABINET

Thursday, 11 November 2021

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge



Decisions published on: 12 November 2021

Decisions come into effect from: 5pm, 19 November 2021

Cabinet Members Present:

Ian Edwards (Chairman)
Jonathan Bianco (Vice-Chairman)
Douglas Mills
Martin Goddard
Susan O'Brien
Jane Palmer
Eddie Lavery
John Riley

Other Members Present:

Duncan Flynn (Attendee of the Cabinet meeting as Chief Whip - non-voting)
Wayne Bridges

1. APOLOGIES FOR ABSENCE

All Members of the Cabinet were present.

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared by Members present.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

Cabinet approved the decisions and minutes of the meeting held on 14 October 2021 as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed.

5. REPORT FROM THE FORMER RESIDENTS', EDUCATION & ENVIRONMENTAL SERVICES POLICY OVERVIEW COMMITTEE IN 2020/21 INTO THE ADULT & COMMUNITY LEARNING SERVICE

The former Chairman of the retired Residents', Education and Environmental Services Policy Overview Committee, Councillor Wayne Bridges, presented that Committee's 2020/21 review into the adult education service, which was warmly welcomed by Cabinet.

RESOLVED:

That the Cabinet welcomes the Committee's findings from their review into adult and community learning in Hillingdon, and the recommendations outlined below, noting that their implementation will be taken forward with officers and by the Cabinet Member for Families, Education and Wellbeing:

Policy Overview Committee Recommendations

- 1. That Cabinet recognises the good work and improvisation of the HACL service during the recent COVID pandemic and notes the new ways of working identified and underway.**
- 2. That the service be rebranded to 'Hillingdon ACE' (Adult Community Education), supported by a communications campaign to support a 'soft relaunch' of the service to stimulate demand and uptake of courses.**
- 3. That the service continues with the new ways of working identified as a result of the pandemic, including use of technology, blended learning, new courses, increased interdepartmental and partnership working via new processes.**
- 4. That officers continue lobbying the GLA to increase their grant funding allocation, in conjunction with the Cabinet Member for Families, Education and Wellbeing, and also investigate other funding or lobbying options.**
- 5. That Council continues to review and develop oversight and scrutiny, and includes an annual report to the Families, Education and Wellbeing Select Committee & Cabinet Member (inclusive of feedback from learners and tutors).**

Reasons for decision

Cabinet welcomed the report and accepted the Committee's recommendations which would ensure the continued provision and financial sustainability of the adult and community learning service. It was noted how the service had adapted well during the pandemic, supporting residents at a difficult time. The proposal to re-brand the Service was welcomed by the Cabinet Member for Families, Education & Wellbeing.

The Cabinet Member noted the popularity of the service and gave feedback about how it was empowering users with their career confidence. It was also positively

noted how the Service was now offering a more blended approach with both virtual and face-to-face courses across the Borough.

The Leader of the Council thanked the Committee for its report and remarked how the Service was making a positive difference to peoples' lives and, importantly, to the most vulnerable assisting with the local COVID-19 recovery.

Alternative options considered and rejected

The Cabinet could have decided to reject some or all of the Committee's recommendations.

Relevant Select Committee	Families, Health and Wellbeing
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	Cabinet's decisions on the Policy Overview Recommendations no. 2-5 can be called in by 5pm, Friday 19 November 2021
Officer(s) to action	Neil Fraser (monitoring) Deborah Scarborough (delivery)
Directorate	Democratic Services Planning, Environment, Education & Community Services
Classification	Public <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

6. HILLINGDON'S HOUSING STRATEGY 2021-2026

RESOLVED:

That the Cabinet:

- 1. Considers the outcome of the Housing Strategy consultation process as outlined in Appendix 1 and;**
- 2. Formally recommends the Hillingdon Housing Strategy 2021/22 to 2025/26 set out in Appendix 2 to full Council for adoption as a policy framework document.**

Reasons for decision

Cabinet considered the outcome of the consultation on the draft Housing Strategy and recommended it be referred to full Council for formal adoption in January 2022.

The Cabinet Member for Environment, Housing & Regeneration noted the amendments following consultation and outlined the importance of the Strategy,

which would set out the Borough's strategic direction and five priorities for housing going forward.

The Leader of the Council expressed his thanks to the office team for their good work on the Strategy.

Alternative options considered and rejected

Cabinet could have decided to seek further amendments to the Strategy prior to recommending it for formal approval.

Relevant Select Committee	Environment, Housing & Regeneration
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	N/A – this item is not for call-in and now referred to full Council as a policy framework document
Officer(s) to action	Dan Kennedy / Mark Billings / Debbie Weller
Directorate	Planning, Environment, Education & Community Services
Classification	Public <i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

7. MONTHLY COUNCIL BUDGET MONITORING REPORT: MONTH 6

RESOLVED:

That the Cabinet:

- 1. Note the budget monitoring position and treasury management update as at September 2021 (Month 6) as outlined in Part A of this report.**
- 2. Approve the financial recommendations set out in Part B of this report below:**
 - a) Note those consultancy and agency assignments over £50k approved under delegated authority between the October 2021 and November 2021 Cabinet meetings, detailed at Appendix A.**
 - b) Accept the grant funding of £373,350 from the Department of Education for Children's Social Care COVID-19 Regional Recovery and Building Back Better Fund awarded to London Borough of Hillingdon against a number of projects.**
 - c) Approve acceptance of £5k grant funding from the Food Standards Agency for costs associated with the prioritisation of new businesses for initial inspection.**
 - d) Approve acceptance of £11k grant funding from the Department for Environment, Food, and Rural Affairs (Defra) for the implementation of legislation relating to allergen labelling changes for prepacked direct for sale food.**
 - e) Approve to charge an affordable rent based on the London Affordable Rent (LAR) plus service charges for the 2 new build**

acquisitions at Abrook Court, Uxbridge (£182.16pw for 1 bed flat and £213.55 pw for 3 bed flat).

- f) Approve the award of a contract with PwC for consultancy services associated with the urgent work required to be undertaken in respect of the DSG ‘Safety Valve’ negotiations with the DfE for a fixed fee of £325k as detailed in Appendix B.
- g) Ratify a special urgency decision taken on 1 November 2021 by the Leader of the Council, in conjunction with the Cabinet Member for Property & Infrastructure, to authorise the surrender of the existing leases subject to an agreement for lease for the grant of a new lease of the library and adult education rooms in the proposed new school building at Harlington Community School negotiated by officers as detailed in this report and instructs Legal Services to complete the appropriate documentation.

Reasons for decision

Cabinet was informed of the forecast revenue, capital and treasury position for the current year 2021/22 to ensure the Council achieved its budgetary and service objectives.

The Cabinet Member for Finance informed Cabinet that the financial position continued to be strong and stable. Exceptional pressures arising from COVID-19 were detailed, along with the central Government funding and earmarked reserves to manage this. It was noted that the savings programme was making good progress alongside positive efforts with the Department for Education to seek to reduce the Dedicated Schools Budget deficit.

Other financial recommendations approved by the Cabinet included the acceptance of grants, the setting of new affordable rents for two housing sites, approval of the use of consultants to assist the Council’s activity in relation to tackling the Dedicated Schools Budget deficit and ratification of an urgent decision.

Alternative options considered and rejected

None.

Relevant Select Committee	Corporate, Finance & Property
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	Cabinet’s decisions nos. 2) b-f can be called in by 5pm, Friday 19 November 2021
Officer(s) to action	Paul Whaymand
Directorate	Finance
Classification	Public
	<i>The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.</i>

8. HAYES REGENERATION: AUTHORITY TO EXERCISE COMPULSORY PURCHASE POWERS

RESOLVED:

That the Cabinet:

- 1) Notes that in-principle Cabinet Member authority was given on 23rd July 2021 to use compulsory purchase powers to deliver vacant possession of the residential estates at Hayes Town Centre and Avondale Drive**
- 2) Notes that the Council will continue to use all reasonable endeavours to acquire, by negotiation, the various land interests affected by the compulsory purchase orders, to complete the acquisitions and disposals of land as necessary and to deal with any acquisitions pursuant to blight claims.**
- 3) Notes and approves the draft London Borough of Hillingdon (Hayes Town Centre) Compulsory Purchase Order 2021 as attached at Appendix 4 (“HTC Order”), the maps comprising the land that is proposed to be compulsorily acquired as may be subject to amendment pursuant to paragraph (5). below) as attached at Appendix 2 and referred to in the HTC Order (“the HTC Map”), and the draft Statement of Reasons made in support of the HTC Order and attached at Appendix 6.**
- 4) Notes and approves the draft London Borough of Hillingdon (Avondale Drive) Compulsory Purchase Order 2021 as attached at Appendix 5 (“Avondale Order”), the maps comprising the land that is proposed to be compulsorily acquired as may be subject to amendment pursuant to paragraph (5) below) as attached at Appendix 3 and referred to in the Avondale Order (“Avondale Map”), and the draft Statement of Reasons made in support of the Avondale Order and attached at Appendix 7.**
- 5) Authorises the Borough Solicitor to make changes to the HTC and Avondale Orders (together referred to as “the Orders”), the HTC and Avondale Maps (together referred to as “the Order Maps”) (within the red line boundary as shown on the Order Maps) and Statements of Reasons as considered necessary and agreed with the Corporate Director – Infrastructure, Transport and Building Services.**
- 6) Authorises the use of powers in the 1990 Act to secure the removal of any apparatus of statutory undertakers.**
- 7) Authorises the acquisition by agreement of all third party interests in and over the land described in the HTC Order and the Avondale Order (together known as “the Orders”) under Section 227 of the 1990 Act before and after confirmation of the Orders.**
- 8) Authorises the Borough Solicitor to take all necessary steps to secure confirmation of the Orders and the acquisition of all third party interests in the land described within the Orders (“Order Land”). This authorisation includes the publication and advertisement of the Orders, serving appropriate notices, seeking confirmation of the Orders, taking all steps to acquire relevant interests and such other steps as deemed appropriate by the [the Borough Solicitor to facilitate the development, redevelopment or improvement of the Order Land.**

- 9) Authorises the Borough Solicitor to enter into agreements and make undertakings, contracts and transfers on behalf of the Council with third party interests in the Order Land, including for the withdrawal of objections to the confirmation of the Orders and also including the offering back of any part of the Order Land or rights over it, or acquisition of additional land or interests in or over any such land and the removal of any land from the Orders.
- 10) Authorises defending any proceedings challenging these decisions, and the making, confirmation or implementation of the Orders or any notice, general vesting declaration or anything else made pursuant to the Orders.
- 11) Authorises the Borough Solicitor following confirmation of the Orders to publish and serve all appropriate notices of confirmation of the Orders and to make one or more general vesting declarations or serve notices to treat and notices of entry (as appropriate) in respect of the Order Land.
- 12) Authorises the Borough Solicitor to initiate on behalf of the Council or for the Council to take part in any arbitration or proceedings before the Upper Tribunal (Lands Chamber) or the Courts in order to resolve any disputes as to compensation or other payments payable for any interests in the Order Land or arising from the making or confirmation of the Orders or securing possession of any part of the Order Land or title to any part of the Order Land or the removal of any occupants or apparatus of statutory undertakers or communication code operators.
- 13) Has due regard to the Equality and Human Rights Impact Assessment, at Appendix 8.

Reasons for decision

Cabinet considered the detailed report and agreed to exercise the Council's compulsory purchase powers, should they be required, on the Hayes Town Centre and Avondale Drive Estates, which would facilitate the redevelopment proposals for those Estates.

The Cabinet Member for Property and Infrastructure welcomed the significant regeneration proposals and noted, given the ongoing negotiations with those living on the current estates, that the use of compulsory purchase would in essence be a reserve option if required, in order to progress the project.

Alternative options considered and rejected

Cabinet could have decided not to go ahead with the redevelopment of the Estates, despite the positive result of the Residents' Ballot, thereby not maximising the opportunities to provide new high-quality local housing for residents.

Relevant Select Committee	Environment, Housing & Regeneration
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	Cabinet decisions nos. 3-13 can be called in by 5pm, Friday 19 November 2021
Officer(s) to action	Perry Scott

**Directorate
Classification**

Infrastructure, Transport & Building Services
Public

The report and any background papers relating to this decision by the Cabinet are available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

9. HAYES REGENERATION: AUTHORITY TO EXERCISE COMPULSORY PURCHASE POWERS - CONFIDENTIAL APPENDICES

RESOLVED:

That Cabinet note the three confidential appendices:

- 1. Appendix 4 Draft HTC Order - Schedule Table 1 and Table 2**
- 2. Appendix 5 Draft Avondale Order - Schedule Table 1 and Table 2**
- 3. Appendix 9 (financial considerations)**

as part of the preceding public report on this agenda.

Reason for decision

As part of Cabinet's decisions in relation to the preceding report on the agenda, Cabinet had noted the confidential appendices which included full details of the relevant compulsory purchase orders and also key financial considerations.

Alternative options considered and rejected

None.

Relevant Select Committee	Environment, Housing & Regeneration
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	N/A – noting only
Officer(s) to action	Perry Scott
Directorate	Infrastructure, Transport & Building Services
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to an individual and information relating to the financial or business affairs of any particular person (including the authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraphs 1 & 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

10. CONTRACT EXTENSION FOR THE PROVISION OF A ROOFING REPAIRS SERVICE FOR HOUSING & CORPORATE PROPERTIES

RESOLVED:

That the Cabinet approve the 1-year contract extension until December 2022 with John McGuinness Roofing Ltd for the roofing repair services to housing properties and corporate buildings for our residents for the estimated sum of £541,917.

Reasons for decision

Cabinet agreed to extend the previously approved contract for roofing repair services to housing properties and corporate buildings.

Alternative options considered and rejected

Cabinet could have decided to re-tender the contract, but considered the one-year extension the best value option at the current time.

Relevant Select Committee	Corporate, Finance and Property
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	This decision can be called in by 5pm, Friday 19 November 2021
Officer(s) to action	Liam Bently/ Peter Whitfield
Directorate	Infrastructure, Transport & Building Services
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

11. CONTRACT FOR THE GRAFFITI & FLY POSTING REMOVAL SERVICE & STREET WASHING SERVICES

RESOLVED:

That the Cabinet:

- 1. Accept the tender from MPM Specialist Solutions Ltd for provision of a graffiti removal service and street washing service for a three-year period from December 2021 to November 2024 at the estimated value of £486k.**
- 2. Furthermore, agree that this includes the provision to extend the contract for a one year period, (four years in total), delegating final approval of any extension to the relevant Cabinet Members, in conjunction with the Corporate Director of Infrastructure, Transport and Building Services - at a total contract value of £648k over the full four years.**

Reasons for decision

Following a competitive tender exercise, Cabinet accepted a tender for the removal of graffiti and flyposting and for street washing services across the Borough.

Alternative options considered and rejected

Cabinet could have considered bringing the services in-house, but considered it not cost effective at the current time.

Relevant Select Committee	Environment, Housing & Regeneration
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	This decision can be called-in by 5pm, Friday 19 November 2021
Officer(s) to action	Sachin Shah
Directorate	Infrastructure, Transport & Building Services
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

12. VARIATION OF CONTRACT TO LEAD PROVIDER FOR COMMUNITY BASED CARE AND SUPPORT

RESOLVED:

That the Cabinet approves the variation to the contract with CCS Homecare Services Limited so that the initial 5-year term is updated to a 6-year term which will expire in April 2026 with the option of a further two-year extension delegated for approval to the relevant Cabinet Members, in consultation with the Corporate Director of Social Care & Health.

Reasons for decision

Cabinet agreed to vary the current contract with CCS Homecare Services Limited for the provision of Homecare, Outreach, Specialist Support and Extra Care services in the North of the Borough. Cabinet noted this would ensure that the intended service improvements and outcomes for residents were not adversely impacted by the pandemic and that contracts for both the North and the South could expire simultaneously, with the same option to extend.

Alternative options considered and rejected

Cabinet could have left the contract with the original expiry date, but this would have resulted in the Council not receiving full value due to the impact on mobilisation of the pandemic and not enable both contracts for the North and the South to be aligned.

Relevant Select Committee	Families, Health & Wellbeing
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	This decision can be called-in by 5pm, Friday 19 November 2021
Officer(s) to action	Darren Thorpe
Directorate	Social Care & Health
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

13. CONTRACT EXTENSION FOR THE CLEANING SERVICE FOR THE CIVIC CENTRE AND OTHER HILLINGDON PROPERTIES

RESOLVED:

That the Cabinet:

- 1. Approve the 1-year contract extension with First Choice Facilities Services Limited to deliver the cleaning and portorage provision at the Council's Civic Centre and other corporate properties for the period 4 February 2022 – 3 February 2023 for the value of £1,348,218 for the first year and;**
- 2. Delegate authority to agree the optional second (final) year extension of the contract to the relevant Cabinet Member(s), in consultation with the Corporate Director of Infrastructure, Transport & Building Services.**

Reasons for decision

Cabinet agreed to extend the contact for cleaning and portorage services at its various buildings.

Alternative options considered and rejected

Cabinet could have decided to re-tender the contract, but considered that it was not the best value option at the present time.

Relevant Select Committee	Corporate, Finance & Property
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	This decision can be called-in by 5pm, Friday 19 November 2021
Officer(s) to action	Sean Stone
Directorate	Infrastructure, Transport & Building Services
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

14. THE COUNCIL'S INSURANCE CONTRACTS

RESOLVED:

1. That the Cabinet accepts the tender for the Council's main insurance contracts for three years with an option to extend for a further two-year period from 1st December 2021 as follows:
 - a) Lot 1 - Property Insurance at the of cost £509,554 from Risk Management Partners Ltd;
 - b) Lot 2 - Liability Insurance at the cost of £378,510 from Risk Management Partners Ltd;
 - c) Lot 3 – Motor Fleet premium, revised at the cost of £151,633 from Zurich Municipal;
 - d) Lot 4 - Group Personal Accident Travel and Schools offsite at the cost of £19,671 from Zurich Municipal;
 - e) Lot 5 - Engineering Inspection and Insurance at the cost of £97,222 from Zurich Municipal; and
 - f) Lot 6 - Terrorism Insurance at the cost of £53,200 from Risk Management Partners Ltd.

2. Furthermore, that Cabinet agrees for Lots 1 to 6, that this includes the provision to extend the contract for a two-year period, delegating approval of any extension to the Leader of the Council and Cabinet Member for Finance, in consultation with the Corporate Director of Finance.

Reasons for decision

Cabinet noted the competitive tendering exercise and accepted new tenders for the provision of the Council's various insurances required. A confidential addendum was considered by Members to revise the premium for Lot 3 (Motor Fleet) set out in the original report, which Cabinet also approved.

Alternative options considered and rejected

None.

Relevant Select Committee	Corporate, Finance & Property
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	These decisions can be called-in by 5pm, Friday 19 November 2021
Officer(s) to action	Sarah Hydrie
Directorate	Finance
Classification	Private
	<i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any</i>

particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).

15. CONTRACT EXTENSION FOR THE MANNED GUARDING, CCTV MONITORING AND GENERAL SECURITY CONTRACT

RESOLVED:

That the Cabinet agree to extend the contract with Octaga Security Services Limited for the provision of security services at the Council’s Civic Centre and other corporate properties for the period from the 15th March 2022 to 14th March 2024 for the value of £667,905 for the first year and £674,605 for the second year.

Reasons for decision

Cabinet agreed the extension of the current contract for the Council’s security.

Alternative options considered and rejected

None.

Relevant Select Committee	Corporate, Finance & Property
Expiry date for any scrutiny call-in / date decision can be implemented (if no call-in)	5pm, Friday 19 November 2021
Officer(s) to action	Sean Stone
Directorate	Infrastructure, Transport & Building Services
Classification	Private <i>Whilst the Cabinet's decisions above are always made public, the officer report relating to this matter is not because it was considered in the private part of the meeting and contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it in accordance with Section 100(A) and paragraph 3 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended).</i>

16. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 7.19pm

Internal Use only*

Implementation of decisions & scrutiny call-in

When can these decisions be implemented by officers?

Officers can implement Cabinet's decisions in these minutes only from the expiry of the scrutiny call-in period which is:

5pm, Friday 19 November 2021

However, this is subject to the decision not being called in by Councillors on the relevant Select Committee. Upon receipt of a valid call-in request, Democratic Services will immediately advise the relevant officer(s) and the Cabinet decision must then be put on hold.

Councillor scrutiny call-in of these decisions

Councillors on the relevant Select Committee shown in these minutes for the relevant decision made may request to call-in that decision. The call-in request must be before the expiry of the scrutiny call-in period above.

Councillors should use the Scrutiny Call-in App (link below) on their devices to initiate any call-in request. Further advice can be sought from Democratic Services if required:

[Scrutiny Call-In - Power Apps](#) (secure)

Notice

These decisions have been taken under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

This Cabinet meeting was also broadcast live on the Council's YouTube channel [here](#) for wider resident engagement.

Please note that these minutes and decisions are the definitive record of proceedings by the Council of this meeting.

If you would like further information about the decisions of the Cabinet, please contact the Council below:

democratic@hillingdon.gov.uk

Democratic Services: 01895 250636

Media enquiries: 01895 250403

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COUNCIL BUDGET - 2021/22 REVENUE AND CAPITAL MONTH 7 BUDGET MONITORING

Cabinet Member	Councillor Martin Goddard
Cabinet Portfolio	Cabinet Member for Finance
Officer Contact	Paul Whaymand, Corporate Director of Finance
Papers with report	Appendices A & B

HEADLINES

Summary	<p>This report provides the Council's forecast financial position and performance against the 2021/22 revenue budget and Capital Programme.</p> <p>A net in-year underspend of £419k is reported against General Fund revenue budget normal activities as of October 2021 (Month 7). Unallocated reserves are projected to total £26,520k at 31 March 2022. This headline position is largely consistent with that reported to Cabinet for September 2021 (Month 6).</p> <p>COVID-19 pressures for the 2021/22 financial year are projected to total £18,710k at Month 7, marginally lower than previously projected. Allowing for the application of specific government funding against these pressures, the Council retains £9,292k of the £10,126k originally set aside from local resources to meet future costs arising from the pandemic.</p> <p>The latest positions on other funds and the Capital Programme are detailed within the body of this report.</p>
Putting our Residents First	<p>This report supports the following Council objective of: <i>Strong financial management.</i></p> <p>Achieving Value for Money is an important element of the Council's Medium Term Financial Plan.</p>
Financial Cost	N/A
Relevant Select Committee	Corporate, Finance & Property
Relevant Ward(s)	All

RECOMMENDATIONS

That the Cabinet:

1. Note the budget monitoring position and treasury management update as at October 2021 (Month 7) as outlined in Part A of this report.
2. Approve the financial recommendations set out in Part B of this report

Reasons for recommendation

1. The reason for **Recommendation 1** is to ensure that the Council achieves its budgetary objectives, providing Cabinet with the update on performance at Month 7 against budgets approved by Council on 25 February 2021 contained within **Part A** of this report. An update on the Council's Treasury Management activities is included within this section of the report.
2. **Recommendation 2** seeks approval for the range of financial recommendations set out within **Part B** of this report, which may include approval of above establishment agency appointments, acceptance of grant funding, revisions to fees & charges and ratification of decisions taken under special urgency provisions.

Alternative options considered / risk management

3. There are no other options proposed for consideration.

Select Committee comments

4. None at this stage.

PART A: MONTHLY BUDGET MONITORING

SUMMARY

GENERAL FUND REVENUE

5. General Fund pressures totalling £18,710k are projected in relation to the impacts of the COVID-19 pandemic and the Council's response in 2021/22. With total forecast pressures of £52,085k since the pandemic began in early March 2020, including the forecast pressure for the current financial year alongside £1,883k in 2019/20 and £31,492k in 2020/21. There has been a marginal £17k reduction in projected COVID-19 pressures from the position reported at Month 6.
6. Prior year COVID-19 pressures were fully funded from external funding, with a further £20,327k of such grants confirmed for the 2021/22 financial year available to supplement £10,126k of the Council's own reserves set aside for management of the pandemic. This gives scope to fund reported pressures of £18,710k for the 2021/22 financial year alongside the £3,876k COVID-19 pressures on Business Rates and Council Tax factored into the Medium Term Financial Forecast, while leaving headroom of £8,570k to meet emerging or ongoing pressures.
7. On the assumption that this funding strategy for COVID-19 pressures can be maintained, an underspend of £419k is projected across General Fund budgets at Month 7, with this position being driven by underspends against Capital Financing of £275k and Development and Risk Contingency of £763k, primarily related to a reduced call on the waste and homelessness contingencies, offset by a pressure reported against Service Operating Budgets of £619k, driven by reported pressures on Property & Estates, Education, Children's & Young People's Service and Fleet management costs.
8. While movements are reported against individual portfolios and contingency items from the position at Month 6, these have not materially affected the headline monitoring position. Taking account of the budgeted £2,421k drawdown from General Balances, this will result in unallocated General Balances totalling £26,520k at 31 March 2022.
9. Within this position, £8,156k of the £10,416k savings planned for 2021/22 are banked or on track for delivery in full by 31 March 2022, with £1,274k tracked as being at an earlier stage of implementation and £986k at risk as a result of the COVID-19 pandemic. Since Month 6, £1,000k of savings have been promoted from the early stages of implementation. The at risk savings relate to leisure management fee income and reflects the acute impact of the pandemic on this sector, although it is expected that in the long run this level of income will be achievable. Where slippage in savings delivery is expected this has been factored into the reported monitoring position, and where appropriate financed from COVID-19 funding.
10. Within the Collection Fund, a pressure of £184k is reported at Month 7 as a result of slower than budgeted growth in Council Tax, compounded by an adverse position reported against Council Tax Support as demand falls at a slower rate than originally forecast based on the rate of recovery across the economy from the pandemic. This represents an adverse movement of £57k from the position reported at Month 6 following the regular review of

provisions held against ongoing business rates appeals and historic credit balances. Variances against the Collection Fund do not directly impact upon the 2021/22 monitoring position, but instead will be factored into the Council's budget proposals for the forthcoming year.

GENERAL FUND CAPITAL

11. An underspend of £8,502k is reported on the Council's £299,599k 2021/22 to 2025/26 General Fund Capital Programme, with £5,582k of this underspend driven by the budget established for the St Andrew's Park museum and £1,878k reflecting reduced expenditure in light of significant reductions in Transport for London funding, alongside a number of smaller variances detailed within this report. Uncommitted contingency budgets of £5,473k have been included in this latest forecast, providing a mechanism to support further investment should this be required.
12. Taking account of the grant funded element of the Capital Programme underspend and the latest projections in respect of capital receipts and developer contributions, prudential borrowing for the 2021/22 to 2025/26 period is projected to be £4,706k lower than budgeted and total £126,312k. This reduced borrowing requirement will translate into savings against the future costs of debt servicing and repayment, which will be factored into future iterations of the MTFF as appropriate.

SCHOOLS BUDGET

13. As at Month 7, an in-year pressure of £5,329k is reported on the Schools Budget which combined with the £7,328k shortfall in funding for the year represents a £12,657k deficit for the year. When the £25,386k deficit brought forward from prior years is accounted for, the cumulative deficit being carried forward into 2022/23 is £38,043k. This deficit continues to be driven by ongoing pressures in relation to High Needs placements.
14. As previously reported, the Council is involved in 'Safety valve' discussions with the DfE which are aimed at resolving issues in relation to the ongoing pressures on the Schools Budget. Significant work associated with these meetings is taking place and the outputs from this will be fed into future monitoring forecasts and the MTFF process.

HOUSING REVENUE ACCOUNT

15. An underspend of £109k is reported on the Housing Revenue Account at Month 7, representing a marginal £15k improvement on the previously reported position, with balances projected to total £15,292k at 31 March 2022 in line with business plan assumptions. An underspend of £2,528k is projected against the £234,631k capital programme for the period 2021/22 to 2025/26.

FURTHER INFORMATION

General Fund Revenue Budget

16. As noted above and presented in the table below, a £419k underspend is projected across the General Fund at Month 7, with the following section of this report providing further information on an exception basis. General Fund Balances are expected to total £26,520k at 31 March 2022 as a result of the forecast position detailed above, which remains broadly consistent with the forecast reported at Month 6. The Balances and Reserves Policy approved by Cabinet and Council in February 2021 outlined a recommended range of £15,000k to £35,000k for uncommitted General Balances.

Table 1: General Fund Overview

Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000
	Approved Budget	Forecast Outturn			
	£'000	£'000			
Service Operating Budgets	223,902	224,521	619	333	286
Corporate Operating Budgets	8,034	7,759	(275)	(239)	(36)
Development & Risk Contingency	4,145	3,382	(763)	(474)	(289)
Unallocated Budget Items	2,164	2,164	0	0	0
Sub-total Expenditure	238,245	237,826	(419)	(380)	(39)
Corporate Funding	(235,824)	(235,824)	0	0	0
Total Normal Activities	2,421	2,002	(419)	(380)	(39)
<u>Exceptional Items</u>					
COVID-19 Pressures	0	18,710	18,710	18,727	(17)
COVID-19 Funding	0	(18,710)	(18,710)	(18,727)	17
Total Net Expenditure	2,421	2,002	(419)	(380)	(39)
Balances b/fwd	(28,522)	(28,522)			
Balances c/fwd 31 March 2022	(26,101)	(26,520)			

Service Operating Budgets

17. Service Operating Budgets represent the majority of the Council's investment in day-to-day services for residents, with more volatile or demand-led areas of activity tracked separately through the Development and Risk Contingency. The impacts of COVID-19 are being reported discretely under Exceptional Items as detailed in Table 1, the position presented in Table 2 therefore represents the position reported against normal activities for the Service Operating Budgets. The salient risks and variances within this position summarised in the following paragraphs.

Table 2: Service Operating Budgets

Cabinet Member Portfolio		Approved Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6
		£'000	£'000	£'000	£'000	£'000
Property & Infrastructure	Expenditure	11,774	12,358	584	216	368
	Income	(5,296)	(5,566)	(270)	(227)	(43)
	Sub-Total	6,478	6,792	314	(11)	325
Finance	Expenditure	20,114	20,533	419	421	(2)
	Income	(3,369)	(3,558)	(189)	(188)	(1)
	Sub-Total	16,745	16,975	230	233	(3)
Public Safety and Transport	Expenditure	18,168	18,547	379	347	32
	Income	(16,241)	(16,666)	(425)	(427)	2
	Sub-Total	1,927	1,881	(46)	(80)	34
Corporate Services and Transformation	Expenditure	26,909	26,963	54	60	(6)
	Income	(1,604)	(1,662)	(58)	(58)	0
	Sub-Total	25,305	25,301	(4)	2	(6)
Environment, Housing & Regeneration	Expenditure	51,014	51,337	323	244	79
	Income	(20,786)	(21,137)	(351)	(342)	(9)
	Sub-Total	30,228	30,200	(28)	(98)	70
Families, Education and Wellbeing	Expenditure	26,039	26,193	154	454	(300)
	Income	(11,598)	(11,748)	(150)	(221)	71
	Sub-Total	14,441	14,445	4	233	(229)
Health and Social Care	Expenditure	165,064	165,306	242	137	105
	Income	(36,286)	(36,379)	(93)	(83)	(10)
	Sub-Total	128,778	128,927	149	54	95
Total Service Operating Budgets		223,902	224,521	619	333	286

18. Within the Council budget there is a Managed Vacancy Factor across the board of 4%, or £3,950k to reflect natural levels of turnover and resulting structural underspend in the workforce budgets. Current projections indicate that this will be delivered in full during 2021/22, with post-level establishment controls providing a key mechanism for managing workforce costs at the organisational level, although unanticipated turnover is expected to further improve this position over the coming months.
19. As noted in the previous monitoring report, and contrary to the Government policy of freezing the majority of public sector pay in 2021/22, an inflationary pay award of 1.5% was presented to unions for consideration and the Council earmarked £1,300k to meet this potential cost. This was rejected and subsequently increased to 1.75% by the employers' association, which if accepted would increase the cost by £700k. It is expected that the in-year impact of the increased pay award can be funded through the expected improvement in the

workforce budget position or Earmarked Reserves, with the full cost being factored into future iterations of the MTFE as appropriate.

20. As can be seen from the table above, the net £619k pressure across Service Operating Budgets represents the cumulative effect of a number of variances which are briefly outlined below by Cabinet Portfolio:
- a. **Property & Infrastructure** – A net overspend of £314k, representing a £325k adverse movement on Month 6, driven by a £399k adverse movement within the Property & Estates service as a result of an update by the Valuation Office Agency applied to a Council property leading to a backdated Business Rates liability. The remaining variances within the portfolio are coming from a £240k overachievement of income within the Repairs & Engineering Service, with a largely offsetting expenditure variance due to the activity undertaken to generate the income for this service.
 - b. **Finance** – A net pressure of £230k, a favourable movement of £3k on the Month 6 position, with the variance being affected by delayed delivery of new vehicles necessitating higher leasing and maintenance costs in the current year. In line with previous months, the favourable outlook for income across this area relates to increased activity in support of non-General Fund functions, such as the HRA regeneration projects.
 - c. **Public Safety and Transport** – a net underspend of £46k and a £34k adverse movement from Month 6 are reported, with the headline £425k overachievement of income and corresponding increase in expenditure reflecting grant and Brexit-related activities.
 - d. **Corporate Services and Transformation** – a net underspend of £4k, representing a £6k improvement from Month 6, with the underlying position reflecting increased recharge income within the ICT service and corresponding uplifts in expenditure.
 - e. **Environment, Housing and Regeneration** – an underspend of £28k, representing an adverse movement of £70k where a favourable outlook on planning and crematorium income is mitigating the costs being incurred from insourcing an element of the planning service. The adverse movement at Month 7 relates to emergency works required to repair a footpath above the planned level of activity for the year.
 - f. **Families, Education and Wellbeing** – an overspend of £4k and a favourable movement of £229k is reported for this portfolio. The variance is being driven by a pressure as a result of additional demands on the service in respect of school place planning for both mainstream and special provision, alongside additional costs falling on the General Fund as a result of levels of demand for Education, Health and Care Plans. These pressures are being offset by an improved position in Month 7 within cultural and leisure services, with additional grant funding being awarded to the music service alongside delays in recruitment in the cultural and leisure services.

- g. **Health and Social Care** – A net pressure of £149k is reported, with an adverse movement of £95k from the position at Month 6. The headline variance relates to increased demand on social care, predominantly within Children’s & Young Peoples services, with the adverse movement stemming from increased spend on preventative services within Youth Offending services alongside previously reported pressures on Section 17 preventative services within Children’s Services.

Transformation

21. The Council is permitted to finance the costs associated with service transformation from Capital Receipts, with both one-off implementation costs and the support for service transformation, including the BID team, being funded from this resource. Current projections include an estimate of £3,065k for such costs, which will remain under review throughout the year and have been excluded from the reported monitoring positions. It is anticipated that these costs will be financed from a combination of Capital Receipts and Earmarked Reserves. This position will be reviewed if capacity becomes available within the revenue position to fund such costs.

Progress on Savings

22. The savings requirement for 2021/22 is £8,054k. In addition, there are savings of £2,362k brought forward from 2020/21, which gives an overall total of £10,416k reported below. The savings being reported as undelivered in 2020/21 (£2,362k) were directly attributable to the COVID-19 pandemic as the Council needed to redirect resources to manage the pandemic. The savings were linked to Leisure, Licencing, Digital Strategy and Fees and Charges. This value has been added to the budgeted savings agreed as part of the 2021/22 budget.

Table 3: Savings Tracker

Cabinet Member Portfolio	Blue Banked £'000	Green Delivery in progress £'000	Amber I Early stages of delivery £'000	Amber II Potential problems in delivery £'000	Red Serious problems in delivery £'000	Total £'000
Property & Infrastructure	(160)	0	(150)	0	0	(310)
Finance	(560)	(300)	0	0	0	(860)
Public Safety and Transport	(385)	(1,656)	(100)	0	0	(2,141)
Corporate Services and Transformation	(887)	(513)	0	0	0	(1,400)
Environment, Housing & Regeneration	(1,131)	(705)	(510)	0	0	(2,346)
Families, Education and Wellbeing	(250)	(109)	(364)	(986)	0	(1,709)
Health and Social Care	(250)	(1,250)	(150)	0	0	(1,650)
Total 2021/22 Savings Programme	(3,623) 35%	(4,533) 44%	(1,274) 12%	(986) 9%	0 0%	(10,416) 100%
Month on Month Movement	(350) -4%	(650) -6%	1,000 10%	0 0%	0 0%	0

23. As of Month 7, there are £3,623k savings already banked, with a further £5,807k either delivery in progress or in the early stages of delivery which are expected to progress throughout the year and ultimately be delivered in full. The savings in the early stages of delivery (Amber I) include the Licencing and Digital Strategy from the prior year, as well as current year savings including the Review of Temporary Accommodation and the Green Spaces Review, alongside other lower value savings. Since Month 6, £1,000k have been promoted from the early stages of delivery as implementation progresses.

24. Currently there are £986k (9%) of savings which are reporting potential problems in delivery (Amber II), which relates exclusively to the leisure management fee and reflects the particular impact of the COVID-19 pandemic on this sector, although in the medium term use of these services and associated income is expected to return to pre-pandemic levels and deliver this saving.
25. Where savings are at risk of not being delivered in full during 2021/22, the associated pressures have been factored into the monitoring position discussed above and offset through compensatory underspends or where appropriate use of COVID-19 grant funding. At this time, it is expected that all £10,416k will ultimately be delivered in full and therefore not impact upon future iterations of the Council's MTFF.

Corporate Operating Budgets

26. Corporate Operating budgets are reporting a £275k underspend on capital financing and funding, representing a favourable movement of £36k from Month 6. The underspend is driven by reduced capital financing costs arising from the favourable capital outturn position for 2020/21 and a minor improvement from a review of the Council's corporate subscriptions. The improvement in this area relates to a delay in the Council's borrowing requirement leading to a lower forecast spend on interest to year end. No variance is reported on Corporate Funding, the exact level of grant funding for the year currently reflects the Cabinet and Council approved budgets in February 2021.

Development & Risk Contingency

27. For 2021/22 £17,436k was set aside to manage uncertain elements of budgets within the Development & Risk Contingency, which included £16,613k in relation to specific risk items and £823k as General Contingency to manage unforeseen issues. Following Cabinet on 2 September, £13,291k of this funding was released into the Council's Service Operating Budgets on the basis that these values were no longer contingent, leaving £4,145k being held for specific risk items alongside the £823k of General Contingency. Exceptional COVID-19 related pressures are being funded through specific grant funding and commented on later in this report.
28. At Month 7, a net underspend of £763k is reported on Development and Risk Contingency, representing a reduction of £290k on the previously reported position. A £590k underspend on waste disposal costs, representing a £248k of the improvement from Month 6, as provision for market volatility is unwound over the course of the year, is further increased by a favourable variance within Homelessness Support of £222k, with Social Care forecasting a net pressure of £49k, predominantly driven by a pressure within Asylum, offset by a favourable position within Children with Disabilities and a minor pressure from additional support for Adults. There are currently no calls on the £823k General Contingency, providing a mechanism to manage emerging non-COVID-19-related risks over the remainder of the financial year.

Exceptional Items – COVID-19 Pressures

Table 4: COVID-19 Pressure Breakdown

Service	Month 7		Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000
	Approved Budget	Forecast Outturn			
	£'000	£'000			
Social Care	0	10,256	10,256	10,438	(182)
Other Expenditure	0	4,518	4,518	4,382	135
Income	0	3,935	3,935	3,905	29
Total Exceptional Items	0	18,710	18,710	18,727	(17)

29. There has been limited movement in the headline COVID-19 pressure at Month 7, with total costs of £18,710k for the 2021/22 financial year representing a £17k favourable movement from the position at Month 6. Social Care continues to represent the largest single area of cost pressures at £10,256k, with income losses and other expenditure pressures accounting for the remainder of this sum.
- Within Health and Social Care, the Council is forecasting a pressure of £10.3m, driven by £9.4m of pressures associated with direct care provision, with £5.8m of this value falling on Adult Social Care and £3.6m falling in Children's Social Care. In addition, home to school transport pressures total £0.6m, alongside workforce pressures associated with the additional demand across all services and the Council's COVID-19 response, account for the remaining pressure in this area.
 - Public Safety and Transport is a forecast decline in Fees and Charges income of £1.9m, all of which relates to parking charges.
 - Within Environment, Housing and Regeneration pressures totalling £2.2m have been identified. £1.1m relating to lost income, with the single largest area affected being Planning & Development. £0.4m forecast to support the homeless during the pandemic, with a further £0.3m being required to support the impact on the Council's Waste Service.
 - Pressures across the Families, Education and Welfare portfolio total £1.7m and primarily relate to the financial impact of lower usage of the Council's leisure facilities.
 - Residual pressures of £2.6m are reported across the remaining portfolio areas.
30. Included within this position is a forecast assumption that the overall pressure caused by COVID-19 will be funded through a combination of grant funding and locally set aside reserves. The Council has confirmed external funding of £23,327k, with an additional £10,216k of the Council's own balances having been earmarked to supplement these funds. Taking account of the £18,710k pressures outlined above, and the £3,876k of planned releases from this funding to manage COVID-19 driven Collection Fund deficits, the Council has £8,570k uncommitted funds available to meet emerging or continuing COVID-19 pressures.

Collection Fund

31. A deficit of £184k is reported within the Collection Fund relating to an adverse position reported within Council Tax of £1,080k, offset by a favourable position within Business Rates of £896k. The pressure in Council Tax is predominantly driven by a reduction in the forecast growth of the taxbase, compounded by an adverse position within Council Tax Support as the economy recovers from the pandemic at a slower rate than originally budgeted for in February 2021. This represents an adverse movement of £57k from the position reported at Month 6 following the regular review of provisions held against ongoing business rates appeals and historic credit balances.
32. Any deficits within the Collection Fund impact on the Council's future year budgets, this position would therefore add £184k to the Council's gross saving requirement above the level set in the Council's budget strategy agreed at February 2021 Cabinet.

General Fund Capital Programme

33. As at Month 7 an under spend of £38,306k is reported on the 2021/22 General Fund Capital Programme of £103,476k, due mainly to re-phasing of project expenditure into future years. The forecast outturn variance over the life of the 2021/22 to 2025/26 programme is an under spend of £8,502k. General Fund Capital Receipts of £6,918k are forecast for 2021/22, and £30k below the budgeted target of £57,977k over five years to 2025/26. Overall, Prudential Borrowing required to support the 2021/22 to 2025/26 capital programmes is forecast to be below budget by £4,706k.

Capital Programme Overview

34. Table 5 below sets out the latest forecast outturn on General Fund capital projects. Forecasts for future years include capital projects and programmes of work approved by Cabinet and Council in February 2021. The table below presents a Major Projects rephasing value of £27,424k, with recommendation 2c in this report seeking approval to rephase this value into future years.

Table 5: General Fund Capital Programme Summary

	Approved Budget 2021/22	Forecast 2021/22	Cost Variance 2021/22	Project Re-phasing 2021/22	Total Project Budget 2021-2026	Total Project Forecast 2021-2026	Total Project Variance 2021-2026	Move-ment
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cabinet Member Portfolio								
Finance	3,821	3,991	-	170	7,238	7,238	-	-
Public Safety and Transport	16,871	13,734	(1,878)	(1,259)	56,432	54,554	(1,878)	-
Corporate Services & Transformation	1,458	1,323	-	(135)	5,258	5,258	-	-
Environment, Housing & Regeneration	4,763	3,868	(39)	(856)	10,548	10,509	(39)	-
Families, Education and Wellbeing	8,433	10,429	-	1,996	21,008	21,008	-	-
Health and Social Care	2,359	2,243	(116)	-	11,795	11,679	(116)	(116)
Property and Infrastructure	64,354	28,165	(2,162)	(34,027)	181,847	175,378	(6,469)	(190)
General Contingency	1,417	1,417	-	-	5,473	5,473	-	-
Total Capital Programme	103,476	65,170	(4,195)	(34,111)	299,599	291,097	(8,502)	(306)
Major Projects	58,820	30,611	(785)	(27,424)	161,461	156,369	(5,092)	50
Programme of Works	43,239	33,142	(3,410)	(6,687)	132,665	129,255	(3,410)	(356)
General Contingency	1,417	1,417	-	-	5,473	5,473	-	-
Total Capital Programme	103,476	65,170	(4,195)	(34,111)	299,599	291,097	(8,502)	(306)
Movement	539	(1,474)	(306)	(1,707)	539	233	(306)	

35. **Finance:** Forecast expenditure of £3,991k in 2021/22 relates to the replacement of fleet vehicles for which a number of orders have been placed and also includes the purchase of five new food waste collection vehicles which have been received.
36. **Public Safety and Transport:** An under recovery of £1,878k is forecast on Transport for London (TFL) grant funding, as the 2021/22 LIP funding award for the remainder of the year

will be significantly lower than bid for and original budget assumptions. TFL funding remains significantly affected by reduced travel due to the pandemic with increased home working.

37. **Environment, Housing and Regeneration:** An under spend of £27k is forecast on private sector renewal grants based on expected demand for the year. An under spend of £12k is also reported on green spaces Section 106 projects.
38. **Families, Education and Wellbeing:** Forecast expenditure for the year includes the budgeted £6m payment to the Department for Education as contribution to the rebuild and expansion of Harlington School. The installation of modular classrooms at Hedgewood school to increase special provision were completed in November 2021.
39. **Health and Social Care:** An under spend of £116k is forecast on the capitalisation of social care equipment budget of £2,359k, which is financed by disabled facilities grant.
40. **Property and Infrastructure:** A forecast overspend of £490k is reported on the works to extend the Uxbridge mortuary, as additional cost items have been uncovered on site including deeper works required on the foundations. This is an increase of £50k from the previous forecast. Disabled Facilities Grants are forecast to under spend by £1,137k based on expected demand, with higher activity this year on adaptations in the HRA sector. As Cabinet have previously agreed to no longer proceed with the land transfer of the former cinema building site at St Andrew's Park, the 2021-26 New Museum construction budget of £5,582k is reported as an under spend. Under spends on completed schemes amounting to £151k are forecast within the corporate buildings programmes (Property Works and Civic Centre Works). The Schools pollution screening programme is forecast to be under spent by £89k with future commitments able to be funded from future year budget allocations.

Capital Financing - General Fund

Table 6: Capital Financing

	Approved Budget 2021/22 £'000	Forecast 2021/22 £'000	Cost Variance £'000	Phasing Variance £'000	Total Financing Budget 2021-2026 £'000	Total Financing Forecast 2021-2026 £'000	Total Variance £'000	Move-ment
Source of Finance								
Capital Receipts	16,749	6,918	(82)	(9,749)	57,977	57,947	(30)	(30)
CIL	3,500	6,500		3,000	17,500	17,500	-	-
Prudential Borrowing	55,481	33,555	(347)	(21,579)	131,018	126,312	(4,706)	(138)
Total Council Resources	75,730	46,973	(429)	(28,328)	206,495	201,759	(4,736)	(168)
Grants & Contributions	27,746	18,197	(3,766)	(5,783)	93,104	89,338	(3,766)	(138)
Capital Programme	103,476	65,170	(4,195)	(34,111)	299,599	291,097	(8,502)	(306)
Movement	539	(1,474)	(306)	(1,707)	539	233	(306)	

41. Capital receipts before transformation financing in 2021/22 include £1,339k in sales already achieved with several more sites planned to be sold via auction by the end of the financial year. The phasing variance of £9,749k is largely due to major disposal sites that are not expected to be completed this financial year.
42. As at the end of October 2021, a total of £5,928k Community Infrastructure Levy receipts have been invoiced. Forecast receipts for this financial year are a favourable variance of £3,000k as developer activity is increasing as the pandemic recedes, and several sizable developments have commenced in 2021/22. The longer-term forecast for this income stream will remain under review as the economy recovers from the pandemic.
43. Forecast grants and contributions are £3,766k lower than the revised budget, due partly to the forecast under recovery of the 2021/22 TFL LIP grant compared to the original budget, which was based on pre-pandemic funding levels, and the under spend on private sector disabled facilities grants.
44. Prudential Borrowing is forecasting to be within budget by £21,926k in 2021/22 due mainly to forecast re-phasing of project expenditure into future years. The medium-term forecast is a favourable variance of £4,706k due mainly to the under spend on the cancellation of the new museum project.

Schools Budget

45. The Dedicated Schools Grant (DSG) monitoring position is an in-year overspend of £12,657k at month 7, this is an increase of £5,329k on the budgeted deficit of £7,328k. This overspend is due to ongoing pressures in the cost of High Needs placements, where due to a lack of capacity in borough, the number of independent placements has increased since the budget was set. In addition, the local authority is increasingly seeing an uplift in the funding allocated to SEN placements due to a change in the level of need. The budget for High Needs was increased for 2021/22 to take account of projected growth, but it is projected that the budget will be significantly exceeded. When the £25,386k deficit brought forward from 2020/21 is taken into account, the cumulative deficit carry forward to 2022/23 is £38,043k.

Table 7: DSG Income and Expenditure 2021/22

Funding Block	Month 7		Variance		
	Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Change from Month 6
	£'000	£'000	£'000	£'000	£'000
Dedicated Schools Grant Income	(317,131)	(317,131)	0	0	0
Schools Block	247,506	247,659	153	153	0
Early Years Block	25,997	25,997	0	0	0
Central Schools Services Block	3,296	3,296	0	0	0
High Needs Block	47,660	52,836	5,176	5,176	0
Total Funding Blocks	7,328	12,657	5,329	5,329	0
Balance Brought Forward 1 April 2021	25,386	25,386			
Balance Carried Forward 31 March 2022	32,714	38,043			

Dedicated Schools Grant Income (nil variance, no change)

46. The Early Years block will be adjusted further to reflect actual numbers that were accessing the free entitlement in the Spring term and the local authority is still awaiting confirmation of this adjustment to funding. If attendance rises after the January census, the DfE has confirmed that funding will be increased, up to 85% of the January 2020 census level, where a local authority can provide evidence of increased attendance during the Spring term. Adjustments will be calculated by using an average of the January 2021 census and the May 2021 count. That is, January 2021 count will be used to represent attendance for the first half of Spring term, and the May 2021 count to represent the latter half and recognise any increase in attendance to determine the final spring term top up.
47. There will be an adjustment to the Schools Block to reflect the amount recouped by the Education Skills Funding Agency (ESFA) to fund academy schools directly. This follows the academy conversion of two schools in Hillingdon on 1st September 2021.

Schools Block (£153k overspend, no change)

48. The Schools Block includes all funding paid directly to mainstream schools as part of their delegated budget share, including the funding recouped by the ESFA and paid to mainstream academies.
49. There is also a growth contingency fund which is funded from the Schools Block. Schools that are expanding, in agreement with the local authority, to meet basic need pupil population growth, receive additional funding to provide financial recompense throughout the relevant financial year to cover the cost of this agreed and planned growth.
50. Schools Forum took the decision to withhold growth contingency allocations for two schools due to insufficient projected pupil growth in September 2022 and therefore there will be an underspend relating to this allocation. Additionally, Schools Forum have agreed to backdate growth contingency to 2018/19 for one secondary school which it has been retrospectively decided met the criteria for funding. This has resulted in the overspend on the Schools block in 2021/22 which, because the Schools Block is ring-fenced, will need to be carried forward to the following financial year and included in the Growth Fund determination for 2022/23.
51. The growth contingency policy was amended prior to 2020/21 in order address the growth in secondary pupils. Schools will be funded for any Year 7 pupils which are above the Published Admission Number (PAN). £525k was set aside for this purpose, with the actual funding requirement considerably lower, which has off-set the overall overspend on the Schools block.
52. The growth contingency also funds diseconomies of scale funding for new basic need academy schools and a calculation method has now been determined for this for the two remaining years that the final basic need school is still growing. An amendment to the Growth Contingency Policy has been drafted to reflect this change.

Early Years Block (no variance, no change)

53. Two-year-old funding will be adjusted to reflect the number of children accessing the entitlement based on the May 2021 census.
54. The 3 and 4-year-old funding for both the universal and the additional free entitlement will also be adjusted following verification of the actual numbers recorded in the May 2021 census. The local authority is still also awaiting confirmation of this adjustment to Early Years funding for the Spring term and these adjustments are likely to result in a reduction in the overall Early Years block funding allocation as the number of children accessing the additional free entitlement has decreased significantly over the past year. The projections will be revised once the full impact of the funding adjustments is known.

Central School Services Block (no variance, no change)

55. The published DSG budget allocations confirmed a 20% decrease in the Central School Services Block provided for historic commitments. This resulted in a £265k reduction in funding, though this was partly offset by £51k of additional funding for pupil growth. This reduction in funding resulted in a budget shortfall for the services funded by the Central School Services block adding to the pressure which has led to an overall deficit DSG being agreed for 2021/22.

High Needs Block (£5,176k overspend, no change)

56. There continues to be significant pressure in the High Needs Block in 2021/22, with an overspend of £5,176k being projected at month 7. The growth in the requirement to place pupils with an EHCP in independent placements due to a continuing lack of capacity in-borough and across other local authority provision continues to be a main driver of the pressure, given the current shortage of local provision. Much of the overspend being projected is a result of additional placements already made for September 2021, along with an anticipated further increase in the number of placements throughout the remainder of the year. Whilst an element of growth in placements has been built into the projection, there may be further pressure dependent on where future placements are made.
57. There is further pressure being added to the High Needs block because of an uplift in the funding allocated to SEN placements due to a change in the level of need. The local authority is regularly seeing an increase in the complexity of need at the point of annual review which is resulting in agreement to increase the top-up funding allocation to ensure needs are being adequately met. This is contributing to the overspend being projected and there may be additional pressure in relation to this as further annual reviews are completed.
58. There are in-borough special schools which are currently over their commissioned place number with a requirement on the local authority to allocate more funding for these additional places. The commissioned numbers were updated at the start of the financial year, however due to changes not taking place until the start of the next academic year for academy schools, along with schools agreeing to take further additional pupils there will be a requirement to fund places over commissioned numbers.
59. The Council is currently in discussions with the DfE as part of the next round of the 'Safety Valve' intervention programme. The local authority has been tasked with demonstrating to the DfE that the DSG can be brought to an in-year balanced position within the next five years, with the current financial year being year one of this. If the DfE are satisfied that the recovery plans are reasonable, it is hoped that the DfE will contribute additional revenue funding to clear the cumulative DSG deficit.

Housing Revenue Account

60. The Housing Revenue Account (HRA) is currently forecasting a favourable variance of £91k compared to the budget and an adverse movement of £3k on Month 6. This excludes the potential cost pressures of COVID-19, which are estimated at £114k. The 2021/22 closing HRA General Balance is forecast to be £15,292k. The use of reserves is funding investment in new housing stock. The table below presents key variances by service area.

Table 8: Housing Revenue Account

Service	Month 7		Variance (+ adv / - fav)		
	Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6
	£'000	£'000	£'000	£'000	£'000
Rent Income	(58,944)	(58,685)	259	259	0
Other Income	(5,528)	(5,467)	61	61	0
Net Income	(64,472)	(64,152)	320	320	0
Housing Management	15,185	15,391	206	162	44
Tenant Services	3,953	3,863	(90)	(49)	(41)
Repairs	5,654	6,182	528	528	0
Planned Maintenance	4,014	2,959	(1,055)	(1,055)	0
Capital Programme Funding	19,021	19,021	0	0	0
Interest & Investment Income	15,385	15,385	0	0	0
Development & Risk Contingency	1,260	1,260	0	0	0
Operating Costs	64,472	64,061	(411)	(414)	3
(Surplus) / Deficit	0	(91)	(91)	(94)	3
General Balance 01/04/2021	(15,201)	(15,201)	0	0	0
General Balance 31/03/2022	(15,201)	(15,292)	(91)	(94)	3

61. As at Month 7, the rental income is forecast to under recover by £259k and other income is forecast to under recover by £61k, nil movement on Month 6.
62. The number of RTB applications received in the first seven months of 2021/22 was 111 compared to 106 for the same period in 2020/21. There has been 27 RTB completions in the first seven months of 2021/22 compared to 20 for the same period in 2020/21. The RTB applications, offers made to tenants and sales are being kept under review, and as at Month 7, the 2021/22 RTB sales forecast is 50, which is the same as the budget.
63. The housing management service is forecast to overspend by £206k as at Month 7, which is an adverse movement of £44k on Month 6. This includes an increase in the forecast spend of £9k on COVID-19 related enforcement and domestic violence related costs; an increase in running costs of £6k and an increase in energy forecasts of £41k. Furthermore, there are reductions in the staffing forecast spend of £30k due to delays in recruitment and one member of staff on long-term sickness.

64. Tenant services is forecast to underspend by £90k, a favourable movement of £41k on Month 6 relating to a £3k reduction in forecast spend on staffing and a reduction in energy forecasts of £38k.
65. The repairs and planned maintenance budget totals £9,668k and as at Month 7 it is forecast to underspend by £527k, nil movement on Month 6. These budgets continue to be monitored especially due to the pressures on demand, volume of repairs, inflation in the marketplace, disrepair cases and contractor labour shortages.
66. As at Month 7 the capital programme funding, interest and investment income, and the development and risk contingency budgets are forecast to breakeven.

COVID-19 cost pressures on the HRA

67. The table below summarises the HRA Covid-19 cost pressures identified to date and will be kept under review during the year. These pressures have not been included in the Month 7 forecast position for HRA revenue and total £114k. The pressures include £100k for bad debt provision. The bad debt provision is a year-end calculation, however the tenants' and leaseholders' arrears position and consequently the bad debt provision, are kept under review during the year. The pressures in the table below include £14k relating to accommodation costs for enforcement and domestic violence. This is a reduction on Month 6 of £42k, firstly due to revised downward calculations of £33k, and secondly due to £9k confirmed cost being declared in the HRA Month 7 forecast £109k underspend.

HRA Capital Expenditure

68. The HRA capital programme is set out in the table below. The 2021/22 revised budget is £94,449k and forecast expenditure is £59,795k with a net variance of £34,654k of which £32,126k is due to re-phasing and £2,528k due to cost underspends. A summary position is included in Table 9 below. With this report presenting a project rephasing balance of £32,126k, Recommendation 2c seeks approval to rephase £22,569k of this value into future years, with this value representing the Major Projects rephasing value included in the table below.

Table 9: HRA Capital Expenditure

	Approved Budget 2021/22	Forecast 2021/22	Cost Variance 2021/22	Project Re-Phasing 2021/22	Total Project Budget 2021-26	Total Project Forecast 2021-26	Total Project Variance 2021-26	Movement 2021-26
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Cabinet Member Portfolio								
Property and Infrastructure	94,449	59,795	(2,528)	(32,126)	234,631	232,103	(2,528)	(925)
Total HRA Capital Programme	94,449	66,192	(1,603)	(26,654)	234,631	233,028	(1,603)	(1,590)

69. There is a favourable net movement of £925k in cost underspends reported within HRA Major Projects arising from completed schemes after settling final accounts with contractors. A further under spend of £229k is reported on the mixed tenure development at Acol Crescent (in addition to £300k previously declared last financial year). The final account has been agreed with the contractor for the completed Willow Tree development, resulting in an under spend of £396k.
70. Following agreement of a revised final account with the contractor for the Parkview supported housing development, a cost under spend of £430k is reported on the capital budget. This is in addition to cost reductions of £1,457k already achieved in liquidated and ascertained damages on this project.
71. An overspend of £100k is forecast on the 5x3 bedroom shared ownership development at Moorfield Road, Cowley due to additional work requirements arising to provide utilities and the diversion of a sewer pipe.
72. A pilot scheme for extending existing housing stock from 3 to 4 bed properties is planned to commence shortly. The 2021/22 forecast has been reduced by £1,400k as the pilot will not require the full £2,000k Loft Extensions budget this year.
73. Several properties have been identified for acquisition to be funded from the Rough Sleepers Accommodation Programme budget of £5,350k which is 50% grant funded. This programme aims to acquire properties to provide move on accommodation for rough sleepers. The total budget is forecast to be fully spent this financial year at this stage.
74. A planning application for the Hayes Regeneration development is expected to be submitted by the end of November 2021, and the appointment of a developer partner planned early next year.
75. Works are in progress on site to complete the six-unit general needs housing development at Nelson Road, with construction works forecast to be completed in June 2022.
76. The Works to Stock programme 2021/22 is in various stages of progress with electrical fire safety works accelerated into this year. Works are ongoing at numerous sites and future phases of works on some programmes are in the process of being tendered. Remedial works at Packet Boat House are nearing completion with re-occupancies expected to commence before the end of 2021.
77. Phase 1 of the Green Homes Grant Local Authority Delivery scheme to provide energy efficiency upgrades to low-income homes is now complete. A wide number of measures have been implemented across numerous homes within tight timescales, and the remaining unspent grant of £1,673k was returned to the Department for Business, Energy and Industrial Strategy in October 2021.

Treasury Management Update as at 30th September 2021

Table 10: Outstanding Deposits – Average Rate of Return 0.52%

Period	Actual (£m)	Actual (%)	Benchmark (%)
Call Accounts and MMF's*	44.7	64.69	70.00
Up to 1 Month Fixed-Term Deposits	9.4	13.60	
Total	54.1	78.29	70.00
Strategic Pooled Funds	15.0	21.71	30.00
Total	69.1	100.00	100.00

*Money Market Funds

78. Deposits are held with UK institutions, all of which hold a minimum A- Fitch (or lowest equivalent) long-term credit rating and AAA rated Money Market funds. UK deposits are currently held in NatWest Bank plc, Santander UK plc, Handelsbanken plc and the DMADF. There is also an allocation to Strategic Pooled Funds.
79. The average rate of return on day-to-day operational treasury balances is 0.02%. As part of the Council's investment strategy for 21/22, the Council continues to hold a total of £15m in three long-dated strategic pooled funds (£5m in each). The strategic pooled funds have a 3-5 year investment horizon with dividends being distributed periodically. When including projected dividend income on these strategic pooled funds, based on averages received during 21/22, the overall rate of return increases to 0.54%
80. The Council aims to minimise its exposure to bail-in risk by utilising bail-in exempt instruments and institutions whenever possible. However, due to the significant amount held in instant access facilities, which is needed to manage daily cashflow, it is not possible to fully protect Council funds from bail-in risk. At the end of October, 83% of the Council's day-to-day operational treasury investments had exposure to bail-in risk compared to a September benchmark average of 69% in the Local Authority sector (latest benchmark provided quarterly by the Council's treasury advisors Arlingclose). The Council's exposure reduces to 0% once instant access facilities are excluded from the total bail-in percentage.
81. Liquidity was maintained throughout October by placing surplus funds in instant access accounts and making short-term deposits with the DMADF. Cash-flow was managed by ensuring deposit maturities with the DMADF were matched to outflows and where required, funds were withdrawn from instant access facilities.

**Table 11: Outstanding Debt - Average Interest Rate on Debt: 3.25%
Average Interest Rate on Temporary Borrowing: 0.51%**

	Actual (£m)	Actual (%)
General Fund		
PWLB	43.43	14.25
Long-Term Market	15.00	4.92
Temporary	80.00	26.25
HRA		
PWLB	133.32	43.75
Long-Term Market	33.00	10.83
Total	304.75	100.00

82. During October there were no scheduled debt repayments. Gilt yields moved up during the first half of the month, but then ended the month lower than it began. With the Council's long-term borrowing need and with restrictive premiums, early repayment of debt remains unfeasible.
83. There were no breaches of the Prudential Indicators or non-compliance with the Treasury Management Policy and Practices.
84. To maintain liquidity for day-to-day business operations during November, cash balances will be placed in instant access accounts and short-term deposits.
85. Cash flow forecasts indicate £10m of temporary borrowing is required to ensure minimum cash levels are maintained throughout February, therefore £10m of forward dated borrowing has been secured, with funds coming into London Borough of Hillingdon on 1st February 2022.

PART B: FINANCIAL RECOMMENDATIONS

That the Cabinet:

- a. Note those consultancy and agency assignments over £50k approved under delegated authority between the November 2021 and December 2021 Cabinet meetings, detailed at Appendix A.
- b. Approve the acceptance of £120k of grant funding from Thames Water Surface Water Management Programme to investigate and deliver Sustainable Drainage Systems within Ruislip.
- c. Approves re-phasing of £27,424k General Fund and £22,596k HRA capital expenditure and associated financing budgets into later years of the capital programme.
- d. Accept grant funding of £78k from the Food Standards Agency for the development of a new ICT consignment tracking system to improve current functionality and deal with new requirements for imports from the EU.
- e. Accept additional grant funding of £56k from the Environment Agency towards the Hillingdon East catchment flood management project.
- f. Accept Transport for London grant funding of £13k to cover cycle training between January and March 2022.
- g. Approve acceptance of gift funding in relation to a Planning Performance Agreement in accordance with the provisions of Section 93 of the Local Government Act 2003 for;
 - a. River House - £17,500
 - b. NCP Bath Road- £17,500
 - c. Millington Road - £32,000
 - d. St Andrews Park Land East of Mons - £17,500
- h. Approve the acceptance of £41k of grant funding from the Greater London Authority to minimise flood risk at Bessingby Park.
- i. Approve acceptance of £786k grant funding from the Department for Environment, Food, and Rural Affairs (Defra) for costs associated with the delivery of new post-Brexit port health authority functions at the Heathrow Imported Food Office.
- j. Agree that a 30 minute period of free parking for residents be implemented into the Kingsend South Long Stay car park in Wood Lane, Ruislip.

Reasons for recommendation

86. **Recommendation 2a** notes consultancy and agency assignments approved by the Chief Executive under authority granted by Council on 20 May 2021. Appendix A reports back on use of this delegated authority since the previous Cabinet meeting.
87. **Recommendation 2b** Recommendation 2b is to accept the Thames Water grant of £120k for the Surface Water Management Programme in Ruislip. This is to provide funding for schemes within this area of the borough which aim to mitigate flood and water management issues and to limit the potential impact on Residents.
88. **Recommendation 2c** In order to reflect revised expenditure profiles on various Major Projects within both the General Fund and HRA capital programmes that will be completed in future years Recommendation 2c proposes to re-phase expenditure budgets and

associated financing totalling £27,424k (General Fund) and £22,596k (HRA). Programmes of Works schemes will be reviewed at the end of the financial year to ensure only the required level of budget is carried forward.

89. **Recommendation 2d** Following a bidding process, the Council has secured £78k funding from the Food Standards Agency to help deliver imported food safety controls and related activities, with this recommendation proposing to accept this funding. This work has become increasingly important post Transition Period, now that the UK is outside EU food/feed safety systems and networks and is in full control of its own imported food/feed control system. Total project costs comprise £190k of which £110k is for systems development, £10k for training and £70k for office refurbishment. The grant is required to be spent by the end of this financial year.
90. **Recommendation 2e** Recommendation 2e proposes to accept The Environment Agency grant award of £56k in addition to a previous award of £130k for flood risk management measures in Hillingdon East. The project will reduce the risk of surface water flooding to residents, with flood prevention and amenity improvements to be implemented at Elephant Park and Hillingdon Court Park.
91. **Recommendation 2f** TFL have awarded a further £13k for quarter 4 of the Borough Cycle Training programme, with Recommendation 2f proposing to accept this funding, bringing the annual allocation to a total of £57k. This will allow Bikeability training in schools and adult and family training sessions to continue between January and March 2022.
92. Gift funding has been offered by developers which if accepted by Cabinet will be utilised to fund dedicated staff to support this pre-application and application work. **Recommendation 2g** seeks authority from Cabinet to approve the acceptance of £84,500k in relation to four major developments.
- a. River House - £17,500
 - b. NCP Bath Road- £17,500
 - c. Millington Road - £32,000
 - d. St Andrews Park Land East of Mons - £17,500
93. **Recommendation 2h** is to accept the Greater London Authority grant of £41k for flood risk works at Bessingby Park. This has been secure through the Grow Back Greener Fund 2021 and aims to help build resilience against climate change at Bessingby Park.
94. **Recommendation 2i** seeks approval to accept grant funding that has been offered by Defra which, if accepted by Cabinet, will be utilised to fund the costs of additional environmental health/veterinary resources, office space and ICT/administrative support required at the Heathrow Imported Food Office in preparation for the implementation of new port health authority functions, including documentary and physical checks on consignments of products entering the UK from the EU with effect from July 2022.
95. **Recommendation 2j** to support residents collecting prescriptions from the nearby surgery, a free period of 30 minutes parking is recommended be put in place within the Kingsend South long stay car park in Wood Lane, Ruislip.

Alternative options considered / risk management

96. There are no other options proposed for consideration.

PART B: APPENDIX A

Consultancy and agency assignments over £50k approved under delegated authority

97. The following Agency staff costing over £50k have been approved under delegated powers by the Chief Executive and are reported here for information.

Table 12: Consultancy and agency assignments

*The size of the consultancy firm supplying the agency staff

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000	Consultancy Size*
Finance							
Housing Accountant	05/07/2021	04/10/2021	04/04/2022	39	78	117	Large

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GRANTS TO HILLINGDON'S LOCAL VOLUNTARY ORGANISATIONS - 2022/23 FINANCIAL YEAR

Cabinet Member(s)	Councillor Douglas Mills
Cabinet Portfolio(s)	Corporate Services and Transformation
Officer Contact(s)	Kevin Byrne: Health and Strategic Partnerships, Social Care and Health Directorate
Papers with report	Appendix A: Voluntary Sector Core Grant Recommendations 2022/23 Appendix B: Assessment of Core Grant applications 2022/23

HEADLINES

Summary	<p>Cabinet is asked to agree:</p> <ul style="list-style-type: none"> • The Council's Voluntary Sector Core Grant funding for 2022/23; • The Council's Transport Grants funding for 2022/23; • The Council's contribution to the London Boroughs' scheme 2022/23.
Putting our Residents First	<p>Putting our Residents First: <i>Our People; Our Natural Environment; Financial Management.</i></p> <p>The grants budget is used to support a range of Voluntary Sector activity, which supports the Council in achieving its priorities and objectives and which put residents first.</p> <p>The Transport grant is used to facilitate the transport needs of members of a number of smaller voluntary organisations.</p> <p>The London Boroughs' grant scheme supports pan-London organisations under its priorities of tackling sexual and domestic abuse and combatting homelessness.</p>
Financial Cost	<p>The report proposes:</p> <p>i) up to £2,076,805 core funding (including dining centres) grants for the 2022/23 financial year.</p> <p>ii) the allocation of £18,000 for the provision of Transport for 2022/23.</p> <p>iii) a contribution to the London Boroughs' Grant scheme for 2022/23 of £228,887.</p> <p>The total proposed allocation of £2,323,692 is to be funded from available budget resource.</p>

Relevant Select
Committee

Corporate, Finance and Property

Relevant Ward(s)

All.

RECOMMENDATIONS

That the Cabinet agrees:

1. The overall allocation of grants to Voluntary Sector groups (including Dining Centres) of up to £2,076,805 for the provision of core grant funding for the 2022/23 financial year with specific awards as set out in the schedule - Appendix A.
2. Grants totalling £18,000 to organisations to enable the provision of transport.
3. The Council's contribution of £228,887 to the London Councils' Grants scheme for 2022/23 (subject to London Councils' Leader's Committee meeting on 7th December 2021).

Reasons for recommendation

1. Hillingdon Council has been a proud supporter of the Borough's voluntary sector for many years. The core grant programme ensures that Hillingdon has a vibrant and thriving voluntary sector providing support, guidance and services for local residents.
2. The Council seeks to maximise the benefits from investment in the Borough's voluntary sector to encourage activity that supports residents, reduces demand on Council services and provides value for money.
3. The commitment of core funding provides a platform for many groups to expand activity, diversify to meet new demands, to pursue new initiatives and to bid for additional external funding. The provision of transport grants supports often elderly and less abled residents to access support from smaller groups.
4. The grant recommendations (set out in appendices A & B) reflect the situation as experienced and presented by groups. They recognise where groups may warrant additional support to meet increased demand as well as reflecting where groups may not have been fully operational over periods of lockdown.

Alternative options considered / risk management

5. The Cabinet has the following alternative options:
 - Agree the recommendations subject to any changes the Cabinet wishes to make or,

- Reject one or more of the recommendations.
6. In respect of the Council's contribution to the London Council's Grant Scheme, the Council has the option of not approving its contribution. For the overall London grants scheme to be approved, however, at least two thirds of the 32 London Boroughs plus the City of London must approve their individual budget contribution. If there is no agreement, under the legislation governing the grants scheme, the overall level of expenditure for the Grants Committee reverts to the previous year's budget, for which the contribution from Hillingdon in 2021/22, was £228,326

Select Committee comments

7. As part of the consultation on the Cabinet's budget proposals, the Corporate Finance and Property Select Committee will meet on 12 January 2022 to consider them. This includes the financial support to the voluntary sector outlined in this report. Any comments agreed by the Committee will be presented to Cabinet in February 2022.

SUPPORTING INFORMATION

8. The voluntary sector core grants budget provides core funding to organisations that are key partners and offer services that contribute to the Council's priorities and support the wellbeing of residents. Recipients with stable core support are often able to attract additional income either via other funders or by securing contracts. Outline details of the funding secured by each organisation is contained in the assessment of applications at Appendix B.

Current funding climate

9. The Covid 19 pandemic has had a substantial impact on the Borough's voluntary groups. Many have seen demand for services rise significantly, especially in areas supporting mental health, tackling domestic abuse and in reducing social isolation. Many groups have needed to adjust their ways of working towards more digital and on-line contact. Others have seen income that they may have depended on, for example, from participation fees or from donations, reduce. Many volunteers withdrew from groups, to shield or isolate, whilst others came forward, especially where help was needed to support vulnerable residents.
10. There continues to be a need to support some groups, who rely more on volunteers for delivery and for their governance, with help to adjust to new ways of working and to transform their operations. The road to recovery, following the pandemic, is reported as uncertain and groups have stated that they would welcome help to gauge risks, respond to emerging challenges and to build strategic plans for their future.
11. The core grants programme has attracted interest again this year with 4 new applications. As in previous years officers have encouraged groups to contact them in advance of an application so as to ensure that the needs are clearly identified and that proposals are robust, offer good value and meet the programme's broader aims.

2022/23 Recommendations

12. All groups have been assessed to ensure that they remain viable and sustainable and that their proposals, post pandemic, are realistic and achievable. An analysis of each application, together with financial comments is attached at Appendix B.
13. The recommendations on the level of funding to be offered to organisations are based on either what the groups have received in previous years or what they have applied for in 22/23. There are, however, several recommendations that differ from applications and exceptions and recommendations concerning those, plus the four new applications, are highlighted below.
14. Where applicable, in the individual assessment of applications in Appendix B, reference is made to issues that organisations are asked to address in respect of the funding offered.

New Applications for 2022/23

15. The Council has received 4 new applications from organisations: AgeUK/DASH (digital inclusion), Give Space, Middlesex Association for the Blind and The Daniella Logan foundation. A more detailed assessment of the applications is included in Appendix B (except for Daniella Logan Foundation as this application did not meet the threshold for consideration) and these are summarised below.
16. **AgeUK/DASH** (Digital Inclusion project). The pandemic has changed the way people and communities interact. The reliance on digital approaches has expanded rapidly across all sectors and looks to have a lasting effect on the way we communicate, access services and do business. The need to tackle digital exclusion is becoming ever more evident. This project looks to address some of the inequalities across all age ranges and abilities by working with statutory and non-statutory partners, and companies such as Vodaphone, to engage, support and skill up those most disadvantaged by digital exclusion. It will also help those that need the tools to use digital technology and identify the pathways for those who will never be able to overcome the digital divide. There will be a variety of pathways to engage based on individual abilities and skills from one-to-one support to small group support, peer mentoring and training workshops, to navigating websites used regularly such as the local authority, GP's, hospitals. The project will also work to support those on low incomes to access the digital equipment needed and research how wide this issue is. The recommendation is that a start-up grant of £70k be offered to facilitate the roll out of approaches already piloted by AgeUK and DASH in Hillingdon to a greater number of people in the Borough.
17. **Give Space** - Give Space CIC is a therapeutic drama organisation that has undertaken work in Hillingdon with Carers Trust Hillingdon, HBTIG, P3, and Hillingdon's Women's Centre. Feedback has demonstrated the benefits of this work. There are rising challenges in mental health with increased waiting times for IAPT and other talking therapies services. Give Space offers an alternative for those who find it difficult to engage in talking therapies, providing a "holding space" whilst people are waiting for therapy to prevent escalation of mental health and intervention earlier so costs are reduced by prevention rather than reaction. It is recognised that Give Space has already achieved a good amount but they are in their infancy having evolved over the pandemic, so a grant of £10k is recommended to support their development.

18. **Middlesex Association for the Blind** - MAB have applied for £10k to contribute towards salary and administration costs to run their mobile advice unit. They are proposing to place their mobile unit in strategic areas of high footfall in the Borough, four times a month. The mobile unit promotes eye health and solutions and helps overcome difficulties for residents in the community. This support can reduce the number of residents coming forward to access Adult Social Care and encourages people to be more resilient and independent. In addition, MAB's home visiting scheme pairs volunteers with residents who are visually impaired to visit them, usually once a week, to offer support. This is offered primarily for residents who live alone. MAB carry out support with reading correspondence and aid with shopping, going out for walks etc. Without MAB's involvement residents may become more isolated and could deteriorate into a level where they would need longer term ASC. Officers recommended a grant of £3k to allow for the presence of the mobile unit strategically placed in the Borough and to support access to MAB's home visiting scheme.
19. **The Daniella Logan Foundation** - DLF (Daniella Logun Foundation) have requested a grant of £35k to cover salaries. They work supporting children with Brain tumours and their families. They are a new charity and are delivering emotional and spiritual support, nutrition, and lifestyle support as well as other support. They anticipate spending the amount they are asking for which makes them 100% reliant on Council core grant funding. Their application states they have not applied for any other additional funding, and contains information on services but lacks the financial information to support it and does not meet the grant criteria threshold. We would recommend that they work with H4All to develop their strategy and governance before considering an application.

Grant Reductions

20. Recommendations for levels of funding for the 2022/23 financial year are at the same amounts as those for the 2021/22, except where groups have applied for less or where groups chose not to apply for grant in 2022/23. In addition, the following reductions are recommended:
21. **Crown Centre for the Deaf** – the centre has just recently re-opened, and they will struggle to meet during the winter months and attendance is down. The proposed grant of £1k reflects the reduced spend this financial year but provides support to help recovery post-Covid. It is also hoped that alternative accommodation can be found to reduce the cost of premises and to help the group to become more viable.
22. **MHA Communities West London**. MHA has merged the Northwood and Ealing Live at Home Schemes to form MHA Communities West London. MHA has also established a national volunteer recruitment and coordination team, a national remote befriending team and a national digital delivery team. It had been envisaged that this restructuring would enable the provision of more services and activities at a reduced local cost and that economies of scale and LEAN management would further reduce costs. The intention of MHA West London is to continue with its previous services; however, the outputs for 2021/22 are low due to the pandemic. There are some further discussions to be held with MHA regarding their efficiency savings and the impact of their savings on this grant and their operation in Hillingdon. It is, therefore, recommended to allocate reduced funding of £10k to further explore the mutual benefits of this grant.

- 23. Heathrow Travel Care (HTC)** - HTC have seen a loss of 20% (£33k) for 2021/22 funding from Heathrow Airport following the pandemic and it is unlikely, given the economics of the airport, that this will increase back to levels pre-pandemic. HTC also received funding from LBH of £40k as part of the Homeless Reduction project but this is not confirmed as long-term funding. They also received an increase in funding from FCO of £40k. Expenditure dipped by £7k but overall, they made a £37.4k saving. Their reserves have increased by £79.2k and they are now operating a 6-month reserves policy rather than 5 months which seems prudent. It is recommended that, for one funding year and subject to meeting grant conditions for future years, the grant be reduced for 2022/23 to £20k.
- 24. Hillingdon Shopmobility (HS)** - HS was closed due to the pandemic for a considerable time and numbers of clients have dropped considerably. Clients are returning but as Winter approaches the climb in numbers is not likely to be significant. Annually the organisation is still making losses and their operation is not supported by The Pavilions shopping centre through financial help. Online shopping was growing pre-pandemic, and this grew further with the closures during the restrictions, so demand for physical equipment will decrease for shopping purposes. The organisation has maintained its traditional delivery of service whilst shoppers have and are changing the way they shop. The core grant has contributed towards half of the organisations overall income, making HS reliant on the Council grant for the future. There is a need to diversify their funding income which has not yet been evidenced. The application is considered to offer poor value for money based on numbers supported and costs. A grant of £5k is proposed for 2022/23 with the request that the group reviews its funding sources and strategic viability to be considered for future core grant funding.
- 25. Relate** - Relate moved their services online and are yet to return to face to face. They made a £5k saving on costs last year mainly through accommodation and administration costs. Their reserves show them to be in a healthy position. Given the savings they made on accommodation costs and their financial reserves we consider it proportionate to reduce the grant income for the next financial year to £5k.
- 26. P3** – have been successful in winning commissioned contracts from the Council totalling some £981k for Information and Advice services for young people, Youth Homelessness, and to support Semi-Independent living. We do not, however, have clear separation of LBH's financial information as their accounts are produced for the national charity. We are, therefore, unable to see what return the Council gets from its core grant, what levels of reserves may accrue from the Hillingdon operation or to assess need. Their national reserves have increased over this last year to £2.2m. Their main funding streams are the Council and the CCG. Given their substantial reserves is it felt a reduction for this year could be managed by the organisation and that grant be reduced to £10k.
- 27. Hillingdon Community Transport** – During 2021/22 HCT has lost income through its community activities due to the pandemic but was awarded £18.3k from the Transport Grants budget as well as core grant of £32k. HCT have not increased their membership fees since 2011 which increases their reliance on the core grant, additionally there does not appear to be a mechanism in place to assess affordability for cost of contributions from the groups that access their services. They provide a valuable service to the community and one that is needed. However, a stronger business model is needed to secure their sustainable community position. Our recommendation is that HCT core grant be reduced by £12k to £20k. We also recommend that HCT's accounts clearly identify designated

funds against reserves and that HCT explore with officers whether support for HCT might sit better with the Borough's transport grant function.

28. SEND - SEND received a grant for 2021/22 for the first time and unfortunately lockdown prevented some of the services they wanted to hold happening. Their application this year indicates a desired need but there is overlap with several other organisations in the borough who provide something similar. In addition, we have not been able to see sight of income and expenditure. More work is needed with the group to build some sustainability so they can diversify their income streams, produce financial records that are satisfactory and provide a service that does not overlap or replicate what services are already on offer.

29. Hillingdon Natural History Society - HNHS have requested £1k, the same as previous years. They run solely on volunteers and offer good value for money for the services they deliver which are managing the nature reserves at Harefield place, mobilising volunteers to keep the area well maintained, safe and accessible whilst also improving the habitat for locally important species. They have healthy reserves of £6.4k which will cover three years running costs and officers view is that they can withstand a withdrawal of funding for the next financial year to be revisited for support in 2023/24.

Grant Increases

30. Hillingdon Citizens Advice Bureau - Hillingdon CAB have seen a 50% increase in demand for their services. This is due to partly to the economic impacts of reduced activity at Heathrow and redundancies among many local people who work there or supply goods to Heathrow and in supporting industries. CABs volunteer numbers also reduced due to the pandemic, although this is recovering. New ways of working are being embedded to provide a variety of access routes into CAB. The pandemic has highlighted the need to have a variety of staff speaking different languages that reflect our communities and CAB has been working very closely with smaller community groups to understand their needs in language, IT, and literacy skills. Recommendation is for £5k uplift to £285k given the identified demand in services.

31. H4All Capacity building - The application is to increase support following last year's pilot. The project will scale up the work undertaken to develop the voluntary sector and to build upon the intervention and prevention work that Community Champions have undertaken in delivering grass roots health messaging. There is an identified lack of infrastructure to support voluntary and community organisations who deliver advice, guidance and social interventions but have limited resources to scale themselves up and lever in external funding to the Borough and recruit volunteers and, therefore, become resilient and grow in the Borough. We know that nationally 30% of charities with less than a £100k income experienced a loss of more than half their income over the last financial year and this is replicated in Hillingdon meaning many groups have struggled. The funding will provide roles that link wider community development with capacity building and recruitment and retention of Community Champions based in marginalised groups to help tackle health inequalities. Public Health messaging is currently reliant on the Community Champions as it is recognised that an asset-based approach can be more preventative and help to dispel misinformation. The recommendation is that £70k be invested in developing the H4All capacity building project further to support groups and to ensure the Community Champions work continues.

32. Hillingdon Women's Centre - HWC has seen a 66% increase in demand for its services, predominately in relation to support for victims of Domestic Abuse. (e.g., 1,041 face to face interventions compared to 604 reported in the previous year). Their reporting methods have significantly increased in line with the implementation of a new performance measurement tool. 49% of the women accessing the centre are women from Black and minority groups. Disabled women accessing has increased to 40% from 33%. Whilst they have been successful in applying for external funding and have grown accordingly, the Council grant contribution has remained static even though there has been a significant increase in demand of services. They have grown their restricted reserves, and this now looks healthy and in line with their reserves policy. HWC has developed closer working relationship with the Community Safety Team who supported them in developing some of their services, especially the Workplace Safespace Programme. Covid has seen a significant increase in the demand for support for survivors of Domestic Abuse. As a key player in the Borough offering front line support, it is recommended that the core grant to HWC be increased to £50k.

33. Bell Farm Christian Centre (BFCC). For 2021/22 BFCC implemented a diversified and sustainable fundraising strategy to increase and secure long-term income and to reduce reliance on a few funders such as the Council. BFCC has managed to achieve this and has continued its growth and expanded services. They are working more with other Voluntary partners and recently were awarded funding as part of a joint bid with CAB and DASH from Nationwide. They have seen an increase in clients of over 500 (from 2228 to 2751) and a 21% increase in those accessing services from ethnic minority groups. They are currently in the process of developing foodbank outlet in the Heathrow villages as demand has significantly increased. They have recognised the need to increase their funding request for a new CRM system to map client journeys and demonstrate evidence of outcomes. During the pandemic BFCC was able to quickly respond to the COVID 19 pandemic locally. This was possible due to their knowledge of the local area and enhanced by individuals being able to easily contact services to seek help and advice. BFCC is a key organisation in the area and following a restructure they have managed to review and consider the direction of travel for the future and are clear about the need for change to ensure sustainability. Officers recommend increasing grant by £10k to £80k for 2022/23.

Older People's Dining Centre Programme

34. The Borough's Dining Centres have continued for part of this year and are recovering. Rules on social distancing and lockdown have meant that services have had to be reduced. Some Groups have ensured that the older people they serve are supported through takeaway food, deliveries, and social befriending calls, wherever they can.

35. It is notable, however, that numbers attending have reduced partly due to hesitancy to socialise. In addition, some groups have bolstered their reserves with previous grant and costs have been contained.

36. **Age UK.** For part of 21/22, the club was unable to open due to restrictions but re-opened in August 2021 with social distancing measures. The recommendation of a small saving of £2.8k reflects the reserves held by the organisation and its ability to withstand this small reduction.

37. **Dovetail.** Pre-covid numbers attending were averaging 800 per month, this has dropped to 240 per month. There is little information in the application that shows any alternative activity having taken place during lockdown and they are holding more than 6 months running costs. It is, therefore, recommended at a £5k reduction is sustainable.
38. **RNOFA.** All activities were suspended until the beginning of September due to restrictions as well as their planned annual holiday. The club was able to access funds from the Government's Business Support Grant and the Job retention scheme which allowed for a surplus. RNOFA run 2 clubs Elm Park and Tudor Club. A reduction of £20k against application is recommended based on the increased reserves of £35k from the previous year and the club's financial ability to withstand this reduction.
39. **MHA.** For part of 21/22, the club was unable to open due to restrictions however some adaptations were made to ensure either telephone or doorstep visiting happened with some frozen meals being delivered. As noted in the main grant application, there are further discussions to be held with MHA and given their reserves, it is felt a £2k reduction in funding is sustainable.

Transport Grants

40. In addition to the funding the Council offers to support the core costs of organisations it has traditionally awarded grants to support some of the Borough's smaller voluntary groups to meet the transport needs of group members. The organisations supported from this budget cater mainly for clients with disabilities who require specialist transport and that would find it challenging to travel by public transport.
41. Applications for Transport Grants have reduced by over 60% over the last 2 years following last year's 40% reduction. Covid -19 challenges have resulted in a slow return to services with some groups unable to restart and folding.
42. On the basis of the lack of funding applications, It is recommended that a reduced spend of £18,000 is allocated to the groups at levels requested as below:

Bus Service Operators Grant Applications 2022/23	
Member Name	Grant Application Request22/23
Mencap Hillingdon South (Hillingdon South Society for Mentally Handicapped Children)	8,500
Mencap Hillingdon North	7,000
Shopmobility	2,000
Pelican Club	£500

18,000

London Councils Grant Scheme

43. The LCs Grant Scheme supports voluntary sector activity and specifically funds voluntary organisations across all 32 London authorities and the City of London. The London Councils Grants scheme for 2022/23 will total approximately £6,173k. Proposals are to be agreed at Leaders' Committee meeting on 7th December 2021.
44. Hillingdon's contribution for 2022/23 is proposed to be **£228,887** an increase of £651 over the Council's 2021/22 contribution of £228,326
45. Individual borough contributions are based on the Office of National Statistics mid-year population estimates for June 2020, with Hillingdon's percentage of London's total calculated at 3.43%.
46. It is anticipated that the individual boroughs will agree to accept the recommendations on their contributions.

Financial Implications

47. The proposed funding allocations for 2022/23 include an allocation of £2,076,805 grant funding from the Voluntary Sector Grants budget (including Dining Centres). A further allocation of £18,000 awarded from Passenger Services to support the provision of transport grants is also proposed along with an award of £228,887 as a centrally funded contribution to the London Councils Grant Committee for 2022/23 taking the total proposed funding allocation £2,323,692.
48. The budget presented to Cabinet on this agenda contains sufficient budgetary provision to fund the recommended level of award totalling £2,323,692.
49. A full review of the financial statements and application forms of each organisation has been undertaken and brief financial commentary has been included for each organisation in Appendix B to this report. Awards are subject to the receipt satisfactory financial statements.

RESIDENT BENEFIT & CONSULTATION

The benefit or impact upon Hillingdon residents, service users and communities?

51. The overall effect of these proposals will be to strengthen and support Hillingdon's voluntary sector with new growth and initiatives, which will directly benefit residents.

Consultation carried out or required

52. No formal consultation has been undertaken on the proposals for agreement at this Cabinet.

CORPORATE CONSIDERATIONS

Corporate Finance

53. Corporate Finance has reviewed the report and concur with the financial implications set out above, noting that the draft 2022/23 budget presented to Cabinet on this agenda contains sufficient budgetary provision to fund the recommended level of awards to the Voluntary Sector in core grants, Dining Centres, Transport organisations and the London Boroughs Grant Scheme totalling £2,324k. It is also noted that any award of grant monies is subject to the review of satisfactory accounts for the last financial year if they are yet to be received.

Legal

54. Section 1 of the Localism Act 2011 gives the Council a power of general competence which provides local authorities with the power to do anything that individuals may generally do. It includes the power for Council to make grant payments to voluntary organisations.

55. With regard to the London Councils Grant Scheme, this Scheme is established under Section 48 of the Local Government Act 1985. As stated in the report, if two-thirds of the London boroughs do not approve their individual budget contribution, the previous year's budget will continue to apply to the Scheme.

Comments from other relevant service areas

56. Relevant teams in Residents Services, Finance, Social Care and Health including Children and Young People's Services have been consulted on the proposals.

BACKGROUND PAPERS

[Previous year's Grants report to Cabinet - 2021/22](#)

APPENDIX A

Voluntary Sector Core Grant Recommendations 2022/23

Organisations	Grant Requested 2022-23	Grant Recommended 2022-23
ADULT SOCIAL CARE		
Age UK Hillingdon, Harrow & Brent	582,400	582,400
Harlington Hospice (Respite Care)	90,000	90,000
Crown Centre for the Deaf	7,500	1,000
DASH	98,000	98,000
Heathrow Travel Care	45,000	20,000
Hillingdon Brain Tumour & Brain Injury Support	34,000	30,000
Carers Trust Hillingdon	105,000	105,000
Hillingdon Citizens Advice	295,237	285,000
H4All (Capacity Building)	90,000	70,000
Hillingdon MIND	159,000	120,000
Hillingdon Shopmobility	20,000	5,000
Hillingdon Somali Women's Group	10,000	10,000
Hillingdon Women's Centre	50,000	50,000
Mencap Jubilee Pool	3,000	3,000
MHA Communities West London	25,000	10,000
RELATE London North West & Herts, Mid Thames and Bucks	13,000	5,000
Samaritans of Hillingdon	6,000	6,000
CHILDREN & FAMILIES SERVICES		
Arts for Life Project	15,000	10,000
Bell Farm Christian Centre	83,000	80,000
Centre for ADHD and Autism Support	23,274	15,000
HALO Children's Foundation	10,000	7,000
Hillingdon Autistic Care & Support & (Rural Activities Garden Centre & Brookfield Cafes)	91,800	91,800
Home-Start Hillingdon	120,000	120,000
P3	42,000	10,000
Uxbridge Child Contact Centre	4,180	3,355
RESIDENTS SERVICES		
Crane Valley Partnership (previously Green Corridor)	10,000	10,000
Herts & Middlesex Wildlife Trust	2,500	2,500
Hillingdon Community Transport	32,000	20,000
London Wildlife Trust (Hillingdon)	10,000	10,000
Ruislip & Pinner Beekeepers Association	750	750
DINING CENTRES		
Age UKHH&B (Interactive Older People's Club)	37,800	35,000
Bell Farm Christian Centre	29,059	18,000
Dovetail Community Outreach	20,000	15,000
Ruislip Northwood Old Folks Association (Elm Park Club & Tudor Club x2 sites)	70,000	50,000
MHA Communities West London	7,000	5,000

NEW APPLICATIONS 2022/23		
Digital Inclusion - AgeUKHH&B/DASH	99,286	70,000
Give Space	24,716.75	10,000
Middlesex Association for the Blind	10,000	3,000
The Daniella Logan Foundation	35,000	0
Subtotal	2,449,652.75	2,076,805
Grand total		

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<i>Organisation: Age UK Hillingdon, Harrow & Brent</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
<p>Support for Age UK HHB is to better meet the needs of older people and to reinforce our joint aims on: early intervention and prevention, reducing loneliness and enabling people to live well and longer in their own homes.</p> <p>2022/23 Application is based on three distinct work streams:</p> <ul style="list-style-type: none"> • Information & Advice • Social Wellbeing Services • Practical Support <p>Age UK HHB has established a single point of access offering an assessment which identifies goals, agrees action plans and has measurable outcomes.</p>				<p>£582,400 for core salaries for Advice on Housing, Benefits, Financial Health Check's and Transport, continued development of Help at Home / Befriending Schemes and social activity opportunities</p>	
				Recommendation:	
				£582,400	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
Estimated 10,000	241	45,000	Partially met	£582,400	£2,143,307 (Expected)
<i>Planned Activities for 2022/23 Highlights include:</i>					
Information and Advice					
<ul style="list-style-type: none"> • The first point of contact to assess need and triage requirements based on a more rounded assessment process. Helpline is available daily from 9am to 5pm. • Drop-in surgeries have resumed at Uxbridge, Ruislip and Townfield with safe distancing measures in place. • Continuation of the successful financial health checks advice support. 					
Social Wellbeing Services					
<ul style="list-style-type: none"> • Support for people to live independent, engaged and meaningful lives. Wellbeing support is closely aligned to services that support hospital discharge. Age UKHHB will provide practical support to ensure that people return home safely from the hospital into a safe, warm, well provisioned and comfortable environment. • Services will promote independence and create opportunities to engage in physical and social activities and enable people to reconnect which has become very important following the Covid lockdown. • Age UKHHB will continue to work with voluntary and user led groups to help create more social groups and to help them to become self-sustaining. • Ageing well groups provide weekly opportunities for communities to come together for social stimulation and companionship. 					
Practical Support					

- Age UKH have expanded the **Help at Home service** including:
 - Shopping
 - Cleaning
 - Escorting to appointments
 - Meal preparation
 - Social contact
 - Dementia sitting to offer carers a break
- Age UKH further monitor and develop their database of "trusted traders" vetted by cost, customer service and local reputation.

Officer Comment

Previous proposals dating back to 2018/19 reflected the priorities identified by Age UKH and the Council regarding Better Care and our Health and Wellbeing Strategy 2018-2021. Consultation on the new Health & Wellbeing strategy (2022-2025) is underway.

The organisation is known and trusted by people across the borough. They provide social groups that combat isolation and loneliness and deliver home services of all kinds including Information & Advice visits, befriending services, falls prevention and 'Help at Home'. They have stringent safeguarding structures meaning contact with their staff and services provides a safety net for the borough's vulnerable residents. The demand for support through the information and advice service has remained high despite the pandemic and remote working. Over the course of the year, they adapted their phone and face to face services to ensure they were able to support the maximum number of clients whilst ensuring clients, staff and volunteers remained safe. Home visits have been carried out where essential and where clients could not be supported in any other way.

Their programmes (along with H4All partners) have attracted attention of external supporters with a much successful bid to City Bridge Trust that saw vulnerable older people better supported when admitted through A&E. Monitoring against aims regularly takes place and Age UKH has explored with officers contact with groups and involvement in wider community activities. A planned move to new premises is expected to see an increase in the volume of activities and breadth of support available. The organisation also piloted a digital project during the pandemic that helped older people engage and socialise during a time where they were feeling isolated.

A grant maintained at the same level as the previous year is recommended, subject to sight of satisfactory accounts for 2020/21 demonstrating Age UKH's viability and need for continued grant support.

Corporate Finance Comment

Requested funding is one of two separate grant requests. The charity is requesting a contribution of £582,000, the same level of grant awarded in 2021/22. The LBH grant represents 19% of total expenditure for 2021. Draft statements report a surplus of £387,684 for 2020/2021 compared with the previous year's deficit of £27,541. The improved position results from increased income generation from community fund raising activities during the year - with almost three times more resource committed compared to the year before. The in year surplus of £387,684 has increased the overall level of reserves from £1.101m to £1.489m. The surplus is held within unrestricted reserves, which, along with a transfer of £64,391 between restricted and unrestricted funds, has increased the level of unrestricted funds by £452,075 from £1.026m to £1.478m. Unrestricted reserves are sufficient to mitigate 4 months' worth of administrative expenditure should no incoming resources be available.

<i>Organisation: Harlington Hospice - (Respite Care)</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
2019/20 Harlington Hospice agreed to take over the services previously provided by Carers Trust Thames (CTT) and were granted money for the same purpose (the amount then was £135k). The respite service has operated in the borough for nearly 40 years and the staff transferred from CTT to Harlington Hospice. The service provides short breaks for carers alongside other activities.				£90,000 for management salaries, operational costs and service provision in Hillingdon	
				Recommendation:	
				£90,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
160 with 9,500 care hours	1	156	Partially met	£100,000	£502,039
<i>Planned Activities for 2022/23 Highlights include:</i>					
Hillingdon has provided respite breaks for carers within the London Borough of Hillingdon for nearly 40 years.					
The services provided include:					
<ul style="list-style-type: none"> • Short breaks for carers – provision of replacement care in the home to enable carers to take a break from their caring role. This service is delivered as a sub-contract of Hillingdon Carers Partnership. • Provision of volunteer companions for the cared for which enhances the offer to the cared for and is another way to provide additional support to primary carers. • Group activity sessions for the cared for to enable carers to attend courses, well-being sessions etc, often run by Carers Trust Hillingdon. • Availability of Tier 1 Carers' Assessments for all carers who access the respite service. This enables carers to be directed to other relevant services within the Hillingdon Carers' Partnership without having to re-tell their story to be considered for each service. • Provision of a foot care and nail cutting service for older people delivered in partnership with Carers Trust Hillingdon. 					
In addition to the contracted service, Harlington Care will provide a comprehensive domiciliary care service in the home, including food preparation, household duties, medication administration and more advanced care tasks for people with complex needs.					
The respite service for carers is intended to ensure that carers in Hillingdon are provided with breaks. Carers taking breaks and taking time for themselves is linked to improving health and well-being and contributing to the ability to continue their caring role.					
The pandemic has had a significant impact on the service. There was a reduction in demand for in-person care due to self-isolation of many of the carers and cared for being on the shielded list. In addition, several members of staff or their next of kin were required to self-isolate. HH adapted the service to meet the change in demand.					
<i>Officer Comment</i>					

The world of quality Carer's respite support is proving challenging. There is a trend towards more frequent and shorter visits, more complex care and support requirements and, with pension auto-enrolment, changes in legislation around minimum wage plus care support workers now needing to be paid for their travel time, all means that margins are under severe pressure. However, through the carers contract and the provision of core grant support, plus the ability to meet the needs of self-funders, the package of support in Hillingdon remains viable.

The contract for services changed hands in 2019/20 from CTT to Harlington Care (a subsidiary of Harlington Hospice). This transition was managed smoothly with minimal impact to recipients of the service. Having the one local provider has enabled a density of case work on the ground and closer links into the Hillingdon Carers' consortium contracted roles.

Since the transition Harlington Care, they have been able to identify savings of £35k in year 1 and another £10k savings in this year (year 2) ensuring improving value for money. They have attracted other contracts which has allowed them to reduce overheads and design a new sustainable business model.

It is recommended that the grant be awarded at the amount requested for 202/23. In addition, it is recommended that options be fully explored to achieve even stronger alignment with the Hillingdon Carers Consortium Contract.

Corporate Finance Comment

The charity is requesting a contribution of £90,000, a decrease of £10,000 compared to grant awarded in 2021/22. The LBH grant represents 1.6% of total expenditure for 2020/21. Draft financial statements report a surplus of £151,571 for 2020/2021, a decrease of £366,780 compared to £518,351 reported previously. Whilst trends in the net funding status for charitable activities undertaken across Harlington Care, Hospice & Home, Family Support, In-patient Care and H4All have remained broadly consistent overall, there is a reduction in income from Other Trading Activities down £240,487 from £788,194 to £547,707. The in-year surplus of £151,571 increases the level of total reserves from £3,633,501 to £3,785,072. Unrestricted reserves have increased by £145,626 from £3,279,843 to £3,425,469. The Operating Reserve Policy for the organisation was £603,000 for 2020/21.

<i>Organisation: Crown Centre for the Deaf</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
The aim of the Centre is to reduce isolation in the deaf community, by bringing people together for social events and other practical purposes. Crown Centre facilitates two deaf activity clubs and hosts a deaf church meeting and provides one-to-one support for residents who require assistance accessing universal services, appointments, form filling, telephone calls etc. The Centre is based at the Pavilions at Stockley Park, leased from the Council.				£7,500 for staffing and accommodation costs	
				Recommendation:	
				£1,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
50	10	Not recorded	Partially met	£3,000	£6,500
<i>Planned Activities for 2022/23 Highlights include:</i>					
<p>The Crown Centre supports the needs of the Borough's deaf and hard of hearing community. It serves to reduce isolation by provision of weekly social activities and supports access to essential public services for the borough's deaf community. In addition, it offers advocacy and signposting services, coordinates group holidays, short breaks, outings and events all held in British Sign Language for its members, encouraging engagement, mutual support and promoting health and wellbeing. Some members meet in the evenings to socialise and have a meal together and an interpreted Christmas pantomime is held for deaf children and their families.</p> <p>The client group tends to be mainly older residents who trust the staff and Trustees to provide services which they have relied on for several years. The centre has a part time administrator. The Centre continues to benefit from a small but dedicated number of volunteers who make up the management committee.</p> <p><i>Officer Comment</i></p> <p>The centre is experiencing two main challenges, one with its current accommodation and the other with a reduced number of people returning due to the pandemic. The premises are in urgent need of major repairs and there are Health & Safety concerns. AGEUK HHB have agreed to support this group when AGEUK HHB relocate so they will be housed with them and both parties have agreed this. This move date is, as yet unknown so interim premises are being sought.</p> <p>A grant of £1k is recommended to support the organisation. There are sufficient reserves from the underspend of the last financial year to cater for the need in the new financial year. Sustainability for the future of this group without the move to new accommodation looks unstable as expenditure is exceeding income and has done for several years so interim options are being considered.</p>					
<i>Corporate Finance Comment</i>					
<p>The charity is requesting a contribution of £7,500, an increase of £4.500 compared to grant awarded in 2021/22. The organisation is heavily dependent upon the LBH grant which largely funds activity costing £6,257 for 2021. Without identifying new income streams in the near future the charities current operating model is chiefly reliant on the grant for its continued operation. The charity operates out of a LB Hillingdon premises paying a peppercorn rent, and the grant requested is to pay for the charities staffing and accommodation overhead costs. Total funds carried forward are £30,420 held as unrestricted reserves. Gross running costs for the prior year were £6,257.</p>					

<i>Organisation: Disability Association Hillingdon (DASH)</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
<p>DASH supports people with disabilities to achieve their potential and promote their independence and integration into mainstream life. Dash is based in Hayes with an activity Hub at Uxbridge town centre that operates programmes throughout the borough. (Subject to restrictions)</p> <p>DASH provides a range of services/activities for disabled individuals to meet their identified needs. It covers assistance with direct payments/personal budgets, advocacy services, advice, representation and information, form filling, benefits applications etc to sporting & recreational activities, social groups, volunteering, employment support, work experience, outreach and activities in day centres.</p> <p>The organisation enables social inclusion, increased confidence in health and wellbeing and financial stability of people with disabilities. In the wider community, DASH provides education and training to raise awareness of disability.</p>				<p>£98,000 Core salaries and Advice and running costs</p>	
				Recommendation:	
				£98,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
3,069	16	250	Partially met with revised service	£98,000	£314,200 (Expected)
<i>Planned Activities for 2022/23 Highlights include:</i>					
<p>DASH aims to:</p> <ul style="list-style-type: none"> ● Support 1800 clients with advice, information and casework. ● Ensure the continued provision of Advice Quality Standard advice and information. ● Continue to support up to 300 disabled people with claiming disability related benefits and challenging tribunals. ● Increase the number of volunteers ● Employ 2 Sunday Club assistants to re-start activities following the pandemic ● Aim to deliver recreational and sporting activities to return to pre-pandemic levels and engage all pre-existing users. ● Enabling data capturing to evidence KPI's from 2022 onwards. ● Increase the services/support that disabled people can access by a partnership bid with CAB ● Develop use of IT with the purpose of improving and increasing services offered. They will also have increased monitoring and evaluation capability. 					

- Increase the funding available to the organisation to maintain financial viability and serves

DASH engages with a number of strategic forums and has various partnership arrangements with different departments in the Council such as Sports Development and Adult Social Care. It is represented on the Disability Forum, Learning Disabilities Partnership Board, Employment Strategy group as well as various functions with the Clinical Commissioning Group.

Officer Comment

DASH is a member of H4All and is a partner in joint bids and service delivery. DASH has previously experienced some funding challenges, but this seems to be improving with a 3-year continuation funding award from the National Lottery and the production of a new 3-year business plan. They have also established relationships with Brunel, Barclays and Localities. The Hub which is self-funded, is a much-needed service for individuals who benefit from the activities run there. There are some capacity discussions to be had around the support for the Personal Budget Support Service as there are limited providers in the Borough. DASH have been unable to get back to office working due to their offices being in a clinical site and they are still subject to restrictions. It is proposed that a grant be awarded for £98k subject to the implementation and monitoring of the business plan to continue to turn the corner needed by the organisation.

Corporate Finance Comment

The charity is requesting a contribution of £98,000, the same level of grant awarded in 2021/22. The LBH grant represented 28% of the total expenditure in the last financial year. A surplus of £38,437 is reported for 2020/2021 compared with a prior year deficit of £66,371 due to additional funding from new grants and donations and reduced activity due to a vacant post now recruited to. Total reserves increased by £38,437 from £154,583 to £193,020 for 2020/21. Unrestricted reserves, totalling £116,109, an increase of £13,353 compared to £102,756 reported for the prior year, are sufficient to cover nearly six months of running costs.

<i>Organisation: Heathrow Travel Care (HTC)</i>				<i>Amount Requested and Use</i>	
<i>Description</i>				£45,000 contribution to staff salaries	
<p>HTC's core work provides crisis social work at Heathrow for anyone coming in or out of the airport, taking referrals from local, national and international agencies. Clients are given an initial assessment followed by interventions, advice or advocacy support, and referral to other services. It runs a number of targeted programmes such as help to rough sleepers, emergency planning, provision of responsible adults for minors and advice to British nationals in need.</p> <p>The organisation co-ordinates and provides initial Humanitarian Assistance following any major incident or disaster affecting Heathrow Airport. It hosts the Liaison group for voluntary and public sector partners including the Council for ongoing emergency planning. HTC assists LBH to discharge its Emergency Planning duties as a Category 1 responder under Civil Contingencies Act.</p>				Recommendation:	
				£20,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
1,700	25	550	Partially met	£45,000	£455,000 (Expected)
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • Support a total of 1,700 clients (of which 1,200 attend HTC offices and 500 over the phone) • Provide a minimum of 10 induction / HTC overview training sessions • Deliver monthly desktop emergency response exercises • Present to at least 8 new organisations to establish partnership links 					
<p>Heathrow Travel Care takes referrals from on-airport, local, national and international agencies in relation to social care issues with potential to impact Heathrow. They coordinate/provide Initial Humanitarian Assistance following any major incident or disaster affecting the Heathrow area and manage the Heathrow Rough Sleepers Project.</p>					
<p>Via the Social work advice project at the Foreign and Commonwealth Office (FCO), HTC has a partnership project with Central Govt using targeted social work advice to Consular caseworkers in London and abroad to prevent and resolve difficulties faced by vulnerable British nationals abroad (worldwide) including those who are returning to the UK. Includes previous project areas of forced marriage, British ex-pat elders and ex-prisoners. Helps prevent homelessness, social exclusion and crime and supports mental health and well-being in Hillingdon and beyond.</p>					
<p>A valuable part of their work is to try and establish local client connections in other parts of the UK before arrival, so that arriving clients are not relying on LBH support.</p>					
<p>HTC hosts The Heathrow Humanitarian Assistance liaison which aims to improve the airport by bringing together stakeholders within the airport to identify gaps, share resources and arrange joint approaches when working with vulnerable people.</p>					

Officer Comment

HTC have seen a loss of 20% (£33k) funding from Heathrow Airport following the pandemic and it is unlikely given the position of HA that this will increase back to levels pre pandemic. They have had an increase in their funding from LBH of £40k as part of the Homeless Reduction project, but this is not confirmed as long-term funding. They also received an increase in funding from FCO of £40k. Their expenditure dipped by £7k but overall, they made a £37.4k saving. Their reserves have increased by £79.2k and they are now operating a 6-month reserves policy rather than 5 months which seems prudent. Following discussion with HTC they considered that for one financial year they could agree to reducing funding, it is therefore recommended to grant fund £20k.

Corporate Finance Comment

The charity is requesting a contribution of £45,000 for 2022/23 but have acknowledged they could accept a one-off reduction for 2022/23. This specific Voluntary Sector grant allocation represented 11% towards £417,721 total expenditure for 2020/21 (LBH funded 30% of gross expenditure overall through other contributions). A surplus of £79,271 is reported for 2020/2021, an increase of £50,605 compared to the previous year surplus of £28,666 due to increases in wider LBH contributions to support the organisation. The surplus was also due to a reduction in operating expenditure where the additional costs of providing increased assistance to clients (increased by 130% compared to the prior year) were off-set by salary related underspends. All reserves for the organisation are for unrestricted use and the surplus for the year increased the total balance of unrestricted funds carried forward to 2022 by £79,271 from £169,443 brought forward at the start of the year to £248,714. Unrestricted reserves, totalling £248,714, are sufficient to cover seven months of running costs.

Organisation: Hillingdon Brain Tumour and Brain Injury Support				<i>Amount Requested and Use</i>	
<i>Description</i>				£34,000 Contribution towards staff costs	
HBTIG provides a wraparound advice and support service for adults and children living with cancerous and non-cancerous brain tumours and brain injuries. They look at the needs of individuals, their families and carers and the support they will need so that they can make the best-informed decisions about their healthcare.				Recommendation: £30,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
107	25	12,200	Partially met	£30,000	£164,165
<i>Planned Activities for 2022/23 Highlights include:</i>					
With funding support for 22/23, HBTIG will: -					
<ul style="list-style-type: none"> • Increase education and understanding of symptoms of brain tumours • Build fundraising capabilities to allow the charity to grow and improve services • Hold 12 presentations for Public Health, local authorities, and CCG • Promote the services run from their shop through increased marketing and publicity • Improve palliative care needs for brain tumour children and adults in the borough • Increase their working partnerships with other third sector and external organisations • Continue to develop their charitable structure to meet the needs of their clients • Increase the number of programmes for members 					
<p>The group was founded in 2009 and the formal charity set up in 2010. In 2015 they set up the Centre of Hope which is both a charity shop and a place where clients can have access to a range of therapies including counselling, alternative therapies, neuro retaining programming, palliative care support, benefits advice. They run bi-monthly support groups and help clients access MRI scans at an earlier stage to reduce the impact and cost of late diagnosis. They run activities such as short mat bowling and pottery classes as well as accompanying clients to hospital visits and providing weekly calls and drop ins.</p>					
<i>Officer Comment</i>					
<p>HBTIG work alongside other organisations such as Carers Trust Hillingdon and HACs to share resources and provide work placements. They have seen 30% increase in clients over the last year and are continuing to look at how they diversify their income in challenging times</p>					
<p>The activities promote early intervention to support clients and their satisfaction figures are high. They work closely with leading specialists in the field to raise awareness and to reduce demand for higher costs of late diagnosis.</p>					
<p>This group is well established in Hillingdon and has attracted additional funding from various external funders and through local fund raising. They are seeking funding for contribution towards paid staff posts</p>					

to support the work they do and to help them bring a wider awareness of the impact of Brain Tumour / Injury and to reduce the costs and distress in late diagnosis. Their unit cost is considerable but is in line with the nature of the health condition of their clients, It is recommended to award the same funding amount as the previous year, a grant of £30k.

Corporate Finance Comment

The charity is requesting a contribution of £34,000 for 2022/23, an increase of £4,000 compared to grant awarded in 2021/22. The LBH grant equated to 26.7% of the total expenditure in the last financial year. A surplus of £20,723 is reported for year ending 30 November 2020; this is an improvement compared to the previous year's deficit of £6,314. Total reserves increased by £20,723 from £38,439 to £59,162 for 2019/20. Unrestricted reserves, totalling £21,071, a decrease of £17,368 compared to £38,439 reported for the prior year, are sufficient to cover three and a half months of running costs.

<i>Organisation: Carers Trust Hillingdon</i>				<i>Amount Requested and Use</i>	
<p><i>Description</i></p> <p>Carers Trust Hillingdon provides a range of services to carers including:</p> <ul style="list-style-type: none"> • Outreach, advice, information and education • Health and wellbeing including training & counselling • Services to support young carers • A carers centre based in Uxbridge • Support for transition (17-24) • Carers assessments <p>The organisation leads the Hillingdon Carers Partnership (HCP) established to deliver the Council's Combined Carers Services contract. It is also an active member of the Hillingdon for All (H4All) Community Interest Company (CIC).</p>				£105,000 for core salaries, carers advice.	
				<p>Recommendation:</p> <p>£105,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
8,276 adult carers 1,066 Young carers	33	2,173 hours	Unable to meet targets set due to Covid restrictions	£105,000	£1,397,590 (Expected)
<p><i>Planned Activities for 2022/23 Highlights include:</i></p> <p>Carers Trust Hillingdon has proved itself as a key partner in providing vital support for carers in Hillingdon and in leading the local voluntary sector, both through the Hillingdon Carers Partnership (HCP which successfully won the Council contract to provide services) and through the emergence of H4All as a vehicle for delivering wellbeing services and for further collaboration.</p> <p>The level of provision has grown year on year as Carers Trust Hillingdon has established itself as the key point of reference for all carers in Hillingdon. However, the pandemic led to more demand but without face-to-face contact, reach was limited but CTH did develop more creative ways of engaging.</p> <ul style="list-style-type: none"> • Continue to deliver on their range of services, including reflecting changes coming in welfare reforms. • Respond to any new and emerging needs borne out of the pandemic • Running a new three-workshop End of Life training programme with two new bereavement support groups • Young carer support being refocused in schools to minimise the impact on their education and to promote future employability • More resources brought into the Family support service due to the increase of families experiencing social issues post Covid and the increasing rise of issues faced in the home such as job loss, poverty & debt, relationship breakdown and domestic violence, housing issues and deterioration in mental and physical health. • Adopting a new Impact framework to better measure the impact of their services on the lives of Hillingdon Carers 					

- Expand their geographic reach across Hillingdon for those unable to access their premises

Officer Comment

The corporate grant has enabled the development of the combined services contract, the HCP and H4All. In addition to council funding via contract and grant, Carers Trust Hillingdon has secured funding from the CCG, City Bridge Trust, Children in Need and the National Lottery and several others. They lever in support in kind for carers including legal advice. Last year Carers Trust Hillingdon, secured £1 million in carer related benefits boosting the income of client families and which is then spent locally.

Their approach to services and fundraising, based on strong local and regional partnerships, has become widely recognised as an exemplar of support for carers.

CTH work closely with Adult Social Care contributing towards the development and delivery of the Hillingdon Carers Strategy and have established a Young Carers Strategy Group which has raised the profile of needs in schools, early intervention strategies and Children's services. They reach nearly 35% of Hillingdon's estimated 26,000 Adult Carers and 43% of young carers supporting them according to their needs to avoid breakdown of the caring relationship and need for statutory intervention.

The total income brought into the borough for 21/22 is expected to be £1,397,590 which is of considerable benefit to the residents of the borough and favours well with the grant requested demonstrating good value for money.

Financially, they have reserves at their planned levels and have increased their reserves policy to 5 months operating costs which is considered prudent following the pandemic and are operating on a sustainable basis.

It is recommended that the grant be awarded at the same level for 2021/22 with a view to exploring combining the Carers respite grant award for any future applications.

Corporate Finance Comment

The charity is requesting £105,000 for 2022/23 as awarded for 2021/22. This specific grant award from the Voluntary Sector Grant fund equated to 7.8% of £1,340,649 total expenditure for 2021 (the wider financial support provided by Hillingdon is closer to 60% overall including the Adult & Young Carers contract - £647,679 per annum). The organisation reported a broadly break even position for 2021 with a minor surplus of £39,678 (approximately 3%), an improvement of £31,652 compared to £8,026 reported for the prior year. Increases in expenditure across years reflects the increase in charitable work delivered through associated organisations including H4ALL in particular (increase of 117%) and a number of new organisations namely the Big Lottery Community Fund (£61k). Total reserves have increased from £271,417 to £311,095. The increase of £39,678 has been used to increase restricted reserves by £13,695 to £23,279 from £9,584. Unrestricted reserves have increased by £25,983 from £261,833 to £287,816 sufficient to cover four and a half months of running costs.

<i>Organisation: Hillingdon Citizens Advice Bureau (HCAB)</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
Provides qualified generalist advice, with casework where necessary, at bureaux in Hayes and Uxbridge. In addition to this core service, HCAB have formed a new advice partnership delivering outreach services, and a pro-bono solicitor offer and independent financial advice.				£295,237 for core staff and service costs	
Clients can access the service via a telephone helpline and website for a call back service, assisted self-help, web chat and email channels as well as the traditional drop-in service (subject to Covid 19 restrictions). Availability varies in different sites but 'drop in' totals 38 hours per week across both sites.				Recommendation: £285,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
5,123 4762 Hillingdon Residents	21	4000	Partially met with revised service	£280,000	£762,930
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • 1000 advice and information sessions through bureaux, telephone advice line and targeted advice projects • 10,000+ people to receive advice and information from HCAB • 500 people to have access to specialist advice facilitated through pro bono solicitor appointments. • 150 people to receive financial capability assessments • 150 vulnerable people to receive full UC related advice and casework • Increase volunteer's hours to pre pandemic levels of approx 15,000 • £1.3m in financial gains for clients as a direct result of HCAB advice • 400 non-financial positive outcomes of casework • Implementation of a new service delivery model through a triage service • Overall client satisfaction of over 95% 					
<i>Officer Comment</i>					
HCAB is a key partner for the local authority. Due to the high number of clients who access the service, CAB can spot trends and consequences of policies. Data is collected and made available locally and nationally and provision of evidence and data from Hillingdon residents serves both the authority and the wider public.					

The organisation uses trained volunteers in a range of capacities including front line assessors, receptionists, social policy co-ordinators, telephone gateway assessors, form filling etc. This frees up the time of paid advisers to work on more complex areas.

HCAB have seen a 50% increase in demand of their services due to loss of employment. Volunteers reduced due to the pandemic, and this is slowly increasing. New ways of working are being embedded to provide a variety of access routes into CAB.

A new service delivery model is proposed that will provide a triage service to diagnose the problem, understand the clients' goals and how best HCAB can help them achieve their goals. This will reduce the waiting times for clients as identification of the right support first time will mean they get supported by the right person for all their goals.

HCAB has managed to achieve an efficient, convenient and accessible service during the pandemic. There are uncertainties for the forthcoming year with projections of demand for advice indicating steep rises ahead for 2022/23 and the Money Advice and Pensions Service predict that the need for debt advice will peak in about 6 months.

Telephone call backs are the highest demanded communication method, and they are succeeding in meeting that demand but these figures are expected to rise with potential increases in job losses and the assistance needed with claims and calculations for Universal Credit, Council tax and rent arrears to private landlords amongst others.

The Council provides 2 offices rent free. As the only provider of generic advice in the borough combined with the quality of services, and proven impact on poverty, health and wellbeing for residents, it is recommended to award the grant for £285,000.

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

Organisation: H4All (Capacity Building)				<i>Amount Requested and Use</i>	
Description					
The application seeks to provide a targeted and dedicated approach to supporting the wider voluntary sector and to mitigate the negative impacts of the Covid crisis on groups. voluntary sector. H4All will employ dedicated posts focused on sector-recovery, capacity building and additionally manage the boroughs community champion's programme which is engaging residents to help deliver essential health messaging in communities that are most disadvantaged.				£90,000 Core salary costs and overhead costs	
				Recommendation:	
				£70,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
At the point of application this is unknown	60 (H4All)	1000	N/A	£40,000	£1,378,793
Planned Activities for 2022/23 Highlights include:					
<ul style="list-style-type: none"> • Gather intelligence about the state of the voluntary and community sectors in Hillingdon and support groups to plan, prevent closures, merge or re-focus provision and develop training programmes • At risk groups will be offered 1;1 support to develop forward plans and measured by the number of groups supported. • New sources of support will be identified and accessed on behalf of the sector i.e., bespoke training sessions, new grant-funding, new volunteers, governance support. • Further develop the Community Champion programme to increase membership to 30 engaged champions • The Hillingdon Health and Wellbeing Alliance will continue to grow its membership (currently 45 members) • H4All will continue to secure Health partners who will sign an MOU and work closely with H4All in joint funding bids, project delivery or other collaborations. Be bid-ready with organisations which are working together and not competing for funding. The sector becomes more cohesive and collaborative. Skills, knowledge and expertise are available more widely for anyone asking for help across the sector • Support to draw down grant funding into Hillingdon • Volunteer recruitment and training will continue to ensure the Hub can meet the volunteer needs of groups and organisations to grow their capacity for delivery. 					
Officer Comment					
H4All developed a capacity and capability building role through LBH and other external funding to enable it to evaluate the support needed to the wider voluntary sector following the pandemic. The project has identified the needs of smaller groups who have been struggling through the Covid-19 crisis. Those identified were given "health checks" with recommendations and strategies on how to help themselves moving forwards to develop their finance strategies, broker opportunities for volunteers and to "reengineer" activities to reflect Covid-19 requirements.					
Many of these smaller groups are supporting those in minority groups and with whom the community have trust. They undertake intervention and prevention work but their ability to measure and evidence what they are doing is limited by funds, capacity & capability. H4All have identified the immediacy of need					

amongst groups and organisations, developed a support plan and the need for organisational training for these groups to help them develop. This has also allowed for an opportunity during the pandemic to reach into these community groups to recruit community champions to deliver health messaging around COVID, especially where there are mistruths and apprehension. Communities trust those that represent them better and this is being expanded upon to deliver other health messaging identified as being “high” in some communities such as with Diabetes.

Given the strong and identified need and noting the proposed preventative savings, officers recommend that an award of £70k is granted to support for the voluntary sector and the community Champions work.

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

<i>Organisation: Hillingdon Mind</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
MIND provides support for clients with a range of mental health issues. It runs several social activities and clubs aimed at reducing social isolation and improving physical health and wellbeing. MIND also offers opportunity for work related activities including volunteering and employment support.				£159,000 core salary staff, general support and rent	
Other services include a counselling service, including specialist addictions counselling, mental health awareness raising and training and Mindfulness and Eco Therapy. They also hold Somali and Asian information & advice services and deliver Mental Health First Aid training.				Recommendation: £120,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
3618	90	12,960	Partially met	£120,000	£460,150
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • Mental Health Recovery Project • A Somali Information and Advice service, and social groups led by an outreach worker • An Asian Information and Advice service, and social groups led by an outreach worker • An employment support service, offering workshops, group work, and mentoring to help people develop the knowledge and confidence to access learning, training, and volunteering opportunities and to thereby increase people's employability • A Carers' Mental Health Key Working and Counselling Service - offered through our collaboration within the Hillingdon Carers' Partnership • A Free Counselling and Psychotherapy service • A Counselling for Depression Step 3 IAPT Service • A Low Cost (fee paying) Counselling Service for people who earn in excess of the income threshold to qualify for the free service • A Mental Health Awareness service – a development programme that delivers accredited Mental Health First Aid training, and a range of bespoke mental health awareness courses, funded through course fees • A Mindfulness & Eco therapy service, delivered through a series of nature therapy walks and group sessions • Trauma Counselling for those clients affected by severe trauma and requiring specialist help – • An Addictions Counselling Service • A range of social clubs • An Out and About Service – working on a one-to-one basis to overcome social anxiety and occasional group opportunities for visiting places of interest, and enjoying a range of group activities 					
<p>Services are aimed at reducing isolation for individuals through the development of peer support, friendships and social networks which aids integration into mainstream services and the community. MIND have introduced new services that complement the work they do and engage individuals in physical wellbeing improvement e.g., through guided forest therapy walks and mental health recovery projects. The peer support groups which encourage users to act as volunteers in the group, provide a useful link between the traditional social clubs and employment, acting as a steppingstone to increased</p>					

independence and confidence. They have remodelled their service to a “recovery model” which aligns better with the Council priorities. In addition to a strong user led ethos, MIND aims to address discrimination and stigma surrounding mental health issues and works with diverse communities in culturally sensitive ways. Their cohort of volunteers reflects the diversity of clients and as such they can deliver sessions in a range of languages.

MIND collaborate with statutory and voluntary sector partners: police, CNWL, LBH mental health services, GP's, and community health services. It contributes to several Council boards and forums and their work addresses aspects of the Council's Health and Wellbeing Strategy and Mental Health Strategy.

Officer Comments

MIND provides value for money with a range of provision creatively managed with the use of volunteers. They have requested an increase in funding due to several factors: -

- There was a 74.6% rise in demand for mental health services, indicating both a trend of more people becoming confident in asking for help with regards to their mental health and those experiencing deteriorating mental health.
- Hillingdon Mind provides services which both prevent mental health deterioration and promotes recovery and stability; these services help to ensure that the secondary and primary care sectors do not become overwhelmed and provides early intervention, reducing demand on higher cost support.
- The demand in services since the pandemic indicates that both the situation now and post pandemic will continue, with research indicating that there will be significant mental health pressures due to the trauma, stress and loneliness caused by the situation. In addition to the corporate grant, they received approximately £90K from Adult Social Care. Other statutory funds are raised from the CCG and City Bridge Trust, and from their own trading.

MIND underwent a significant review and restructuring of its activities and commitments in 2019 and streamlined its structure and moved to shared accommodation with HART in Uxbridge and reduced other costs. The 2021/22 grant award was a significant uplift on the previous year. They are attracting additional funding and given the rise in the demand for their services and the proposed mental health crisis due to the pandemic it is recommended to sustain their grant at the same level as last year.

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

<i>Organisation: Hillingdon Shopmobility</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
Shopmobility provides mobility aids such as scooters and wheelchairs for use in and around Uxbridge Town Centre. They also hire out manual and powered scooters for periods outside the town centre for holiday excursions or day trips. The restrictions have meant they have not been able to hold individual events such as assisted shopping at Christmas and provide scooters at the local auto show and sell small mobility items.				£20,000 core staff salaries	
The service is available 5 days per week from 9.15am - 4.45pm and is staffed by 3 part time staff and 8 regular volunteers. Anyone who has a temporary or permanent disability or problems with their mobility is eligible for the service.				Recommendation:	
				£5,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
544	8	2045	Partially met	£22,000	£58,213

Planned Activities for 2022/23 Highlights include:

- Service 5000 visits to Uxbridge Shopping Centre
- 70 clients hire mobility equipment to use outside the town centre
- Support 14 individuals with independent access at Annual Roadshow
- Support individual to attend social events with provision of mobility equipment
- Register 250 new clients over the year

Shopmobility averages 15-18 customers per day and has a well maintained and varied stock of mobility equipment. It has 22 electric scooters, 6 powered wheelchairs and 10 manual wheelchairs for use in the town centre. Insurance costs are covered by an annual registration fee of £18 and customers are asked to make a £3 contribution every visit. It operates a holiday hire scheme with 10 manual wheelchairs and 3 scooters.

Officer Comment

The pandemic saw a significant drop in client numbers due to the restrictions in place and although this is picking up, it's not near pre-pandemic levels. Clients are returning but as Winter is approaching the climb in number of clients is not likely to be significant. Annually the organisation is still making losses and their operation is not supported financially by The Pavilions although they do offer "in kind" help. Members charges are not means tested and they have held the same daily use charge for some time. The organisation has some way to go to considering the changing times with more accessible "online" shopping and whilst there is a "drive" for people to start using shopping centres, the hesitancy amongst this client group is still evident. Each new application year, the reliance on core funding grows and places pressures on sustainability unless more external funding can be sourced. Each visit is costing the Council via core and transport grants, about £4.80, which represents poor value for money. Contributions from businesses who benefit from this service is small given the estimated spend and a robust approach to this would aid the organisation. Core grant contributes towards to nearly half of their overall income, making them considerably reliable on the Council for the future. A lack of Council funding would have an

impact on the organisation however there is a balance to be found with the need to diversify funding which has been evident for many years especially given there is no means testing and client numbers have dropped. Recommendation is for a reduced grant of £5k.

Corporate Finance Comment

The charity is requesting a contribution of £20,000, £2,000 less compared to the grant awarded in 2021/22. A surplus of £784 was reported for 2020/21, broadly in line with the position reported in the prior year - a broadly balanced position overall. The total value of the reserves overall also remains broadly in line with the value reported for the prior year - £25,646 - most of which is unrestricted and reflects half a year cover of running costs. The grant requested of £20,000 equates to just under 40% of the prior year's running costs. This indicates that the organisation is heavily reliant on this income source. The ongoing viability of the organisation given the current changes in consumer behaviour is questionable. A reduced grant allocation is recommended at this time.

<i>Organisation: Hillingdon Somali Women's Group</i>				<i>Amount Requested and Use</i>	
<i>Description</i>				£10,000 running costs	
Hillingdon Somali Womens Group was set up in 1995 by several refugee Somali women faced with extreme isolation. Within the community there is a significant proportion of women who are raising a family alone. The women they support face challenges in effectively navigating services meaning that they become disadvantaged through unemployment, low income, homelessness, increased health issues and barriers to learning. The application would support a range of services for Somali women relating to employment, training and other skills.				Recommendation: £10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
19/20 646 2020 to date 694	6	30	TBC in monitoring 22/23	£10,000	£22,424
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • Provide advice, guidance and outreach services to 400 women • Work with Adult Education to deliver ESOL and digital skills classes with 80% of students meeting their learning objectives. • Run a monthly Somali Womens club to improve mental and physical health • IT assistance including setting up email accounts, scanning of documents and completion of application forms. • Referral of clients to specialist organisations to deal with domestic abuse, mental health problems, legal issues. • Empowering of women in order to achieve successful integration into the wider society and to secure the best possible opportunities for future development as individuals. 					
<i>Officer Comment:</i>					
<p>This is an established group in the borough who work broadly across differing spectrums to support Somali women. They seek to integrate Somali women into mainstream services where appropriate and aid them in accessing help with increasing their skills for work and / or education, benefits advice, and support, both physical and mental health support.</p> <p>They have been successful in attracting funds to support the salaries of their 2 part time staff, the grant they are requesting is to cover their rent and utility costs. Their income is limited to LBH and London Trust with no predicted other income for 22/23 meaning they could become financially unstable as they were when we were first approached for funding. They have managed to secure additional funds which would not have been achieved if they had not been supported, so it is therefore recommended they be given a grant of £10,000 with some cautionary advice of assistance with their finances to avoid a return to being in a deficit position.</p>					
<i>Corporate Finance Comment</i>					
The charity is requesting a contribution of £10,000 for 2022/23, the same level of grant awarded in 2021/22. The LBH grant equates to 61.8% of the total expenditure in the last financial year. Financial					

statements report a deficit of £4,469 for 2020/2021. This is an increase of previous year's deficit of £190. Total reserves decreased by £4,469 from £7,333 to £2,864 for 2020/21. Unrestricted reserves, totalling £2,864 are sufficient to cover two months of running costs. - Release of full grant is subject to organisation working with H4All capacity building. Second instalment will be withheld until satisfactory position is reported at the time of six monthly review.

<i>Organisation: Hillingdon Women's Centre</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
<p>HWC provides a space for women to access information, advice and guidance, signposting to appropriate agencies, drop-in support, domestic violence interventions, low cost legal advice, health and well-being and social related activities and training opportunities.</p> <p>It provides interpretation services and supported volunteering opportunities for women seeking to build their skills and experience to become job ready. HWC promotes self-empowerment, through provision of opportunities, advice and friendship, enabling women to find the next best step forward for their situation.</p> <p>The organisation plays a key role in the Women in the Community Network which seeks to bring together women's groups in Hillingdon and promote and improve their services. New monitoring and evaluation systems have been introduced to better understand the delivery of their services.</p>				<p>£50,000 core staff salaries</p> <p>Recommendation:</p> <p>£50,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
590	3	1080 140 from student social workers	Partially met	£30,000	£98,480
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> ● Continue to review and update HWC business plan with changing trends and consultation outcomes. ● Continue to improve their performance monitoring and recording system so the data produced accurately reflects the outcomes of the work undertaken. ● Provide 450 women with support, signposting, information, advice and advocacy and record figures to evidence growth. ● Provide specialist support on DA, including risk assessment, safety planning, safeguarding and referring to relevant agencies. ● Funding dependant, build upon the support programme for survivors of DA. ● Provide access to 100 low-cost legal advice via hosting solicitors ● Continue supporting women with employment through one-to-one advice, work placements ● Engage with local employers and charities to develop an awareness of DA and provide appropriate support and safe spaces for their employees (subject to further Workplace Safespace initiative funding) ● Deliver and host at least one event along with Women in the Community network ● Grow the financial viability of the Centre by securing external funding ● Supporting Hillingdon based DA forums ● Seek support and develop relationships with other third sector organisations to identify synergies, efficiency savings and to share knowledge. 					

The centre offers a drop-in service, daily, providing support and enabling women to access other local services as appropriate to their needs. With a strong emphasis on victims of domestic abuse, the Centre aims to support women after crisis intervention with a more long-term empowerment focus aimed at developing economic independence, emotional resilience, peer support and skills.

HWC continues to build and develop new partnerships in order to broaden the services that are available from their premises. They work with Belina Consulting, who support BME women to get job ready including ESOL classes, and REAP, so that the Centre can offer interpreting in Arabic, Punjabi, Farsi, Hindi, Urdu, and Somali through a relationship. The centre has established relationships with Brunel and Middlesex University to access student volunteers and provide professional placements for social work students.

HWC continue to provide and has extended its legal advice service enabling greater accessibility for women who may not otherwise be able to obtain such support and has attracted funding for a domestic abuse officer, reflecting the national and local increased demand for Domestic Abuse support services.

Officer Comment

Hillingdon Womens centre have seen a 66% increase in demand for their services predominately for Domestic Abuse. This is likely to have been exasperated due to the impact of lockdown. 31% of their enquiries relate to housing and homelessness. Their reporting methods have significantly improved in line with the implementation of a new performance measurement tool. 58% of their referrals came from word of mouth which demonstrates their quality of service and 49% of the women accessing the centre are women from Black and minority groups. Disabled women accessing has increased to 40% from 33%. Whilst they have been growing successfully in applying for external funding, LBH's contribution has remained static for many years.

Women-only support services research shows many victims would not have accessed support spaces if they had not been restricted to women. The Women's Resource Centre has calculated that the social value generated by women's services is five to 11 times greater than the amount of money invested in them.

HWC have grown their restricted reserves and this in line with their reserves policy making them more sustainable and they are working closely with the Community Safety Team who have aided them in developing some of their services.

Officers are confident that the centre's approach and continued vigilance with regards robust financial management and fundraising strategies, places them in a strong position moving forward. It is therefore recommended to award them £50k to enable them to meet demand and to grow their services.

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

Organisation: Mencap Jubilee Pool				<i>Amount Requested and Use</i>	
Description					
<p>Mencap South Social club has raised funds to build its hydrotherapy pool for use by their service users with learning disabilities. The pool has become autonomous with a separate committee affiliated with national Mencap. It is situated in the grounds of Moorcroft School.</p> <p>The hydrotherapy pool provides a warm, safe facility for Hillingdon's special needs schools as well as Mencap users to enjoy swimming and exercise. It also incorporates a wider community use, providing a warm water facility that is suitable for recuperating patients following hospital treatment and for teaching children to swim.</p> <p>It is run entirely by a small but active committee of volunteers that includes the owner of a swim school who undertakes much of the practical day to day management and pays rent for use to the school.</p>				<p>£3,000 for pool running costs</p> <p>Recommendation:</p> <p>£3,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
450	10	300	Partially Met	£5,000	£8,570
Planned Activities for 2022/23 Highlights include:					
<ul style="list-style-type: none"> • 5 x weekly swim sessions by Hillingdon special needs schools: Pield Heath, Moorcroft and Hillingdon Manor School • 2 x weekly sessions for Family groups with disabled children • 3 weekly sessions for Arthritic group + 1 x weekly for Hillingdon Hospital Physio sessions • 3 x extended weekly sessions for swim school <p>Each session is required to have a lifeguard present which can be sourced from Mencap. The swim school manage the health and safety and attend regular training to keep abreast of standards. Hillingdon Hospital uses it weekly as well referring patients recuperating from operations or with certain conditions. The pool operates Monday-Sunday, varied times.</p> <p>Officer Comment</p> <p>The pool offers leisure and learning opportunities to those with disabilities and health conditions as well as young people resident in Hillingdon. It aids in developing social and life skills and helps build confidence in themselves enabling them to actively take part in the group. The grant is used for running costs of the pool, specifically as a contribution to heating and lighting.</p> <p>Historically the pool trustees have successfully fundraised from various trusts and foundations for major renovations and improvements. The pool has a list of improvements, including upgrading the changing rooms, replacement roofing etc, which the committee are planning to keep the pool functioning. In discussion with Mencap Jubilee Pool it was agreed they could withstand a reduction in grant funding for the next financial year. It is recommended that grant be awarded at £3k.</p>					

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

<i>Organisation: MHA Communities West London</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
MHA provides support to elderly people in Northwood Hills and Northwood to enable them to live independently in their own homes. Activities are aimed at promoting friendship, socialising, health and wellbeing and are provided with the assistance of trained volunteers.				£25,000 Contribution towards core costs to support wellbeing activities for older people in Hillingdon.	
Activities include befriending, singing, group and individual assisted shopping, lunches and social clubs, exercise classes, outings and holidays, transport and information.				Recommendation:	
Northwood Live at Home Scheme (MHA) also receives a dining centre grant, and this complies with Methodist Homes Association quality standards.				£10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
223	77	8500	Partially met	£18,000	£71,240
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> ● 50 Friendship Groups for up to 20 members ● 60 Lunches for up to 15-30 people ● 75 assisted shopping trips through volunteer befrienders ● Range of activities including walks, trips or events ● 80 seated exercise classes for 15 - 20 members ● 80 seated yoga classes for up to 15 members ● 25 virtual intergenerational opportunities ● 5-30 befriender telephone calling on a weekly basis ● 15-30 befrienders doing home visiting and assisted shopping weekly 					
<i>Officer Comment</i>					
<p>Following a staff consultation last summer MHA merged the Northwood and Ealing Live at Home Schemes to form MHA Communities West London. In addition to merging the two schemes MHA has established a national volunteer recruitment and coordination team, a national remote befriending team and a national digital delivery team. This restructuring has enabled economies of scale for the organisation and LEAN management will further reduce costs. The reduction of staff posts based in Northwood will be offset by the national teams taking over much of the administration and non-member facing tasks leaving the Community Coordinators to concentrate on the practical provision of activities and services.</p> <p>There have been several job losses (initially there were 6 part time staff, and this is reduced to 4 with a p/t manager) The intention of MHA West London is to continue with its previous services; however, confidence and trust needs to be re-established to ensure continuity and priority of this service from the newly merged organisation. They have requested more funding than in previous years and it would appear they want to continue delivering the services for older people but with more reliance on local authorities to fund as there is less financial commitment from MHA.</p> <p>There is however a question about the value for money of support where the Council grant becomes a larger proportion of the overall programme and other funders such as MHA reduce their contribution.</p>					

Their reserves have increased by 10% and there is still an outstanding query in relation to reserves. It is therefore recommended to grant fund the organisation £10k and subject to further discussions about MHA's financial commitment to these services, recovery of level of activity delivered and value for money. A similar recommendation is suggested to dining centre grant application.

Corporate Finance Comment

Requested funding is one of two separate grant requests. The charity is requesting a contribution of £25,000 for 2022/23, an increase of £7,000 compared to the grant awarded in 2021/22. The LBH Voluntary Sector Grants allocation equated to 25.6% of the total expenditure in the last financial year. A surplus of £10,060 is reported for the year. This is a reduction against the £14,357 prior year surplus due to lower levels of activity during the pandemic (with activity related expenditure of £28,869 - £3,198 lower than £32,067 reported previously), off-set by limited fund-raising activity and income from donations and grants (£80,385 - £47,995 lower than £128,380 previously reported). The year-end surplus has increased total reserves from £89,435 to £99,495 for 2020/21. All reserves held are unrestricted totalling £99,495 which are sufficient to cover at least six months of running costs.

Organisation: RELATE London North West & Herts, Mid Thames & Bucks				<i>Amount Requested and Use</i>	
<i>Description</i>					
<p>RELATE London North West & Herts, Mid Thames & Bucks provides counselling support to families in several areas including 8 London boroughs and in Hertfordshire. Counselling services in the borough include family, psycho-sexual therapy, 1-1, training, mediation and relationship counselling. This helps clients to strengthen their marriages and/or families, avoid separations, support children and enables divorcing couples to go through the separation process without court intervention.</p> <p>Sessions are held at Dovetail Community Outreach. They provide back-office support to the Uxbridge Contact Centre, which provides opportunities for separated parents to meet their children in a safe neutral environment.</p>				<p>£13,000 contribution to counselling costs</p> <p>Recommendation:</p> <p>£5,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
850	1	100	Partially met	£12,000	£124,000
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> ● 577 supported relationship counselling sessions ● 158 supported initial consultations with a counsellor ● 126 supported psychosexual therapy sessions ● 126 Family therapy sessions ● 63 Young people counselling sessions <p>Qualified and experienced counsellors used at RELATE are required to continue with their professional development to maintain standards. RELATE provides supervision for practitioners and their supervisors. Maintain training programme for last year's 6 trainee counsellors to build up their workforce. The effect of counselling sessions is measured using recognised evaluation tools that measure before and after change, communication scales and psychological distress scores. Together this provides a measure of the clients' journey and progress. They have seen an increase in clients needing PST (Psychosexual Therapy) and young people needing counselling, and therefore RELATE need to provide training to meet these needs. RELATE London Northwest & Herts, Mid Thames and Bucks are also operational in Harrow, Barnet, Camden, Ealing, Islington and Westminster and established in Hertfordshire.</p>					
<i>Officer Comment</i>					
<p>The corporate grant subsidises the cost that clients have to pay for counselling in Hillingdon. Each session costs £75 which is made up of client contributions charged on a sliding scale based on income. This approach aims to make the service affordable to more clients. Relate now covers a vast area after several mergers and it's noted that only a few financially grant fund the organisation. Other than funding from LBH, there is a small amount of £1k from Tesco's and the rest is client costs. Relate have moved their services online and yet to return face to face and have made a £5k saving on accommodation and admin costs. Relate have considerable reserves. It is therefore recommended to award a grant of £5000.</p>					

Corporate Finance Comment

The charity is requesting a contribution of £13,000 for 2022/23. The grant requested is an increase of £1,000 compared to the grant awarded in 2021/22. The LBH grant equates to 1.3% to the total expenditure in the last financial year. Draft financial statements report a surplus of £256,896 for 2020/2021. This is due primarily to an increase in income from Charitable Donations with consistent operating costs. Total reserves have increased by £256,896 from £426,219 to £683,115 for 2020/21. Unrestricted reserves, totalling £565,071, an increase of £241,267 compared to £323,774 reported for the prior year, are sufficient to cover seven months of running costs.

<i>Organisation: Samaritans of Hillingdon</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
<p>The Samaritans core service provides 24-hour emotional support by phone, email and text message, 7 days a week, for residents in need of acute emotional support. Their service is free and confidential, and clients can access the Centre at specific drop-in times. Hillingdon Samaritans have supported the Council's work on suicide prevention and the proposal to increase awareness of the service and to expand the number of trained volunteers supports the needs identified in the Hillingdon Suicide Prevention Plan.</p> <p>The organisation is entirely run by trained volunteers. Training takes 6 weeks and is scheduled 3 times a year.</p>				<p>£6,000 for volunteer expenses, room hire, training material printing, office expenses and training laptops</p> <p>Recommendation:</p> <p>£6,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
14,800	100	8000	Unable to meet due to pandemic	£6,000	£24,000
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • Grown the number of contacts to approx 24,000 pa • Reduce the incidents of suicides in the borough • Recruit and train an additional 25% of volunteers • Double the number of Webchats shifts to 4 per week improving reach to younger vulnerable people • Expand their Outreach programme working with Schools, Network Rail and Brunel to raise awareness • Focus on building new relationships with faith-based and community groups to expand reach • Continue to build relationships with local employers where there has been an incident of suicide <p>Clients can access the service through a range of means including directly at their premises which is manned by a minimum of 2 volunteers. They provide an out of hours service and are linked to the National Samaritans system giving 24/7 availability to Hillingdon residents. A Webchat service is now in place for Hillingdon to increase access to services. It is 100% volunteer led and managed and so does not incur staff costs. Volunteers who work for Samaritans undergo thorough training. Hillingdon Samaritans participates on the Hillingdon Suicide prevention group and works with the local CCG on plans to develop urgent care services.</p> <p><i>Officer Comment</i></p> <p>As a purely volunteer run group, Samaritans provide good value for money. As well as providing individuals with emotional support to reduce suicides by those in crisis, they also seek to prevent crisis by working with schools, colleges, businesses and community groups and services to increase understanding of emotional health and improve the quality of interventions provided for those in need.</p>					

The corporate grant is the only statutory income Hillingdon Samaritans receive. The rest of their local funding comes from local fundraising efforts and small trusts. They own their premises and have designated reserves for property maintenance. The grant request supports the Council's partnership approach to suicide prevention and will directly increase provision through training more volunteers and promoting the service in the borough, officers, therefore, recommend the grant at £6k for 2022/23.

Corporate Finance Comment

The charity is requesting a contribution of £6,000 for 2022/23, the same level of grant awarded in 2021/22. The LBH grant equates to 21% of the total expenditure in the last financial year. Financial statements report a surplus of £22,909 for 2020/2021; this is an increase of £19,297 compared to previous year's surplus of £3,612. Income increased 2.5 times by £30,773 from £20,542 to £51,318, due to additional funding received through both donations and grants during the year. Total reserves increased by £22,909 from £92,332 to £115,241 for 2020/21. Unrestricted reserves, totalling £107,241, an increase of £22,909 compared to £84,332 reported for the prior year, are sufficient to cover two years and four months of running costs.

Organisation: Arts For Life Project (UK)				<i>Amount Requested and Use</i>	
<i>Description</i>					
The Arts For Life project is a charity that supports young people and their families struggling with their emotional health & wellbeing. Their work is done through the therapeutic value of creative arts.				£15,000 core salaries and administration costs	
They offer inclusive Weekly, Day & After-School Programmes for Young People, Inclusive Vacation Activities for Young People, Individual Therapeutic Intervention, Opportunities for Inclusive Family Activities to grow and develop support bonds, Bespoke Programmes for Educational & Medical Environments for Training, Support & Development and Research & Pilot Programmes to provide Emotional Wellbeing for the community				Recommendation: £10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
93	8	400	None	£10,000	£77,750

Planned Activities for 2022/23 include:

- Creative Crew' –Young Person Wellbeing Programme Sessions combine arts with underlying emotional intelligence development through fun and relaxed activities. The programme is an after-school programme and runs term-time for 36 weeks per year.
- 'One to One –Together' is a clinical support service for regular young people who have already established themselves within the support groups and feel ready to visit the challenges they are facing that are causing mental/emotional distress. Target is 60 Children & young people annually
- Create & Chat Project 'Create & Chat' is an arts-based proactive emotional, social & communication programme aimed at parents/carers of young people with complex hidden needs. Sessions are run by therapists & arts practitioners with trained volunteer support reaching 100 adults.
- Doodle Den – Wellbeing café is a drop in accessible space for relaxation, personal creativity, support and learning for parents and families.

Officer Comment

The creation of this service was an understanding of the issues behind young people's declining mental health through disability, circumstances and deprivation. The pressure that the educational, medical and social service settings are under, led the group to re-think the support for young people prior to crisis. The research on Arts in Health and the proactive approach this has to emotional wellbeing was seen to support a non-reactive clinical approach to emotional health & wellbeing.

The young people using the service present a range of challenges including social, emotional & communication developmental delay, challenging behaviour, emotional retraction, self-harm, school exclusion or non-attendance, obsessive compulsive tendencies, along with the diagnosed differences including ASD, Asperger, ADHD, Dyslexia, General Anxiety Disorder.

It is acknowledged that growth within the organisation is needed to meet the increasing demand and to continue to deliver interventions that support early intervention and work with reactive cases. They were given a £10k grant last year and this enabled them to boost themselves and they have managed to secure significant funding moving forwards, so the borough's contribution has been important to their

development. They were able to secure £148k more than they anticipated through CCG funding and successful grant applications. It is therefore recommended a grant award of £10k be provided.

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

<i>Organisation: Bell Farm Christian Centre (BFCC)</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
Bell Farm operates in West Drayton providing early intervention and prevention support services. Projects target children and families, travellers and older people. BFCC provides advice services, parenting support, social/recreational activities and training courses. Bell Farm has successfully established a food bank and food share service that runs alongside advice provision for the UB7 area.				£83,000 contribution to salaries and advice work costs	
				Recommendation:	
				£80,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
2,751	64	9,980	Partially met	£70,000	£260,256
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • Children and Families Provision: Toy Library, community parent support groups, one to one support, holiday clubs and children's events. All activities target those under the age of 12 years old. • Advice, Information and Care Service • Specialist training courses on mental resilience and esteem and to host/facilitate two courses a year with other agencies to support shared learning and development. • Advocacy for those who identify as Gypsy or Traveller including forums and outreach. • Fresh food produce distributed weekly to families in need through Foodbank and FairShare • Older People's lunch and social club, day trips, holidays and outreach to isolated older people in the community. • Build upon their relationships with other agencies for additional referral pathways • Increasing and sustaining their income generation. • Business improvement and digital modernisation. 					
<p>Bell Farm Christian Centre is situated in the centre of an estate which is in the top 20% of most deprived areas in England. Services attract and support over 2000 beneficiaries each year, the majority of whom are local and experiencing deprivation and hardship as well as experiencing problems accessing services. They are also very successful in working with members of the Traveller Community and asylum seekers, working to ensure they are fully integrated into the wider community. they have experienced a growing number of individuals seeking their advice and foodbank services from the Heathrow villages and have therefore identified the need to expand service provision locations. BFCC older person's provision is oversubscribed as it tackles loneliness and provides intervention to support the health and well-being of older generations.</p>					
<i>Officer Comment</i>					
<p>In addition to the corporate grant, BFCC receives £18k dining centre grant from the Council. It had received consistent support from Hillingdon Community Trust (£45k) primarily for the advice centre but also in small grants for the playscheme and transport. They have raised over £70k from local fundraising and income generating activities. BFCC makes extensive use of volunteers. Last year 64 regular volunteers provided an estimated 9,980 volunteer hours of support which has an in-kind value of over £110k.</p>					
<p>BFCC has requested an increase in funding for management to provide the capacity to meet the challenges of re-designing services to respond to different and growing needs brought about by the</p>					

pandemic and to embed a new performance recording system so they are better equipped to evidence outputs & outcomes to compete for external funding. They wish to enhance and expand services to support delivery in new and flexible ways. This includes the utilising of digital resources and developing further collaborations with other charities and agencies to develop partnership pathways and contribute to the wider strategic aims of the borough.

BFCC is a trusted main stay organisation to its community and has become a lifeline to their existing service users and others that are referred by agencies, neighbours or via social media. They attract a significant number of local volunteers. BFCC is a key organisation in the area and following a restructure they have managed to review and consider the direction of travel for the future and are clear about the need for change to ensure sustainability. They have significantly increased their reputation by making changes and looked at their funding streams to diversify income. They are in the early stages of some of the implementation but have made good in roads to positive change. It is therefore recommended a grant award of £80k.

Corporate Finance Comment

The charity is requesting a contribution of £83,000 for 2022/23, an increase of £13,000 compared to grant awarded in 2021/22. The LBH grant equates to 30.7% of the total expenditure in the last financial year. Financial statements report a surplus of £9,845 for 2020/2021; this is an improvement of £17,583 from the previous year's deficit of £7,738. Income increased by £31,979 due to additional funding received from grants during the year. Total reserves increased by £9,845 from £317,107 to £326,952 for 2020/21. Unrestricted reserves, totalling £92,531, an increase of £24,226 compared to £68,305 reported for the prior year, are sufficient to cover four and a half months of running costs.

Organisation: Centre for ADHD and Autistic Support (CAAS)				Amount Requested and Use	
Description					
CAAS supports, educates and empowers individuals with ADHD and/or autism, their families and the community. Originally based in Harrow, CAAS moved to Eastcote several years ago and has also supported Hillingdon residents, who make up about 30% of its clients. It is a parent led registered charity, offering a full menu of information, support and training for parents/carers and siblings, as well as for adults and young people with autism and/or ADHD. They work with schools and professionals to raise awareness of the conditions and offer specialist training and workshops. Young people can access counselling, 1-1 mentoring, individual transition support, training, and various social clubs and activities. The programme of support for adults includes training, peer and therapeutic groups and 1-1 coaching.				£23,274 contribution to core salary, training and running costs	
				Recommendation:	
				£15,000	
No of Service Users	Active Volunteers	Volunteer hours p.a.	Previous yr targets	Corporate Grant 2021/22	Total Spend 2021/22 in Hillingdon
Approx 1100	1	200	Partially met	£15,000	Total £794,620k
Planned Activities for 2022/23 Highlights include:					
CAAS provide support to ADHD/autistic, their families and the wider community. They have over 20 years of experience, qualified staff with personal experience, and through talking and listening to ADHD/autistic people, they have an in-depth understanding of the support needs of their clients. Two-thirds of their team are parents of children with a diagnosis of either ADHD or autism, have ADHD/autistic partners or may be neurodiverse themselves. This gives real lived experience so they can relate to, and empathise with those who access services					
In 2022-23 CAAS expect to					
<ul style="list-style-type: none"> • See 200 clients at their centre/online through a range of services. • 200 through outreach in the community. • 16 individuals on an Understanding Autism Course. • 16 individuals on a Living with ADHD/Autism Parenting Course • Hillingdon clients can access the majority of CAAS services. 					
The charity records a range of successful outcomes including:					
<ul style="list-style-type: none"> • 75% of individuals accessing drop ins feel less isolated • 85% of parents accessing services have a better parental understanding and management of the conditions alleviating stress, isolation and depression of families affected • Improved home/family environments through education and sleep support • 60% increase in confidence and self-esteem of young people and adults through shared learning/peer support and 1-1 engagement • 60% of adults will report a decrease in social isolation 					

- Continued effective running of the charity

They work with families and individuals prior to diagnosis, which can take time and run unique programmes i.e.. Adults with ADHD and an autistic women's group.

Officer Comment

This charity offers value for money in several ways, including financial and prevention. Most services are provided free of charge or at minimal cost. Several of their projects are unique locally. Their adult ADHD group is one of the highest rated groups within London and their Autistic Women's Forum and Girls Groups are one of the only groups in their area run specifically for autistic females. The majority of their funding comes from LB Harrow, CCG's, Trusts such as Children in Need, Comic Relief, and a further £87K from earned and local fundraising.

Staff are highly trained with qualifications in counselling, special education, parenting support and training, group facilitation, as sleep practitioners, specialist trainers in ADHD and Autism as well as having lived experience of the conditions. The organisation is developing links with Early Intervention and CCG in Hillingdon, including CAMHS. They participate in Hillingdon Autism Task and Finish group and its sub-groups and Short Breaks Working group. It is recommended that the grant be awarded at £15k.

Corporate Finance Comment

Following a Governance Review in the latter part of 2020, it was recommended that the charity changed to a Charitable Incorporated Organisation (CIO), to provide Trustees more protection as the charity grows. Approved by the charity Commission, on 31/02/2021, Centre for ADHD & Autism donated in full its assets and liabilities to a new charity, Centre for ADHD & Autism. The new CIO will continue the work of the old charity and is requesting a contribution of £23,274 for 2022/23, an increase of £7,274k compared to grant awarded in 2021/22. The LBH grant equated to 3% of the total expenditure in the last financial year. As at 31 March 2021, the accounts represent the closure of original registered charity and show a deficit in the Statement of Financial activities of £207,034 (prior year deficit £208), and a nil balance sheet as the total assets and liabilities have been donated to the new charity. Draft balance sheet for the new charity as at 31 July 2021, indicate unrestricted reserves of £157,945 sufficient to cover five months of running costs.

<i>Organisation: HALO Children's Foundation</i>				<i>Amount Requested and Use</i>	
<i>Description</i>				£10,000 for rent, admin and a salary	
HALO offer unique bereavement support for children, young people and their families dealing with the loss of a loved one. They provide weekly and monthly support groups for families through expressive arts and play sessions, a play café, access to further counselling support and fund outings for families to create new memories. Referrals mainly come from schools in the Borough. HALO works with external partner organisations such as GP surgeries, Health Visitors/Clinics, Hillingdon Hospital Bereavement team and local Funeral Directors to share a collaborative support system so families do not grieve alone.				Recommendation: £7,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
250	12	4992	Partially met	£7,000	£71,000
<i>Planned Activities for 2022/23 include:</i>					
<ol style="list-style-type: none"> 1. Support up to 60 families going through bereavement process 2. Provision of weekly and monthly support groups with 25 children attending 3. Promote healthier lifestyle workshops to address personal development, first aid and CV writing 4. Recruit new volunteers to help maintain outreach work 5. Day trip for families 6. Run weekly garden clubs' bereavement specific workshops 7. Continue to work in partnership with other local support groups where needed and offer families additional support where required 8. Build on the recently opened HALO play café continue to raise funds for the charity and provide a hub in the community where families can come to access support 					
<p>In addition to the core activities above, HALO continue to work in partnership with other local support groups and signpost where necessary. HALO cross refers families to access other services where they require more intense support. And vice versa they referred families to HALO for a more ongoing support.</p> <p>HALO plans to continue working to develop and secure its play cafe to support the ongoing work of the charity and to help new families providing them access to further resources. HALO continues to provide a personalised memory box to each child, young person or family to store loved one's items.</p>					
<i>Officer Comment</i>					
<p>HALO provides advice and information and support for children and young people and their families dealing with the loss of a loved one. Through workshops children, young people and families are given the opportunity to express their grief and loss in a safe, welcoming and stimulating environment. Monthly group sessions provide an opportunity for parents and carers to meet with others whilst children or young people get involved in creative and expressive arts and play and make friends with other children dealing with similar loss. HALO have managed to grow themselves from their initial application 2 years ago and have the potential to expand that growth. They have been given a Unit in the Chimes and are operating</p>					

a play café which is increasing their presence in the borough and footfall because of their location. Their biggest risk is accommodation as currently the unit has been given to them for a year with no cost, however they are in discussions with the Chimes and it is felt the unit will continue for some time. They have taken on board our previous advice and we would recommend the same grant award as last year subject to sight of satisfactory accounts for 2020/21 demonstrating viability and need for grant.

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

Organisation: Hillingdon Autistic Care and Support (HACS)				<i>Amount Requested and Use</i>	
Description					
Hillingdon Autistic Care and Support (HACS) provides support in five main areas to those affected by Autism: Family support, Training service for parents/carers and professionals, Recreation service, Employment training and support and Autism awareness. Services support people with autism and their families. The organisation also works with schools, colleges, employers, social services and mental health services to improve the response to and, therefore, the experience of those with autism.				£91,800 for core staff salaries	
It offers practical and supported work experience for people with autism via two community cafes.				Recommendation:	
				£91,800	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
1168	30	1,500	Partially met	£40,000	£622,200
				£51,800	
Planned Activities for 2022/23 Highlights include:					
Autism awareness					
<ul style="list-style-type: none"> - Participate in Autism partnership meetings - Exhibit HAC's at 6 community events. - Annual autism acceptance event 					
Family Support					
<ul style="list-style-type: none"> - Operate a telephone helpline - Respond to 500 family support referrals - Facilitate 33 x autism surgeries, - 3 wellbeing events for parents / carers - 10 Behaviour and 10 Anxiety support clinics 					
Training					
<ul style="list-style-type: none"> - 6 "Understanding Autism" workshops/webinars per year - 10 specialist workshops /webinars and Provide Autism training to 3 employers per year 					
Children and young people's services					
<ul style="list-style-type: none"> - 19 Saturday clubs per year "EXPLORERS" (7-13) - 19 "ADVENTURERS" (7-13) clubs - 19 Saturday clubs per year "YOUTH" (14-25) - 33 weekly youth club sessions at Harlington Young People's Centre aged 11-25 - 33 weekly youth club sessions at South Ruislip for young people aged 11 – 25 years - 16 Playscheme sessions per year "EXPLORERS" (6-13) - 16 Playscheme ADVENTURERS" (6-13) - 16 Playscheme "YOUTH" (14-25) 					
Skills & Employments					
<ul style="list-style-type: none"> - 60 people will receive IAG relating to further education, training or employment - 20 young people per year will complete a supported work placement 					

- 38 Workshops per year CV building, interview preparation
- Provide in work support to 6 Autistic people who have secured works through HAC's Skills and employment pathways
- Provide job coaching support for 12 interns on Project Search (full time programme)

Adult services

- 45 Social activities using in person, virtual and hybrid approaches
- 90 fitness sessions per year
- 60 Autistic adults accessing wellbeing support
- 3 x 8-week open access learning programmes
- 12 monthly general advice / guidance drop in sessions
- 12 monthly discussion groups for autistic adults

Activities support children, young people and adults affected by autism and their families, and professionals. Outcomes are aimed at increasing resilience and confidence of carers and reducing their isolation. For those with autism, the focus is on increasing access to social activities and thus improving their social interaction, enhancing confidence and independence.

The employability programme provides supported placements for young people at two sites, the Rural Activities Garden Centre tea rooms and Brookfield Adult Learning Centre Cafe. In addition, learners will be able to access job application/interview preparation. It is envisaged that a small cohort of adults with autism will benefit from employment support.

Officer Comment

For 2019/20 HACS received approximately £98.5k from LBH, £91,800 for 21/22 which was in 2 grants made up of the core grants and a grant for Rural Gardens Tea Rooms, Brookfield Café and it was agreed to roll the grants together into one application with the same amount requested of £91,800 for 22/23.

Income has been successfully secured from external funding from the London borough of Brent (£20.9k) Three Guineas (£14.2k), Hillingdon Community Trust legacy (£45.5k), Youth Futures foundation (£27.2k) Children in Need (£10k) Earned / traded income is also anticipated at £200k.

A grant at the same level as last year is recommended with a view to HAC's establishing a new employability model for 22/23 that expands upon their current offer and is produced in line with demonstrated needs of the borough.

In addition, payment of the grant towards support at the two community cafes will be conditional upon them reopening or will be reduced accordingly.

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

<i>Organisation: Home-Start Hillingdon</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
Home-start works with families experiencing difficulties that have at least one child under five. Assistance is tailored to the needs identified and provides both practical and emotional support.				£120,000 Core salary, running costs and volunteer expenses	
Support is flexible with many families receiving home visits by volunteers on a weekly basis for as long as required. For families with additional needs, a Family Support worker is available to provide 1-1 support. Occasional support is also offered by a co-ordinator where the home visiting support is deemed inappropriate to the family's needs. Their 2-year Perinatal mental health project has been supporting women who are at risk of or have mental health problems during the pregnancy and up to one year after.				Recommendation: £120,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
67 separate families 124 separate Children	31`	800 hrs direct support	Partially met	£120,000	£187,350
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • A minimum of 60 families will receive ongoing home visiting support • Support provided to 10 families within the Perinatal - mental health project • A further 15-20 will receive intensive 1-1 from the family support worker and/or co-ordinator • Run two volunteer preparation course training for 10-14 new volunteers x 40 hours • Improve parents' skills, parents' wellbeing, children's wellbeing and family management • Issue vouchers for Hillingdon Food Bank to families in need 					
<p>Home-Start specialises in working with hard-to-reach families who face significant and complex challenges including mental illness, isolation, physical disability, children with additional needs, poverty and inadequate housing. The aim is to improve a family's resilience and ability to cope with their situation. Multiple issues and needs are common, so the service is tailored individually and the estimated time with a family is 6 months although this can be extended if needed. They work with families referred to them by children's services, mental health teams, children's centres or health visitors, some of whom may have a child protection plan. Once families have been assessed by the co-ordinator and a plan of support is agreed, a trained volunteer with parenting experience provides support in the home to deliver the plan.</p> <p>Volunteers receive a thorough and intensive 40-hour training programme including safeguarding, understanding depression, listening and play skills, as well as ongoing supervision. They continue to have access to training throughout their time volunteering. In addition to the Volunteer supported service, Home-Start provide a Family support worker who deals with the more complex cases where the use of volunteers would be inappropriate.</p>					

Officer Comment

Home-Start offer a valued service that aims to prevent family breakdown and intervention needed from statutory services. They comply with Home-Start UK Quality Assurance system which covers management, governance and service delivery. Volunteers receive comprehensive and ongoing training, support and supervision while delivering to families. Links with statutory referrers are maintained during their contact including an end of support evaluation on the progress and achievements each family has made. They use a structured assessment and evaluation tool for each family enabling them to self-assess their progress.

The small team of 2 full time and 4 part time staff provide the training, management and supervision of volunteers. Recruitment and retention of volunteers is a challenge due to the sizeable commitment required in time and training. Further, due to the vulnerability of the clients and necessity for close supervision, the staff are not able to manage more volunteers safely. So, while there is more demand than the organisation can meet and this is demonstrated in their growth of referrals, they cannot expand operations without more paid staff.

Their funding for the Perinatal Mental Health project ends in January 2022 and HSH are hoping to find funding to continue this work, but none has been secured to date.

Homestart provides a good social return on investment as their service delivery is mainly based on volunteers who undertake a detailed training course. Reputationally they are held in good regards by Children and Adult services and their work prevents statutory intervention which would be more costly. Recommend to award at the same amount as last year.

Corporate Finance Comment

The charity is requesting a contribution of £120,000 for 2022/23, the same level of grant awarded in 2021/22. The LBH grant equates to 62.4% of the total expenditure in the last financial year. Financial statements report a surplus of £32,697 for 2020/2021. Total reserves increased by £33,789 from £67,528 to £101,317 for 2020/21. Unrestricted reserves, totalling £59,111, an increase of £2,354 compared to £56,757 reported for the prior year, are sufficient to cover four and a half months of running costs. The organisation provides families with infants, support regarding issues such as mental health, disability, isolation, domestic abuse and many others.

<i>Organisation: P3</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
P3 provides wrap around support to vulnerable young people who are at risk of or who are homeless. They run 4 supported housing schemes, floating support service, access to advice for young person's advice centre within the borough. They conduct outreach work in schools and the community, targeted at young people to prevent homelessness, unemployment and exclusion. P3 run a family advice service in children's centres across the borough,				£42,000 for staff and management costs and office premises contribution	
				Recommendation:	
				£10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
808	0	0	Partially	£42,000	£1,562,831
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • 250 young people gain advice around housing issues • Deliver 6 units of move on accommodation • Provide advice sessions in children's centres • 40 young people receive floating support to enable them to manage their own tenancies • 23 units of medium/high supported housing to young people 					
P3 have a long-standing history in Hillingdon and their services are designed and developed in partnership with partners and young people. They are a national organisation and benefit from economies of scale to its size.					
Officer Comment					
P3 offer a key prevention service for young people in the borough, working with those at risk of exclusion or facing being not in employment, education or training (NEET) issues and under threat of homelessness. Assisting them to succeed not only benefits the individuals but the wider community with less crime and more active participation. They provide out of hours and crisis support as well as a no closure policy which means that clients can access support even after they have left the service, averting future crisis's from developing. P3 are well supported by LBH by contracts totalling just over £981k for the services they provide. They had an increase this year in their advice services of £41.5k					
P3 worked closely with the CCG for their services with young people and received £239k and the Department of Health gave them just over £52k.					
P3 has proved itself successful at winning and delivering contracts but has been not as successful as attracting external funding outside of statutory bodies. For some time, we have not been able to see clear separation of Hillingdon funds and reserves from their main accounts. This makes measuring our social return on investment challenging to measure for their grant need for a core grant. It has not been possible to understand what additional value the core grant achieves or how Hillingdon services may contribute to reserves. Given this, it is recommended a grant of £10k be provided subject to satisfactory sight of separation of funds.					

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

Organisation: Uxbridge Child Contact Centre				<i>Amount Requested and Use</i>	
<i>Description</i>					
UCCC provides a safe and neutral space where separated parents can spend time with their children and maintain contact or be able to start to rebuild relationships where there is no other option available. Entirely volunteer run, it is affiliated to Relate who provide infrastructure support. Sessions are held on a Saturday, twice monthly in Uxbridge.				£4,180 Rent and running costs	
				Recommendation:	
				£3,355	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
25	8	33	Partially Met	£3,355	£4,997
<i>Planned Activities for 2022/23 Highlights include:</i>					
<p>The Centre will continue to provide twice monthly supervised contact for separated parents and their children with the aim of supporting families to manage their own arrangements in the long term. Contact sessions are up to 3 hours for the non-resident parent and child. Grandparents and extended family members are also welcomed with the prior agreement of both parents, helping to sustain wider relationships that might otherwise not have the opportunity to flourish. Volunteers manage the sessions at the hall at Christchurch to ensure the smooth hand over from parents and supervise visits, providing refreshments, toys, books etc. The volunteer co-ordinator is responsible for recruiting and inducting volunteers and co-ordinating and booking the sessions between the separated parents, prior to the visit.</p> <p>The co-ordinator is supported by Relate who carry out DBS checks on volunteers and manage the finances and fundraising for the service. They refer to and take referrals from the service and therefore it fits with their aims and supports their objectives. The National Association for Child Contact Centres (NACCC) is accessible to the co-ordinator who submits quarterly reports to them, and they provide the guidelines for running sessions, training volunteers and inductions etc. The co-ordinator can also refer to the CAF/CASS officer for advice and safeguarding issues are reported to the Council and NACCC. They predict 25 families to be supported in 2021/22</p>					
<i>Officer Comment</i>					
<p>The majority of the grant is spent on rent at Christchurch for use of the main hall and waiting rooms and staffing. An annual grant from CAF/CASS of £1,500 is applied for annually and makes up most of the additional expenditure. Family contact' has been shown to provide positive increases in wellbeing and promoted not just for the service user but also their social circle of family and friends. An emotionally well-adjusted person is more able to take part in and positively contribute to their local community, than someone who exhibits low levels of wellbeing. It is therefore recommended to award a grant of £3,355.</p>					
<i>Corporate Finance Comment</i>					
<p>The charity is requesting a contribution of £4,180, an increase of £825 compared to grant awarded in 2021/22. The charity is part of the Relate London North West & Hertfordshire group which achieved a surplus of £256,896 for 2020/2021. Total funds carried forward are £683,115. The organisations largest source of income is from charitable activities, totalling £1,236.775 for 2020/21.</p>					

<i>Organisation: Crane Valley Community CIC (previously Green Corridor)</i>				<i>Amount Requested and Use</i>	
<i>Description</i>				£10,000 contractor fees and admin	
Crane Valley Community Interest Company is a small social enterprise formed in March 2021 as the new host of the Crane Valley Partnership. Crane Valley CIC is a partnership of charities, communities, local authorities, businesses and government agencies in the five boroughs bordering the River Crane. Its aim is to deliver environmental improvements to the river that will have a strategic catchment-wide benefit. They can provide expertise in environmental management, partnership working, co-ordinate catchment activities, harness teams of volunteers for projects and access external funding. Hillingdon covers 43% of the catchment.				Recommendation: £10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
N/R	None provided	None provided	Partially met	£10,000	£10,000
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> - Smarter Water Catchments urban pilot. Thames Water embarked on an integrated water resource management process to assist in managing water resources. The Crane catchment has been chosen as the urban pilot for the period of five years. - Colne and Crane Valleys Green Infrastructure Strategy is being actively promoted by CVP. The strategy document has taken on additional significance following the recent government proposals for changes to the planning system which will require reviews of local authority Local Plans. - Citizen Crane water quality monitoring activity has recently been incorporated into the Smarter Water Catchment catchments initiative guaranteeing that the LB Hillingdon will have river quality monitoring throughout 2022/23 and beyond. - Reclaiming the Riverside project – CVP partners including CVCIC will be involved in the delivery led by the Conservation volunteers. This project has received funding of £211k to deliver environmental enhancement works. - Cranford Park – CVP submitted a response in support of the planning application for restoration works at Cranford Parks historic core and LB Hillingdon has secured funding for this project and working with the project team. 					
<p>The CVCIC has been specifically set up to host the CVP. As a social enterprise it is well placed to promote the community voice within the partnership. They are developing an affiliates scheme for “Friends of” and other community groups to keep them informed of what is going on in relation to catchment management, canvas their views on key issues and provide guidance where needed on environmental stewardship issues.</p>					
<i>Officer Comment</i>					
A new hosting organisation has taken over from Green Corridor which has been hosting successfully since 2013. The new social enterprise Crane Valley Community CIC aims to continue and build upon the					

work undertaken. The handover occurred at the beginning of 2021/22, and it faced a few challenges that its now managing to overcome.

The service provided to LB Hillingdon and other Partners by the CVP host will in essence remain the same. It is anticipated the new hosts will be able to access the external funding to support environmental improvements and sustainability along the river Crane and continue in their relationship with us. A contribution of £10k for contracts and admin support is sought. Each of the local authorities (Richmond, Hounslow, Ealing, Harrow) in the CV catchment contribute to the salary (£50K). For each £1 of the core grant invested there is £8.80 benefit to LBH. It is recommended that approval be provided for an award up to £10k subject to satisfactory information on business planning, finance records and governance.

Corporate Finance Comment

Crane Valley Community Interest Company is a small social enterprise formed in March 2021 to act as a new host of the Crane Valley Partnership (CVP). CVP is an unincorporated association of charities, community groups, borough councils, private businesses and government agencies in the five boroughs that border the River Crane and its tributaries. The Educational charity Green Corridor hosted the partnership previously. CVP is the formally (Defra) recognised catchment partnership with the Crane Valley, delivering services in line with Defra's catchment based approach. Because it has just recently been formed, no financial statements are available. The charity is requesting the same level of grant awarded to Green Corridor in 2021/22. It is recommended that the grant is paid in two instalments and the second payment will be subject to grant recipients notifying us of any funding criteria changes.

Organisation: Hertfordshire and Middlesex Wildlife Trust (HMWT)				<i>Amount Requested and Use</i>	
<i>Description</i>					
The grant supports a programme of habitat management and conservation work at Council owned nature reserves. The 4 th & 5 th reserve works at Stockers Lake and Springwell Reedbed is funded by Affinity Water until 2025. HMWT provide a range of volunteering opportunities for Hillingdon residents as well as leading on a number of wildlife activities at the reserves.				£2,500 contribution towards Reserve Officer's salary	
				Recommendation:	
				£2,500	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
Hillingdon only: Estimated 4,500 unique visitors per year 312 individual members	35 including 1 Trainee Reserves Officers	731.5	Partially Met	£2,500	£27,748
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • Manage and maintain the four nature reserves within the borough • Organise and deliver 4 guided walks, open to all Hillingdon residents. • Organise and deliver 10 talks, events and school visits to local groups and 2 community drop-in education events. • Organise and deliver 14 volunteer work parties. 					
<i>Officer Comment</i>					
HMWT activities support Hillingdon's Local Plan to improve quality and accessibility of green spaces, protect and enhance biodiversity and promote healthier lifestyles. It works actively with other groups and the Council to achieve the plan with the assistance of volunteers, which makes the arrangements cost effective.					
The Trust provides value for money since the corporate grant represents 9.2% of its total anticipated local spend for 2021-22. It has successfully secured 5-year funding from Affinity Water for reserves which has enabled them to recruit an additional part time management and community engagement officer and has allowed them to retain their community activities in the Borough. Without the input of H&MWT, the Council would have to manage the reserves itself or contract out the function. The organisation has established a volunteer trainee reserve officer programme which will produce future Reserve Officers. These arrangements contribute to keeping the costs down whilst delivering efficiently.					
<i>Corporate Finance Comment</i>					
The charity is requesting a contribution of £2,500 for 2022/23, the same level of grant awarded in 2021/22. The LBH grant equates to 0.12% of the total expenditure in the last financial year. Financial statements report a surplus of £312,000 for 2020/2021; this is a decrease of £196,000 compared to previous year's surplus of £508,000. The charity saw a decrease in their income of £235,000 due to a reduction on funding received from donations, gifts & grants, legacies and fundraising. Total reserves increased by £312,000 from £4,930,000 to £5,242,000 for 2020/21. Unrestricted reserves, totalling £2,001,000, an increase of £257,000 compared to £1,744,000 reported for the prior year, are sufficient to cover eight and a half months of running costs.					

<i>Organisation: Hillingdon Community Transport</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
<p>HCT provide affordable accessible transport and drivers for local community groups and statutory agencies, who can book vehicles in advance to support their activities. It uses volunteer and paid drivers and provides driving training and general advice for staff and external partners.</p> <p>Based at the Council Depot in Harlington Road, it has over 150 registered voluntary sector member groups accessing the service regularly using volunteer drivers. In addition, it runs contracted services for schools and the Council using paid drivers. It runs a Shoppa Bus service in South of the Borough where transport options are limited. It provides training for bus drivers and provides advice and maintenance for groups using their own buses.</p>				<p>£32,000 core salaries</p> <p>Recommendation:</p> <p>£20,000</p>	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
20,000 of which just under 2000 are wheelchair users	20	5,000+	Partially met with revised service	£32,000	£325,250
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • Aim to carry 20,000+ passengers in 2022/23 of which just under 2000 are wheelchair users combining voluntary and contract work (dependant on Covid 19 restrictions) • 500 shoppa bus passengers • Deliver 1,000+ carriage requests using volunteer drivers • Deliver accredited minibus training to 150 trainees including Council workers • Deliver 7 contracts for special needs transport for the Council • Maintain 3 minibus sharing arrangements with individual groups • Maintain a fleet of minibuses of which 14 are fully accessible <p>Last year the group was affected by a drop in numbers due to the pandemic. They anticipate they will be able to meet the requests for transport with volunteer drivers, while keeping costs affordable and accessible for community groups now restrictions are easing. They have several Charitable and community social groups that use their services regularly. The Shoppa bus service is popular particularly in the villages of the South of the borough enabling residents' access to low-cost door to door service in areas with limited public transports.</p> <p>The organisation has developed efficient partnerships with 3 local groups who own their own minibuses, providing drivers, maintenance and parking. In return they can use the buses when they are not required by the owners and this sharing of resources works well for all parties.</p>					

They have 2 F/T, 4 P/T members of staff and 10 paid drivers for contracted work and 20 volunteer drivers for community groups. All drivers (paid and volunteer) must have a Minibus Certificate and HCT provide accredited driver and passenger assistant training.

Officer Comment

Hillingdon Community Transport is a long-term council partner based at the Council's depot in Harlington Road. They provide transport for Older People's assembly, Sheltered housing and supplies buses and drivers for the Council's annual Christmas lunch. They also provide transport for community and social groups so they can access events. Hillingdon Community Transport was asked and took on the transport, including drivers, for several social clubs previously provided by the Council. It holds 7 paid contracts with the Council for special needs transport.

There is a bus replacement programme which plans on average the renewal of 1 bus per annum to their fleet to ensure ongoing sustainability of the scheme. In addition to the corporate grant, HCT delivered £146k in transport contracts with the Council and £18.3k of additional transport grant. They pay a small annual rent at Harlington Depot to keep the fleet and office. The group will be encouraged to continue their fundraising efforts for new vehicles. Further exploration is also recommended to identify if this grant is better positioned within the boroughs transport grant. It is recommended to award £20k funding for the financial year 22/23 due to additional reserves and extra income from LBH and subject to HCT re-visiting their annual accounts to put in place accuracies for designated funds.

Corporate Finance Comment

Awaiting final accounts - Subject to sight of the final audited accounts and a satisfactory position of the organisation a grant award is recommended.

<i>Organisation: Hillingdon Natural History Society</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
The Society manages the north and south nature reserves at Harefield Place. These are run on behalf of and in accordance with management plans and licence from LBH. The society maintains safe access to the reserves for the public and enhances the protection of wildlife, including water voles, glow worms and small teasel.				£1,000 For insurance and running costs	
				Recommendation:	
				Nil (One year cycle funding break)	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
N/R	10	800	Partially Met	£1,000	£1,600
<i>Planned Activities for 2022/23 Highlights include:</i>					
In addition to the practical reserve management, the group organises a winter and summer programme of events for the public and works with other local conservation groups. The organisation continues the development of volunteer skills supporting the important work of the Society. The Society is actively trying to minimise the impact of the HS2 development by participating in local forums. Community events such as walks, talks and meetings are planned to continue.					
<i>Officer Comment</i>					
A dedicated complement of volunteers maintains the reserves and wildlife habitats and collects records of species as the reserves provide a habitat for some endangered species. The group aims to maintain a functioning reserve in a way that is suitable for its biodiversity whilst maintaining accessibility for the general public. Much of the work is practical like photography and maintaining footpaths, bridges, hides etc. Close links are maintained with other voluntary conservation groups in the area, such as London Wildlife Trust, Groundwork South to share expertise and resources.					
The group provides excellent value given it is totally run by volunteers who diligently manage the reserves and encourage the general public to enjoy them. The grant represents over half of the anticipated income for 2021/22 with the rest coming mainly from subscriptions. The organisation also fundraises locally to enable it to maintain healthy reserves to fund replacement tools and meet emergency costs.					
HNHS have requested £1k, the same as previous years. They have healthy reserves for an organisation of its size £6.4k which equates to several years running costs so a funding break is recommended in the current climate as it felt the organisation could withstand this withdrawal at this time.					
<i>Corporate Finance Comment</i>					
The charity is requesting a contribution of £1,000 for 2022/23, the same level of grant awarded in 2021/22. The LBH grant equates to 75% of the total expenditure in the last financial year. Draft financial statements report a surplus of £302 for y/e 31 Dec 2020 and an expected surplus of £212 for y/e 31 Dec 2021. Total reserves increased by £302 from £6,183 to £6,484 for 2020. All reserves in the organisation are for unrestricted use, totalling £6,484 which are sufficient to cover four years and eight months of running costs. Their reserves policy is to hold funds to cover three years of running cost; implementation of management plans; and some of equipment replacement costs whilst any insurance claim is processed. Expected reserves for 2021 are £6,698. Given the high level of reserves, a holiday break is recommended.					

<i>Organisation: London Wildlife Trust</i>				<i>Amount Requested and Use</i>	
<i>Description</i>					
London Wildlife Trust manage 200 acres of reserves on behalf of the Council, covering 10 nature reserves. The group aims to:-				£10,000 For direct management of 10 Council owned reserves	
<ul style="list-style-type: none"> ● increase public access ● use the reserves as an educational tool ● protect London's green spaces ● enhance wildlife in the area <p>The practical maintenance work is carried out with the assistance of volunteers.</p>				Recommendation:	
				£10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
N/A accessible by the public	12 active local & pool of 70 on staff-led projects	Not known	Partially Met	£10,000	£44,795
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> ● Manage 100ha of land on 10 nature reserves in LBH including 2 SSSI's ● Run regular weekly volunteer activity days throughout the year to manage the nature reserves ● Run nature walks during the summer ● Attend public events and festivals to promote the nature reserves <p>The prime aim of London Wildlife Trust is to protect London's green spaces for the enjoyment of people and the benefit of wildlife. London Wildlife Trust work with local communities through a network of borough groups, and Nature Reserves and educational services are central to all activities. Local examples include; specific volunteer activity days to manage the sites, organised walks, dragonfly surveys, promotional work at events and festivals. The structure in Hillingdon consists of a local volunteer group of 12 who meet regularly at weekends for practical management of the reserves and where funding has been secured, staff led projects with volunteers working primarily during the week. 1 F/T staff and 2 P/T currently work on Hillingdon projects.</p>					
<i>Officer Comment</i>					
London Wildlife Trust has secured funding for Higher Level Stewardships from DEFRA at 6 of the 11 local sites, and the Council grant serves as match funding. Currently 1 F/T staff and 2 P/T staff work on Hillingdon projects in addition to the volunteers. The Trust works closely with the Council on management advisory groups and is active on the Biodiversity Partnership. The organisation aims to deliver 150 conservation workdays engaging Hillingdon residents in the conservation.					
The use of volunteers enables London Wildlife Trust to deliver reserves management in a cost-efficient manner, and the Trust has significantly increased the number of volunteers used through using staff members to lead reserve management sessions on top of the regular volunteer led programme.					
The Trust has a proven track record in involving and working with the local community to deliver conservation projects in Hillingdon. Hillingdon Local Group have worked with the Challenge Project to provide volunteer opportunities for teams of young people to carry out community projects. The organisation maintains close links with other voluntary conservation groups in the area, such as Hillingdon					

Natural History Society to share expertise and resources and additionally works closely with the Council's Green Spaces and Estates teams. The Trust worked in partnership with the Council to obtain a Green Flag award for Yeading Brook Meadows Nature Reserve and an award from London in Bloom.

The grant recommendation is for continued funding at £10k.

Corporate Finance Comment

The charity is requesting a contribution of £10,000 for 2022/23, the same level of grant awarded in 2021/22. The LBH grant equates to 0.26% of the total expenditure in the last financial year. Audited financial statements report a surplus of £808,000 for 2020/2021; this is a deterioration of £281,000 from the previous year's surplus of £1,089,000. As at 31 March 2020, the Group was holding restricted reserves of £542k and endowment funds of £603k. Total reserves increased by £937,000 from £3,293,000 to £4,230,000 for 2020/21. Unrestricted reserves, totalling £3,085,000, an increase of £1,058,000 compared to £2,027 reported for the prior year, are sufficient to cover four months of running cost.

Organisation: Pinner & Ruislip Beekeepers Association				<i>Amount Requested and Use</i>	
Description					
Promotes safe and responsible beekeeping, responds to enquiries from Council and general public regarding swarms of bees and provides a swarm collection and re-housing service for the Borough. The Association provides education, training and hands-on experience in beekeeping and speakers for community and school groups to raise awareness of the importance of bees as local pollinators. Is a centre of excellence for local beekeepers with experienced members providing practical help and advice on bee health issues and identification and treatment of bee diseases. Members also sell honey and candles at local events, exhibitions and fairs.				£750 Contribution to improve the paths and tree management on the site	
				Recommendation:	
				£750	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
1000+	25	1,000	Partially Met	£750	£7,350
Planned Activities for 2022/23 Highlights include:					
In 2021/22 the Association has responded to approximately 200 to 300 calls and requests to deal with swarms of bees and wasps from the Council and general public free of charge and is planning to offer the same level of service in 2022-23. PRBKA has been focusing on rebuilding the number of bee colonies - honey production is variable dependant on the weather. The association are continuing to make improvements to the site. There are also plans to continue with the core activities listed above, including supplying most of the bees which pollinate much of the borough.					
Officer Comment					
The majority of income is self-generated through honey and candle sales, member subscriptions and training. This varies considerably each year due to fluctuations in honey production due to weather conditions and the prevalence of disease which can wipe out the hives. The group holds cash reserves of approximately £24k. The group's current premises are on loan and they are keen to own their premises and thus secure their future. Their reserves are to fund unexpected repairs to the apiary and to cover potential loss of sales due to poor honey production in some years. The Association is run entirely by volunteers, and all the services they deliver are provided without charge. This represents a significant cost saving to the Council in terms of swarm collection.					
Corporate Finance Comment					
The charity is requesting a contribution of £750 for 2022/23, the same level of grant awarded in 2021/22. The LBH grant equates to 7.5% to the total expenditure in the last financial year. Financial statements report a surplus of £1,084 for year ending 31 Dec 2020; this is an improvement of £1,938 compared to previous year's deficit of £854. Total reserves increased by £1,084 from £40,997 to £42,081 for 2020. Unrestricted reserves, totalling £42,081 are sufficient to cover two years and four months of running costs.					

<i>Organisation: Age UK Hillingdon (Interactive Club)</i>					<i>Amount Requested</i>		
<i>Description</i>							
Age UK Hillingdon is a voluntary dining centre/social club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm, friendly and safe environment.					£37,800		
					Recommendation:		
					£35,000		
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a</i>	<i>Previous yr targets.</i>	<i>Dining Centre Grant 21/22</i>	<i>Total Spend in Hillingdon 2021/22</i>
94	cost covered by members	N/A	241 in a variety of roles includes 12 for the interactive club	45,000 across a variety of roles		£38,700	£2,143,307
<i>Planned Activities for 22/23 include:</i>							
<p>The group have various new service developments/projects planned and these can be found within their core grant assessment.</p> <p>There model is based on service users either bringing home cooked food in to share or ordering food in that has been chosen together. Having lunch as a group is felt to benefit everyone, ensuring service users not only have a hot meal on days they attend, but that by eating as a group it encourages them to try new things. Sharing of home cooked food also encourages members to cook fresh food, as they know they will be sharing it with fellow members. This inspires those who have an interest in cooking, but also encourages those that may not bother before but who want to make the effort to share. Majority of clients come from an Asian background and cook food for all, which is culturally important to them. Food is a big part of many celebrations at the club due to the amount of people i.e. weddings, births, birthdays as well as festivals. The club opens on Tuesday, Wednesday and Thursday weekly 10am-1.30pm. A programme of activities developed in collaboration with members include music, health talks, discussions, games and art activities. Members are encouraged to take part in these activities.</p> <p>Since Covid19 restrictions have eased, members are sharing experiences and talking through their worries and concerns, with staff and volunteers ready to offer support and signposting. The group are also involved with distributing any health information passed to them from other organisations or the CCG. They have been part of promoting cancer screening in older people, asking questions and distributing information and leaflets from the CCG. The average weekly attendance is 25-40 with an estimated 100 meals consumed per week. The centre is accessible for people with disabilities. Referrals are from the Council's Social Services, GP, H4All, voluntary sector partners, self/families and other Age UK services (internal). Transport to the venue is via Dial-A-Ride or taxicard schemes, local bus or individuals arrange their own transport.</p>							
<i>Officer Comment</i>							
The grant application is for £37,800 per annum, £900 less in 2021/22. The grant covers staff, accommodation and other service provision and administration costs. Club closed due to Covid &							

reopened August 21. The organisation received £582,400 core grant funding in 2021/22 which provided for wider specific services. The interactive club operates from The Methodist Church, Hayes. Dining Centres/lunch clubs support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. To ensure the services are of good quality regular member discussions take place and regular feedback is sought and collated from activities with all information acted upon.

Many older people have lost physical health and conditioning through prolonged time indoors. The impact of isolation and reduced activity have seen people losing skills and confidence. They are receiving feedback of a negative impact on people's mental health and wellbeing, particularly with increased reports of anxiety and depression. The positives though are that vaccination uptake amongst older Hillingdon residents is high and many people are coming back to enjoy a degree of normality with the relaxing of government restrictions. There is a proportion of older people who are still struggling, and this is where the group will be focussing their efforts and resource over the year ahead.

Recommended to award £35k as with a view to looking at a different model as the unit costs are considered high.

Corporate Finance Comment

Requested funding is one of two separate grant requests. For the Dining Centre, the charity is requesting a contribution of £37,800 for 2022/23, a reduction of £900 compared to grant awarded in 2021/22 for the same purpose. See comments above.

DINING CENTRE GRANTS 2022/23

<i>Organisation: Bell Farm Christian Centre</i>					<i>Amount Requested</i>		
<i>Description</i>							
Bell Farm Christian Centre is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm and friendly environment. The service is focused on the provision of a meal which supports maintaining good nutrition for those that attend.					£29,059 Contributes to running dining centre		
					Recommendation:		
					£18,000		
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a</i>	<i>Previous yr targets.</i>	<i>Dining Centre Grant 21/22</i>	<i>Total Spend in Hillingdon 2021/22</i>
59 (usual year 130-140 users)	£9.94	£6.00 includes drinks	64 (10 specific to dining centre)	9,980 overall		£18,000	£260,256
<i>Planned Activities for 19/20 include:</i>							
<p>Bell Farm Christian Centre is located in West Drayton. Provides freshly cooked 2 course meal, includes a hot meal and a pudding. Refreshments and biscuits available through the day. Open on Tuesdays weekly 11am-3pm, special occasions until 4.30pm. Service users contribute £6.00 meal with additional £4.00 for those requiring mobility transport. Estimated 2,450 meals served per annum. In a usual year group would arrange two weeklong holidays and four day trips.</p> <p>Club activities include arts/crafts, exercise classes and entertainment in the form of live plays and singers. The centre is accessible for people with disabilities. Each week BFCC staff and volunteers check on the well-being of those attending ensuring support and advice available if needed. This early intervention contributes to the prevention of service users needing to access more long-term specialist services. Dining Centre Manager recently trained by LBH as a Community Champion to effectively support and signpost individuals regarding health and well-being concerns. In addition to the Dining Club BBFC Older People's project provides a day of outreach for those more isolated individuals through home visits and befriending phone calls. This service was essential during covid as the group adapted the Dining Club provision and with additional funding from London Community Foundation were able to support 195 older people through a five day a week outreach service which undertook 250 befriending calls a week and provided thousands of food parcels and treat bags and special themed deliveries for occasions all made possible by donations from local community and Council older people Initiative funding. Outreach and befriending calls continue. Dining Club staff refer service users to their Advice Service who can access support on several issues including benefits, debt, domestic violence, consumer matters and hate crime reporting. BFCC are affiliated with the local Foodbank.</p> <p>Referrals are from the Council's Social Services, Sheltered Housing schemes, The Woodland Centre, Age UKHH&B, GP Surgeries and Private Home Care Agencies. Transport to the venue via taxi, self transport, mobility scooters, public transport and Hillingdon Community Transport.</p>							
<i>Officer Comment</i>							

BFCC's focus is on the local community, and they have a dedicated team of staff and volunteers to deliver the services and support to the community. During Covid their approach to provide outreach services increased their reputation amongst the community and they were able to generate significant community support. They managed to get resources and volunteers to deliver to 2,750 beneficiaries. BFCC quick response to covid issues locally was clearly visible.

BFCC's reputation is trusted by the community it serves and are often referred to as "a lifeline" by services users and others that are referred by agencies, neighbours and via social media. Centre continues to attract local volunteers, goods and cash donations from the community, other faith groups, charities and corporate partners such as Tesco, ASA and Hasbro. Their 600 face book followers regularly promote, donate and signpost residents to the work of BFCC in the community. BFCC continues to build on partnerships with local primary schools, care homes and community associations enhancing their services. The group are six months into a two-year programme to target efficiencies that concentrate on reducing overheads particularly related to premises and office management as well as increasing the capacity of staff to deliver frontline services alongside ensuring that their applications recover the full costs of their projects.

The grant application is for £29,059 per annum. This sum equates to £23,119 direct costs associated with running the weekly lunch club and £5,940 transport contribution shortfall. Excludes outreach work. The DC has been running at a deficit of £5k pa pre-covid due to mobility transport costs. After reopening July's meals served was 80, August was 127 and September was 140 per month.

The organisation received £70k core grant funding in 2021/22 which provided for wider specific services. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. As part of their continued business development the group undertake review evenings for volunteers and service users to contribute to the future of the Dining Centre Lunch club and activities.

Recommendation: the grant be awarded at £18k same as 21/22 and subject to discussions as to how to reduce the unit costs moving forwards.

Corporate Finance Comment

Requested funding is one of two separate grant requests. For the Dining Centre, the charity is requesting a contribution of £29,059 for 2022/23, an increase of £11,059 compared to the grant awarded in 2021/22 for the same purpose. See comments above.

DINING CENTRE GRANTS 2022/23

Organisation: Dovetail Community Outreach					Amount Requested		
Description							
Dovetail Community Centre is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others and build new friendships in a warm and friendly environment. The service is focused on the provision of a meal which supports maintaining good nutrition for those that attend.					£20,000 Contributes to staff costs to run dining centre		
					Recommendation:		
					£15,000		
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a</i>	<i>Previous yr targets.</i>	<i>Dining Centre Grant 21/22</i>	<i>Total Spend in Hillingdon 2021/22</i>
43 (contact with 60 before covid)	£14	£5	8	1500 approx		£20,000	52,100
Planned Activities for 22/23 include:							
<p>Provides freshly cooked 2 course meal with refreshments included. Service moved to takeaway/delivery service during covid and is now open as before but with reduced numbers for covid safety. Open weekly Monday to Friday 11.30am with meal served at 12:00 noon. Pre-covid per meal cost was £6.10, current cost is £14 due to limited numbers. Number of meals pre-covid 9,500 per annum, 800 per month, currently 240 per month. Aim to increase as restrictions are lifted and eat in service can be safely resumed. Due to covid restrictions no additional activities or outings were delivered in 21/22.</p> <p>The centre is accessible for people with disabilities. Referrals are from the Council and local GP surgeries. Transport to the venue is via Dial-A-Ride, taxi, public transport and some clients walk. Group arrange regular survey for users in addition to regular conversations asking for feedback from clients.</p> <p>The reduction in provision and the need to shut down completely had a significant impact going from 200 meals a week to nil overnight. Group have lost several clients due to covid and this has contributed to the fall in numbers since re-opening. Their research has discovered a hesitancy to mix with others in an enclosed space. They have been encouraged by some new clients and hope to build on people's confidence as they move forward.</p>							
Officer Comment							
<p>Dovetail Community Outreach is based at Hillingdon Park Baptist Church, Uxbridge. The organisation does not receive core grant funding. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. The club has 1 staff member on 30hrs per week and the grant is used primarily to employ a Catering Manager. Volunteers help with food preparation and service, general kitchen duties and have many conversations with clients. Their unit costs have increased from £6.10 per meal to £14 per meal due to the client numbers decreasing. Service users pay £5 per meal. They have reserves of £38.9k and a reduction is recommended.</p> <p>Recommendation: the grant be awarded at £15k for 2022/23.</p>							

Corporate Finance Comment

The charity is requesting a contribution of £20,000 for 2022/23, the same level of grant awarded in 2021/22. The LBH grant equates to 52% of the total expenditure in the last financial year. Financial statements report a surplus of £1,405 for 2020/2021. This is an improvement of £1,830 compared to previous year's deficit of £415. Total reserves increased by £1,405 from £45,196 to £46,601 for 2020/21. Unrestricted reserves, totalling £41,897, a decrease of £3,044 compared to £44,941 reported for the prior year, are sufficient to cover one year and one month of running costs.

Organisation: Ruislip, Northwood Old Folks Association - (Elm Park Club)					<i>Amount Requested</i>		
<i>Description</i>					£35,000 Contributes to staff and food costs to run dining centre		
Ruislip, Northwood Old Folks Association (Elm Park Club) is a voluntary dining centre and lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm and friendly environment. The service is focused on the provision of a meal which supports maintaining good nutrition for those that attend.					Recommendation: £25000		
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a</i>	<i>Previous yr targets.</i>	<i>Dining Centre Grant 21/22</i>	<i>Total Spend in Hillingdon 2021/22</i>
105	£11.39 includes drinks	£4.50 additional £1 non Hillingdon residents	7	2,100		£42,000	£80,150
<i>Planned Activities for 22/23 include:</i>							
<p>At Elm Park, the association offers a cooked 3-course lunch consisting of soup, a main course and dessert prepared and cooked on the premises. Open every weekday 10.30am so members can partake of tea/coffee and converse with staff, volunteers and other members. Afternoon activities are available on 3 afternoons a week offering bingo, an arts and craft club and games. Monthly activities arranged which are either outings to local attractions, theatre visits or visiting entertainers. In addition, two 5-day holidays are arranged each year at a seaside resort with accommodation and entertainment included within the overall cost.</p> <p>Food is sourced from a local butcher and greengrocer to ensure quality and freshness with additional food purchased from either local supermarkets or from wholesale catering suppliers. The meal cost is £11.39 and includes beverages. Number of meals served weekly is 125, monthly 520 and annually 6,250. Hillingdon residents are charged £4.50 for the 3-course meal non-Hillingdon residents charged an additional £1 per meal. Drinks are 30p for either a tea or coffee.</p> <p>Elm Park provides a cooked meal on as many days as members wish to visit, ensuring they have one good, nourishing meal a day which helps with their dietary needs. The companionship the Club provides reduces isolation and enhances their mental and physical wellbeing. Members have commented on how invaluable the weekly contact with them was and how pleased they are now the that the club is open again. The meal, combined with companionship, ensures that relatives do not have to worry overly about their elderly relatives. The club is accessible to people with disabilities. Transport to the venue is via walking, taxi, driving, public transport and Dial-A-Ride. A member satisfaction survey is being planned for October when the club is back to as near to normal as they can be.</p> <p>The association employs a general manager who oversees the running of both of the Association's lunch and social clubs – Elm Park and the Tudor Club. Elm Park has a club manager who is responsible for the day-to-day running of the club.</p> <p>Covid19 resulted in Elm Park being closed for lengthy periods. Contact was maintained with members with a weekly telephone conversation to check on their wellbeing, but the social isolation adversely</p>							

affected several members. Some members have relocated to be nearer to family or placed into care. Without the financial support of LBH grant, the Coronavirus Job Retention Scheme, the Government's business support grant and two successful grant applications, the Association would have had a deficit in the region of £30k. However, the grants ensured a surplus which has enabled the group to suspend the annual membership fee and to continue with the present charge of £4.50 for the meal for both this financial year and next. Efforts are being made to attract new members with a new website and increased social media presence. Leaflets will be distributed to local libraries and medical centres. Staff and volunteers to continue to wear PPE for the foreseeable future and the rigorous but costly cleaning routine will also continue.

Officer Comment

The grant application is for £35k, per annum. The group applied and received £1,360 older peoples initiative funding for a summer August party and have recently applied for £1,360 funding to hold a Christmas lunch party. After reopening September's meals served was 403 per month.

Meal costs are £11.39 including beverages with a £4.50 contribution from service users (£5.50 for any non-Hillingdon residents). The grant contributes towards food and staff costs. Elm Park Club is based at Ruislip Manor. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. The club has been generously supported by the Council for several years with a grant and the organisation has healthy reserves. Recommendation: The centre provides regular meals and activities consider the grant be awarded at £25k for 2022/23 which sufficiently covers the operating costs.

Corporate Finance Comment

This is one of two requests. The charity is requesting a contribution of £35,000 for 2022/23, a reduction of £7,000 compared to grant awarded in 2021/22. The LBH grant equates to 65.8% of the total expenditure in the last financial year. Financial statements report a surplus of £35,014 for 2020/2021; this is an improvement of £34,114 from the previous year's surplus of £900. Total reserves increased by £35,013 from £143,456 to £178,469 for 2020/21. Unrestricted reserves, totalling £95,251 are sufficient to cover just under nine months of running costs.

DINING CENTRE GRANTS 2022/23

Organisation: Ruislip, Northwood Old Folks Association - (Tudor Club)					Amount Requested		
Description					£35,000 Contributes to staff and food costs to run dining centre		
Ruislip, Northwood Old Folks Association (Tudor Club) is a voluntary dining centre and lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in lots of different activities in a warm and friendly environment. The service is focused on the provision of a meal which supports maintaining good nutrition for those that attend.					Recommendation: £25,000		
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a</i>	<i>Previous yr targets.</i>	<i>Dining Centre Grant 21/22</i>	<i>Total Spend in Hillingdon 2021/22</i>
95	£11.39 includes drinks	£4.50 additional £1 non Hillingdon residents	6	1,700		£42,000	£79,140
Planned Activities for 22/23 include:							
<p>At the Tudor Club, the association offers a cooked 3-course lunch consisting of soup, a main course and dessert prepared and cooked on the premises. Open every weekday 10.30am so members can partake of tea/coffee and converse with staff, volunteers and other members. Afternoon activities are available on 3 afternoons a week offering bingo with the occasional quiz. Monthly activities arranged which are either outings to local attractions, theatre visits or visiting entertainers. In addition, two 5-day holidays are arranged each year at a seaside resort with accommodation and entertainment included within the overall cost.</p> <p>Food is sourced from a local butcher and greengrocer to ensure quality and freshness with additional food purchased from either local supermarkets or from wholesale catering suppliers. The meal cost is £11.39 and includes beverages. Number of meals served weekly is 125, monthly 520 and annually 6,250. Hillingdon residents are charged £4.50 for the 3-course meal non-Hillingdon residents charged an additional £1 per meal. Drinks cost 30p for either a tea or coffee.</p> <p>Tudor Club provides a cooked meal on as many days as members wish to visit, ensuring they have one good, nourishing meal a day which helps with their dietary needs. The companionship the Club provides reduces isolation and enhances their mental and physical wellbeing. Members have commented on how invaluable the weekly contact with them was and how pleased they are now the that the club is open again. The meal, combined with companionship, ensures that relatives do not have to worry overly about their elderly relatives. The club is accessible to people with disabilities. Transport to the venue is via walking, taxi, driving, public transport and Dial-A-Ride. A member satisfaction survey is being planned for October when the club is back to as near to normal as they can be.</p> <p>The association employs a general manager who oversees the running of both Association's lunch and social clubs – the Tudor Club and Elm Park. The Tudor Club has a club manager who is responsible for the day-to-day running of the club.</p> <p>Because of Covid 19 restrictions, all afternoon and other activities were suspended until early September when they resumed following a welcome back party on 25 August. Future monthly activities are yet to be</p>							

planned but will also resume in September. They will be mainly visiting entertainers as some members are reluctant to travel. No holidays took place in 2021/22, again because of covid19 restrictions, but a 5-day holiday is being planned for May 2022.

Due to Covid19 the Tudor Club was closed for lengthy periods. Contact was maintained with members with a weekly telephone conversation to check on their wellbeing, but the social isolation adversely affected several members. Some members have relocated to be nearer to family or placed into care. Without the financial support of LBH grant, the Coronavirus Job Retention Scheme, the Government's business support grant and two successful grant applications, the Association would have had a deficit in the region of £30k. However, the grants ensured a surplus which has enabled the group to suspend the annual membership fee and to continue with the present charge of £4.50 for the meal for both this financial year and next. Efforts are being made to attract new members with a new website and increased social media presence. Leaflets will be distributed to local libraries and medical centres. Staff and volunteers to continue to wear PPE for the foreseeable future and the rigorous but costly cleaning routine will also continue.

Officer Comment

The grant application is for £35k, per annum. The organisation does not receive Council core grant funding. The group applied and received £1,360 LI grant funding for a summer August party and have recently applied for £1,360 LI funding to hold a Christmas lunch party. After reopening September's meals served was 373 per month.

Meal costs are £11.39 including beverages with a £4.50 contribution from service users (£5.50 for any non-Hillingdon residents). The grant contributes towards food and staff costs. The Tudor Club is based at Eastcote. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. The club has been generously supported by the Council for several years with a grant and has healthy reserves. Recommendation: The centre provides regular meals and activities consider the grant be awarded at £25k for 2022/23 which sufficiently covers the operating costs

Corporate Finance Comment

This is one of two requests. The charity is requesting a contribution of £35,000 for 2022/23, a reduction of £7,000 compared to grant awarded in 2021/22. The LBH grants equate to 65.8% of the total expenditure in the last financial year. Financial statements report a surplus of £35,014 for 2020/2021; this is an improvement of £34,114 from previous year's surplus of £900. Total reserves increased by £35,013 from £143,456 to £178,469 for 2020/21. Unrestricted reserves, totalling £95,251 are sufficient to cover just under nine months of running costs.

DINING CENTRE GRANTS 2022/23

Organisation: MHA Communities West London (previously Northwood Live at Home Scheme)					Amount Requested		
Description MHA Communities West London is a voluntary dining centre/lunch club focusing on offering older residents a place to share a meal with others, build new friendships and take part in different activities in a warm and friendly environment. The service is focused on the provision of a meal which supports maintaining good nutrition for those that attend.					£7,000 Contribution to eating opportunities		
					Recommendation: £5000		
<i>No of Service Users p.a.</i>	<i>Per Meal</i>	<i>Service User Contribution</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a</i>	<i>Previous yr targets.</i>	<i>Dining Centre Grant 21/22</i>	<i>Total Spend in Hillingdon 2021/22</i>
33 at Friendship Group, 780 meals delivered, 4 lunches - 52 people, 11 SSS	£8 (Wed lunch) £5 SSS (Thurs)	£3.50 - £10	77 Variety of roles across the group	8,500		£7,000	£71,150
Planned Activities for 22/23 include:							
<p>MHA provides a healthy two course hot meal with juice, followed by tea/coffee. Soup and sandwiches, vegetarian samosa and desert is offered fortnightly. Food is sourced from external caterers LST. The cook provided frozen meals during lock down, these were distributed free of charge to vulnerable members.</p> <p>Open Wednesdays and Thursdays weekly 12.30pm-2.00pm. Monday lunch is part of a Friendship Group and is provided by internal catering half day session. Referrals are from the Council's Social Services and H4All. Transport is a combination via taxi, self transport, volunteer drivers and public transport. Their preference is to use volunteer drivers. Feedback from members is that they feel more supported when volunteers are used.</p> <p>The group have looked at a range of activities to achieve efficiencies such as: volunteers delivering materials to members reducing postage costs, partnership working with Northwood College, Fassnidge Trust, Yeading Junior school, church groups. Recycling paper/cartridges, obtaining quotes to assess best value, use of virtual activities to increase offer to a wider audience, merging two schemes to reduce infrastructure and management costs (Northwood and Northwood Hills). Group aim to rebuild capacity which has been impacted due to covid. In so far as covid allows offer a mix of virtual and face to face activities, creating more smaller group opportunities. Intention is to ensure they offer face to face activities.</p> <p>MHA was adversely affected financially by Covid 19 and the ramifications of this meant that many local Live at Home schemes were closed others merged and there were redundancies across the organisation. An internal consultation was limited and no external consultation resulting in uncertainty. Organisations/individuals were all adjusting to a new reality as Covid hit. From May 2020 until September 2020 the scheme manager was placed on furlough, three of the team accepted voluntary redundancy and</p>							

the merger with Ealing doubled the membership, by January 2021 members totalled 402. All activities had to be virtual, and contact was limited to doorstep conversations, zoom calls, WhatsApp groups and telephone. befriending.

Officer Comment

The grant application is for £7,000 per annum. Eating opportunities are offered from various locations: Northwood Hills URC (Mondays), LST (Wednesdays), St John's URC (alternative Thursdays pre-Christmas, Wednesday's post-Christmas), Methodist Church (Wednesdays and alternate Thursday's post-Christmas). Cost varies according to menu and setting, hall hire and staffing levels required with drinks included. Wednesday lunch, chocolates, fruit juice £8 per person. Thursday soup, sandwich, samosa and desert offered fortnightly £5 per person. Service users pay between £3.50-£10 dependent upon menu, setting, hall hire and staffing levels. Quality of services is measured through an annual survey and members reviews.

The grant is to cover food costs, resources, room hire, staff time, volunteer expenses and transport. The group received £18k core grant funding in 2021/22 which provided for wider specific services. MHA Communities West London is in St John's United Reformed Church, Northwood. Dining Centres support the Council's wider prevention agenda and the priorities in the Older People's Plan and the Health and Wellbeing Strategy. The centre is accessible for people with disabilities.

Recommendation: the grant be awarded at £5k for 2022/23 and the option of amalgamating core and dining grant for future applications. .

Corporate Finance Comment

Requested funding is one of two separate grant requests. For the Dining Hall, the charity is requesting a contribution of £7,000 for 2022/2023, the same level of grant awarded in 2021/22. See comments above.

<i>Organisation: Digital Inclusion - AGEUK HHB/DASH</i>				<i>Amount Requested and Use</i>	
Description				£99,286	
The digital support service aims to motivate and inspire those most at risk of exclusion to help them get online safely through knowledge, provision of technology and bespoke one to one support to aid their digital skills. Older people, those with disabilities and families on low incomes are most at risk of digital exclusion and this programme aims to reduce the digital divide that creates barriers for inclusion.				Recommendation: £70,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
Pilot – 43 21/22 - 400+	241	45,000	N/A	Nil	£2,143,307
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • Tailored one to one session for 110 people per annum • Tailored Group sessions for 110 people per annum • Monthly sessions for 200 people per annum about being safe online • Connecting with Adult Education to identify, support and collaborate in developing sessions for 80 people per annum • Supporting 100 people per annum to navigate extensively used online services such as LBH, GP practises, hospital appointments, prescription requests etc • Provide information and advice to voluntary organisation on website accessibility • Awareness presentations to 75 community / social groups on the benefits of digital engagement 					
<p>The pandemic highlighted for everyone the digital divide between older and younger people and the challenges faced if you have a disability. Many were not confident or knowledgeable with using the internet, but this became an essential utility and in some cases a lifeline. The barriers were not just felt in age and ability but the affordability of good internet connection or / and having the right devices to use.</p>					
<i>Officer Comment:</i>					
<p>The pandemic has changed the way we interact and looks to have a lasting effect on the way we communicate. For those on the wrong side of the digital divide, the disadvantages are far more pronounced with being unable to access or use IT. The likeliness of having access to the internet increases along with income, only 51% households earning between £6000 - £10000 have home Internet access compared with 99% of households with income over £40k. If you are poor, you have less chance of being online. The groups most predominately affected are: -</p>					
<ul style="list-style-type: none"> • Families on low income – either no internet access, poor internet access, lack of necessary skills to help children use the post appropriate platforms and access to suitable devices. • Older people • People with disabilities (Mental & Physical) • Those who first language is not English 					
<p>The project would include the use of the internet and how to avoid scams and the pathways for those who will never be digitally included. It is recommended to fund this project for one year for £70,000 and further funding be dependent on the results and analysis of outcomes of this programme.</p>					

Corporate Finance Comment

This is a new request from Age UK/DASH for Digital Inclusion. The charity is requesting a new contribution of £99,286 for 2022/23. - Funding of £70,000 is recommended subject to results and analysis of outcomes of this programme. See comments above

<i>Organisation: Give Space</i>				<i>Amount Requested and Use</i>	
Description				£24,716.75 for salaries and supervision costs.	
Give Space CIC provides drama and movement psychotherapy interventions and designs and delivers bespoke wellbeing workshops across Hillingdon. Their work involves delivering mental health support through their workshops to provide alternatives in group settings to help those in need to express their emotions in a safe and secure environment and prevent the need for more intense one to one work that may be needed without the intervention of this work.				Recommendation: £ 10,000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
85 last year	Nil – due to the nature of the work	Nil	N/A	Nil	£24,716
<i>Planned Activities for 2022/23 Highlights include:</i>					
<ul style="list-style-type: none"> • 45 weeks of drama and movement group psychotherapy with between 16-20 clients • 25 wellbeing workshops with up to 250 participants per annum • 8 Womens day specific projects for up to 10 participants per session 					
Give Space was formed during the pandemic, and they have seen the dramatic impact it has had on mental health through their workshops. The areas most people identified as needing support were with, isolation, stress, social anxiety, bereavement and how to manage emotions. Their approach of using drama and movement therapy offers an alternative to the existing talking therapies using the creative medium of exploring feelings offering a less direct approach to clients.					
<i>Officer Comment:</i>					
Give Space CIC is a therapeutic drama organisation that was borne out of a response to the rising mental health challenges from the pandemic. They have undertaken work in the borough with Carers Trust Hillingdon, HBTIG, P3, Hillingdon's Womens Centre and various others. The feedback has supported the benefits of this work. There are rising challenges in mental health with significantly increased waiting times for IAPT and other talking therapies services. Give Space offers an alternative for those who find it difficult to engage in talking therapies, provide a "holding space" whilst people are waiting for therapy to prevent escalation of mental health and intervention earlier. Recommendation is to grant fund £10k which minimises risk for LBH as a new organisation, helps to reduce the pressures on mental health providers and provides a foothold to ascertain whether the organisation can grow itself.					
<i>Corporate Finance Comment</i>					
The charity is requesting a contribution of £24,716.75 for 2022/23. The charity was incorporated in Oct 2020, therefore no financial statements are available. It is recommended that the grant is paid in two instalments and the second payment will be subject to grant recipients notifying us of any funding criteria changes.					

<i>Organisation: Middlesex Association for the Blind (MAB)</i>				<i>Amount Requested and Use</i>	
Description				£10,000 salaries, supervision, and resources	
MAB specialises in providing support to those with visual impairments through a wide range of options. They offer a home visiting service, a rapid response counselling service and a mobile resource unit that can be strategically located to promote their services around creating awareness and education as well as demonstrating assistive devices to aid those with visual impairments.				Recommendation: £3000	
<i>No of Service Users</i>	<i>Active Volunteers</i>	<i>Volunteer hours p.a.</i>	<i>Previous yr targets</i>	<i>Corporate Grant 2021/22</i>	<i>Total Spend 2021/22 in Hillingdon</i>
44 last year	13	624	N/A	Nil	£31,000
<i>Planned Activities for 2022/23 Highlights include:</i>					
Engage with 1440 residents per year to					
<ul style="list-style-type: none"> • Help prevent sight loss • Deliver messages about importance of regular eye tests • Support services for any friend/ relatives who may be experiencing sight loss • Volunteering opportunities 					
In addition to the above MAB will aim for 240 Hillingdon residents who are already suffering sight loss to visit their mobile unit to gain more support, knowledge and advice about devices and services that help them retain their independence.					
<i>Officer Comment:</i>					
MAB have applied for £10k to contribute towards salary and administration costs to run their mobile unit. They are proposing to place their mobile unit in strategic areas of high footfall in the borough 4 times a month. Hounslow and Ealing fund them to deliver in their boroughs. The mobile unit is a valuable resource and promotes eye health and solutions to overcoming difficulties for residents in the community. This support does reduce the numbers of residents coming forward to access Adult Social Care and encourages people to be more resilient and independent. The most useful service, however, is MABs (Middlesex Association for the Blind) home visiting scheme – this is where they pair volunteers with residents who are visually impaired to visit them, usually once a week to offer support. This is primarily for those residents who live alone. They carry out/ support with reading correspondence and aid with shopping, going out for walks etc. Without MAB's involvement many residents may well become more isolated and could deteriorate into a level where they would need longer term ASC. A grant award of £3k is recommended as the case is strong but the organisation does have access to significant reserves.					
<i>Corporate Finance Comment</i>					
The charity is requesting a contribution of £10,000 for 2022/23. Draft financial statements report a surplus of £48,906 for 2020/21; this is an improvement of £252,900 compared to the previous year's deficit of £203,994. Total reserves increased by £124,243 from £479,426 to £603,669 for 2020/21. Unrestricted reserves, totalling £432,225, an increase of £124,243 compared to £307,982 reported for the prior year, are sufficient to cover three years of running costs. It is recommended that the grant is paid in two instalments and the second payment will be subject to grant recipients notifying us of any funding criteria changes.					

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